



## EXECUTIVE COMMITTEE

March 9, 2023

Roaden University Center, Room 282

## MINUTES

Meeting streamed live via link found on this web page:

<https://www.tntech.edu/board/meetings/2023-03-09-board-meeting.php>

### AGENDA ITEM I – CALL TO ORDER

The Tennessee Tech Board of Trustees Executive Committee met on March 9, 2023, in Roaden University Center Room 282. Chair Trudy Harper called the meeting to order at 8:03 a.m.

Chair Harper asked Mr. Lee Wray, Secretary, to call the roll. The following members were present:

- Tom Jones
- Rhedona Rose
- Trudy Harper

Other board members also in attendance were Dan Allcott, Savannah Griffin, Fred Lowery, Thomas Lynn, Johnny Stites, and Barry Wilmore. A quorum was physically present. Tennessee Tech faculty, staff and members of the public were also in attendance.

### AGENDA ITEM II – APPROVAL OF MINUTES

Chair Harper asked for approval of the minutes of the December 1, 2022, Executive Committee meeting. Chair Harper asked if there were questions or comments regarding the minutes. There being none, Mr. Jones moved to recommend approval of the December 1, 2022, Executive Committee minutes. Rhedona Rose seconded the motion. Mr. Wray called a voice vote. The motion carried unanimously.

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**AGENDA ITEM III.A. - PRESIDENT'S PERFORMANCE REVIEW FOR YEAR-END JUNE 30, 2023 – APPOINTMENT OF EXECUTIVE COMMITTEE REPRESENTATIVE**

Chair Harper stated that the Executive Committee was responsible for organizing and conducting an annual performance review of the President. As part of that responsibility, the committee needed to approve a schedule for completion of the process, a board questionnaire for his assessment, a cabinet assessment questionnaire, and discuss any other matters considered appropriate in the Procedures for President's Performance Review previously adopted by the Board. Chair Harper also stated that the Chair generally appointed a representative as provided in Board procedures and, typically, that had been the Vice Chair.

Chair Harper stated that Secretary Wray asked Vice Chair Rose if she was willing to serve in this role. Chair Harper asked Ms. Rose if she accepted the role and Ms. Rose replied that she accepted the responsibility to serve as Executive Committee representative for the President's annual performance review.

**AGENDA ITEM III.B. – PRESIDENT'S PERFORMANCE REVIEW FOR YEAR-END JUNE 30, 2023 – SCHEDULE FOR COMPLETION OF PERFORMANCE REVIEW PROCESS**

Chair Harper stated that she understood Ms. Rose had already accepted the schedule for completion of the performance review process. Ms. Rose confirmed that Secretary Wray had shared the schedule, dates were adjusted for this year, and the revised schedule had been included in Trustees' meeting information packets.

Chair Harper stated that she would entertain a motion to approve the schedule as presented (or as revised) for the completion of the President's performance review process. Mr. Jones moved to accept the schedule as presented. Ms. Rose seconded the motion. Mr. Wray called a voice vote. The motion carried unanimously.

**AGENDA ITEM III.C. – PRESIDENT'S PERFORMANCE REVIEW FOR YEAR-END JUNE 30, 2023 – APPROVAL OF BOARD ASSESSMENT QUESTIONNAIRE**

**AGENDA ITEM III.D. – PRESIDENT'S PERFORMANCE REVIEW FOR YEAR-END JUNE 30, 2023 – APPROVAL OF CABINET ASSESSMENT QUESTIONNAIRE**

Chair Harper stated that drafts of the questionnaires to be used for the Board's and the Cabinet's assessment of the President were included in the Executive Committee meeting materials provided to Trustees via Diligent. Chair Harper asked Secretary Wray if consideration for both questionnaires could be combined. Secretary Wray stated that the vote could be combined.

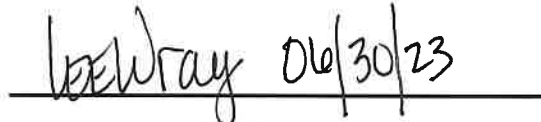
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Mr. Jones moved to approve both the Board assessment questionnaire and the Cabinet assessment questionnaire as presented. Ms. Rose seconded the motion. Mr. Wray called a voice vote. The motion carried unanimously.

**AGENDA ITEM IV – ADJOURNMENT**

There being no further business, the Executive Committee adjourned at 8:10 a.m.

Approved,

Handwritten signature of Lee Wray and the date 06/30/23, written over a horizontal line.

Lee Wray, Secretary