



## **ACADEMIC & STUDENT AFFAIRS COMMITTEE**

**October 7, 2021**

**Roaden University Center, Room 282**

### **AGENDA**

- I. Call to Order
- II. Approval of Minutes for the June 24, 2021 Committee Meeting
- III. Enrollment Report
- IV. Provost's Report
- V. Student Affairs Report
- VI. Report on University Advancement
- VII. Report on Research and Economic Development
- VIII. Other Business
- IX. Adjournment



**Board of Trustees  
Academic and Student Affairs Committee Meeting  
March 11, 2021  
Roaden University Center, Room 282**

**MINUTES**

**AGENDA ITEM 1 – CALL TO ORDER AND ROLL CALL**

The Academic and Student Affairs Committee met on March 11, 2021, in Roaden University Center, Room 282. Chair Rose called the meeting to order at 10:03 a.m.

Chair Rose asked Lee Wray, Secretary, to call the roll. The following members were present:

- Daniel Hines
- Barry Wilmore
- Rhedona Rose

Trustee Fred Lowery participated remotely. He confirmed he could simultaneously hear and speak to the Board members, he received the Board materials in advance of the meeting, and he was the only person present in the location from which he was calling.

Tennessee Tech faculty, staff, and members of the public were also in attendance.

**AGENDA ITEM 2 – APPROVAL OF MINUTES**

Chair Rose asked if there were any recommendations or changes to the minutes. With no recommendations or changes, Trustee Lowery moved to approve the minutes from December 1, 2020. Trustee Wilmore seconded the motion. The motion carried unanimously.

**AGENDA ITEM 3 – SACSCOC Update**

Provost Bruce provided an update on the progress of Tennessee Tech’s SACSCOC accreditation cycle, stating that the university is approximately one-year away from submission of the five-year interim report. Provost Bruce shared a brief overview of the planning for such accreditation visits and acknowledged the many members of Tennessee Tech’s administration, faculty, and staff involved in the process.

**AGENDA ITEM 4 – PROGRESS ON STRATEGIC PLAN INITIATIVES**

Provost Bruce updated the Academic and Student Affairs Committee on a few key initiatives that came directly out of the strategic planning groups, focusing at this meeting on components from two of the four initiatives. Efforts were highlighted in the Center for Innovation in Teaching and Learning (CITL), the Center for Advancing Faculty Excellence (CAFÉ), and the Office of Institutional Assessment, Research, and Effectiveness (I-ARE).

**AGENDA ITEM 5 – Ethnic Diversity Enrollment**

Dr. Rob Owens and Dr. Brandon Johnson shared an update on the University’s ethnic diversity enrollment goals, recruitment plans, and how these are linked back to the strategic goals of Tennessee Tech.

**AGENDA ITEM 6 – OHIO VALLEY CONFERENCE (OVC) UPDATE**

President Oldham and Athletic Director, Mark Wilson, shared an update on Ohio Valley Conference (OVC) membership changes and plans.

**AGENDA ITEM 7 – OTHER BUSINESS**

There was no other business.

**AGENDA ITEM 8 – ADJOURNMENT**

There being no further business, the meeting adjourned at 11:42 a.m.

Approved,

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Lee Wray, Secretary



## Agenda Item Summary

**Date:** October 7, 2021

**Agenda Item:** Enrollment Report

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Brandon Johnson

**PURPOSE & KEY POINTS:** Dr. Johnson will provide an update on enrollment numbers and major initiatives in Enrollment Management and Career Placement.



## Agenda Item Summary

**Date:** October 7, 2021

**Agenda Item:** Provost's Report

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Lori Bruce

**PURPOSE & KEY POINTS:** Provost Bruce will provide updates from Academic Affairs, including student academic success metrics.

### Update on the SACSCOC Fifth-Year Interim Report

The SACSCOC Compliance Committee has led efforts in developing the Fifth-Year Interim Report. The 10-member Committee consists of the Associate Provost, College Deans and Associate Deans, a School Director, Associate Director of IARE and an Editor. The Committee members have worked closely with more than 50 faculty, staff, and administrators across campus as narrative development team leaders to prepare the 22 standards for the Interim Report. The Committee has also worked with a consultant, Dr. Clayton Hess, who reviewed and offered suggestions for revisions of narratives. To date, all 22 narratives have gone through the first-round review. Furthermore, 21 out of 22 second drafts, except for 8.2.a (Student Outcomes: Educational Programs), have been reviewed. Standard 8.2.a requires each academic program to identify expected student learning outcomes, assess the extent to which the program achieves these outcomes, and provide evidence of seeking improvement based on the analysis of the results. The narrative for this standard needs to describe the process of institutional effectiveness (IE) that occurs at the academic program level. Evidentiary documents for the narrative should include the IE reports for each academic program for the last three years and highlight improvements initiated by each program. This collection of IE reports displays the significant time and effort that academic programs invest to assess student learning and use assessment results for continuous programmatic improvement. Based on Dr. Hess's comments, the 21 narratives have been revised and are now considered as the final draft, but the Committee will continue updating evidentiary documents, such as data files, policies, and source documents, as necessary.

Timing	Action	Status
<b>August 2020</b>	Compliance Committee Planning Meetings	Completed
<b>September 2020</b>	Appointment letter from the President and Provost; Kickoff meeting	Completed
<b>September – December 2020</b>	Develop first drafts of narratives and collect evidence documents	Completed
<b>January 8, 2021</b>	<b>First draft of narratives due</b>	Completed
<b>January 2021</b>	Review and revise first drafts	Completed
<b>February 2021</b>	Load first drafts in Compliance Assistant site. Drafts are ready for Dr. Hess's review	Completed
<b>March – May 2021</b>	Dr. Hess reviews first drafts	Completed
<b>April – June 2021</b>	Revise narratives based on first-draft reviews and <b>the second drafts of narratives due</b>	Completed except for 8.2.a - Student Outcomes: Educational Programs
<b>June – August 2021</b>	Dr. Hess reviews second drafts of narratives	Completed except for 8.2.a - Student Outcomes: Educational Programs
<b>August 2021</b>	Prepare final drafts of narratives	Completed except for 8.2.a - Student Outcomes: Educational Programs
<b>September – December 2021</b>	Update evidentiary documents such as data files, policies, and source documents	Ongoing
<b>March 15, 2022</b>	<b>The Fifth-Year Interim Report due to SACSCOC</b>	<b>Plan to submit by March 10, 2022</b>



## Agenda Item Summary

**Date:** October 7, 2021

**Agenda Item:** Student Affairs Report

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Cynthia Polk-Johnson

**PURPOSE & KEY POINTS:** Dr. Polk-Johnson will provide an update from Student Affairs.



## Agenda Item Summary

**Date:** October 7, 2021

**Agenda Item:** Report on University Advancement

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Kevin Braswell

**PURPOSE & KEY POINTS:** Dr. Braswell will provide an update from University Advancement, including annual fundraising reports and future initiatives.





## Agenda Item Summary

7.1

**Date:** October 7, 2021

**Agenda Item:** Report on Research and Economic Development

**Review**

**Action**

**No action required**

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**PRESENTERS:** Dr. Jennifer Taylor

**PURPOSE & KEY POINTS:** Dr. Taylor will provide an update from Research and Economic Development.