



ACADEMIC & STUDENT AFFAIRS COMMITTEE

November 30, 2023

Roaden University Center, Room 282

AGENDA

- I. Call to Order
- II. Approval of Minutes for the September 28, 2023 Committee Meeting
- III. Provost's Report
- IV. Academic Program Update: Post Approval Monitoring
- V. Policy 224 (Academic Actions Notification)
- VI. Policy 225 (New Academic Programs)
- VII. Policy 226 (Academic Program Modifications)
- VIII. Policy 227 (New Academic Units)
- IX. Updates on Research and Economic Development
- X. Counseling Center Update on Mental Health Services
- XI. Other Business
- XII. Adjournment



ACADEMIC & STUDENT AFFAIRS COMMITTEE

September 28, 2023

Roaden University Center, Room 282

MINUTES

Meeting was streamed live via link found on this web page:

<https://www.tntech.edu/board/board-and-board-committee-meetings.php>

AGENDA ITEM 1 – CALL TO ORDER

The Tennessee Tech Board of Trustees Academic & Student Affairs Committee met on September 28, 2023 in Roaden University Center, Room 282. Chair Rhedona Rose called the meeting to order at 8:13 a.m.

Chair Rose asked Mr. Lee Wray, Secretary, to call the roll. The following members were present:

- Rhedona Rose
- Jeannette Luna
- Addison Dorris
- Barry Wilmore

Other board members also in attendance were Trudy Harper, Thomas Lynn, Fred Lowery, Tom Jones, and Johnny Stites. A quorum was present. Tennessee Tech faculty and staff and members of the public were also in attendance.

AGENDA ITEM 2 – APPROVAL OF MINUTES

Chair Rose asked for approval of the minutes of the June 22, 2023 Academic & Student Affairs Committee meeting. Trustee Wilmore moved to recommend approval of the June 22, 2023 Academic & Student Affairs Committee minutes. Trustee Luna seconded the motion. Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 3 – ENROLLMENT UPDATE

Karen Lykins, vice president for enrollment and communication, joined the meeting via teams and noted that the university's overall headcount for fall 2023 rose to 10,117 students (8,838 undergraduate and 1,279 graduate), fueled by the addition of nearly 3,000 new students and the fourth largest freshman class in university history (1,988 new first-time freshmen). New freshmen at Tennessee Tech had an average high school GPA of 3.68 with an average ACT score of 23.7 and are from 85 of Tennessee's 95 counties, 28 other states and 21 other countries. Ms. Lykins also shared a snapshot of the overall students' and new freshmen students' ethnicity, race, and gender; including gender differences for the colleges.

Ms. Lykins also informed trustees of ongoing 2024 recruitment efforts, including Tennessee Tech's preview day, campus visits, Tech to You tours (admission events in targeted areas of the state), high school counselor visits, a new application system, and the addition of 67 Trailblazers (Tennessee Tech students who give personal tours to prospective students and their families).

Ms. Lykins concluded her presentation by sharing that her team has created focus groups and a follow-up survey, to study why last year's students who were admitted and chose not to come to Tennessee Tech did so. They are hoping to use the data to improve recruitment efforts in the future. She also mentioned that digital marketing has been expanded to include graduate studies.

AGENDA ITEM 4 – PROVOST'S REPORT

Provost Bruce began her report by providing an overview of how Tennessee Tech students are, on average, enrolling in courses both in terms of the number of Student Credit Hours (SCH) and the mix of online vs on ground courses. Provost Bruce shared data that showed that Tennessee Tech's undergraduate students are enrolling predominantly in in-person/on-ground courses (57% all on ground). The average SCH for these students was 14. Forty percent of undergraduate students took some on ground and some online and only 3% took all online. Graduate student data showed 48% took all on ground, 42% all online, and 10% some on ground and some online.

She then provided a very high-level overview of the number of courses being taught this fall semester (over 2300 undergraduate courses and over 400 graduate courses, for a total of almost 2800 course sections).

Provost Bruce then provided details about how our students, as a whole, academically performed this past year (fall, spring, summer). The data indicated that at the end of the spring semester, Tech's undergraduate students as a group had a collective GPA of 3.15. The freshmen class GPA was slightly lower than the previous year by 0.08. The table that Provost Bruce shared indicated that our retention of last year's freshman class did decline slightly. The retention rate has varied from 77% to 78.5%, with this most recent year being 77.3%. However, withdrawals

from the university this past year were significantly fewer, showing an almost 20% decrease.

Provost Bruce also shared a snapshot of graduation rates and degrees awarded. The data indicated that last year we awarded 1,824 Bachelor's degrees, which was lower than the past few previous years, due to the fact that we had much smaller entering freshmen classes four, five, and six years prior to that. The master's and doctoral degrees were up with the master's degrees awarded being significantly up, which prompted an increased effort in marketing the graduate programs that has produced more than a 25% increase in applications.

Provost Bruce also provided data showing that Tennessee Tech's rate of first-time freshmen completing at least 30 credit hours during their first full year at the university has increased to 40% – far outpacing the state and national average of universities participating in the study. Provost Bruce attributed this, in part, to Tech's flat-rate tuition model, implemented before the start of the 2020 – 2021 academic year and how we responded to COVID.

Provost Bruce shared some student success initiatives that included an emphasis on in-person experiences and attendance reporting tools with follow-up advising for all undergraduates. She also shared some initiatives specific to freshmen and sophomore students that include a focus on courses that impact student retention, course restructures, supplemental instruction, peer-to-peer tutoring, and college specific initiatives.

Provost Bruce concluded her report by highlighting Tennessee Tech's study abroad program. She reported that 155 students studied abroad in the spring and summer of 2023. She then highlighted a specific group student study abroad trip where 10 students participated in a two-week study abroad course led by two faculty members, in the country of Ghana in West Africa. The students were undergraduate and graduate students studying elementary and secondary education, exercise science, and music. The trip included working with a village school where Tennessee Tech students offered interactive lessons, reading activities, and presentations. The students, supported by donations from faculty, staff, and the community, also provided the school's library with reference and story books, assisted with their teaching lab, and band equipment repairs.

AGENDA ITEM 5 – STUDENT AFFAIRS REPORT

Dr. Polk-Johnson, vice president for student affairs, detailed the success of fall 2023 Week of Welcome activities, which included 35 events over 9 days. One of these events included the first-ever "College Town Kickoff," held on Aug. 19. The event was a block party-style community gathering in downtown Cookeville that drew more than 2,500 attendees. She shared that this was a great way to bring the students and the community together. The event included a ferris wheel, community booths, carnival games, a concert, and much more. Dr. Polk-Johnson said that the event was a huge success and that they are planning on doing the event again next year.

Dr. Polk-Johnson also detailed the recent renovation of the Leona Lusk Officer Black Cultural

Center and noted that Intercultural Affairs' mentoring program has seen a 30% increase in mentee participation year-over-year.

Dr. Polk-Johnson concluded with a report on efforts to maintain student safety on campus, including threat assessment trainings for faculty and staff. She also reported that we have no students in hotels this year and that we have contracted with off-campus consultants for students interested in transitioning from residence halls.

AGENDA ITEM 6 – RESEARCH END-OF-YEAR REPORT FOR FISCAL YEAR 2023

Dr. Carl A. Pinkert, interim vice president for research, highlighted the university's recent all-time record for externally funded research – reaching \$36.3 million for fiscal year 2023. Dr. Pinkert also noted the continued success of the university's Rural Reimagined outreach efforts, for which students have now collectively contributed more than 110,000 volunteer service hours over the last year, and the university's annual Eagle Works entrepreneurship program and pitch competition, which has yielded two patents and one pending patent and has led six students with startup businesses creating 38 jobs. Dr. Pinkert also highlighted the 2023 Research and Creative Inquiry Day, which was a university-wide research and scholarship "mini conference" with 237 student and 82 faculty advisor participants.

AGENDA ITEM 7 – UNIVERSITY ADVANCEMENT END-OF-YEAR REPORT FOR FISCAL YEAR 2023

Dr. Braswell, vice president for university advancement, provided an end-of-year report for university advancement for fiscal year 2023. Dr. Braswell, shared fundraising totals for fiscal year 2013 to fiscal year 2023. He pointed out an overall upward trend, even with the total for FY23 slipping some from the record-setting previous two years. He then shared reasons FY23 was a little lower, including large gifts from three philanthropists in the previous two years and the totals reflect the nearly \$10 Million committed for the Ashraf Islam Engineering Building. He mentioned that with a campaign forthcoming and the presence of several large projects, he expects future totals to continue in an upward trajectory.

Next Dr. Braswell, discussed the importance of donor-funded scholarships. He commented that to continue growing enrollment and keep Tennessee Tech affordable for students, donor-funded scholarships are more important than ever. He shared information regarding the number and total amounts of scholarships awarded over the last ten fiscal years, pointing out that together these measures indicate that donor-funded scholarships play an important role in the University's scholarship portfolio. He shared that in the last five years, the number of awards has increased by 61% and the amount of total awards offered has increased by 96%. He informed the Board members that scholarships will be a heavy emphasis in the upcoming campaign.

Dr. Braswell then pointed out that fundraising is currently playing a role in at least six projects and informed the Board members that Tennessee Tech is counting on private gift support of at least 50 million dollars to fuel ongoing campus revitalization. He also mentioned the

importance of faculty from all disciplines who obtain external funding for their creative work and scholarly endeavors, the vast majority of which involve working with students. He shared the four named endowed faculty positions and mentioned the need to increase these positions to retain and recruit outstanding faculty and bolster externally-funded research.

AGENDA ITEM 8 – POLICY 217 (STUDENT ACADEMIC MISCONDUCT)

Provost Bruce presented Policy 217, Student Academic Misconduct, to the Board of Trustees for an out-of-cycle approval of recommended revisions.

Provost Bruce explained that she tasked two groups to examine the impact of Artificial Intelligence (AI) on Tennessee Tech. These two groups were the standing university academic misconduct committee and an ad hoc task force on AI. Provost Bruce explained that in the late spring, early summer of this year, these two committees jointly recommended an immediate revision to policy 217 so that language concerning academic integrity with regards to the use or misuse of generative AI platforms could be included in the policy prior to the start of the fall 2023 semester. Per Policy 101, the President approved the out-of-cycle revision with the contingency that these revisions would be brought before the Board of Trustees at the earliest possible date.

New guidelines for student use of generative AI platforms in classroom assignments were addressed. Importantly, the revised guidelines do not prohibit student use of AI outright, but rather ensure university instructors have final say in approving sources used for classroom assignments. The revised guidelines prohibit the unapproved use of generative AI to create content that is submitted as one's own. Provost Bruce shared that the ad hoc AI task force has also been working to harness the capabilities of AI and recommending thoughtful ways to bring this changing technology into the classroom experience, so Tennessee Tech students are prepared to effectively utilize AI technologies in their future careers.

Trustee Luna moved to send Policy 217 to the Board for approval and to be placed on the Board's consent agenda. Trustee Willmore seconded the motion. The motion carried unanimously.

AGENDA ITEM 9 – EXPEDITED LETTER OF NOTIFICATION (ELON) FOR THE MASTER OF SCIENCE (MS) IN INDUSTRIAL AND SYSTEMS ENGINEERING

Provost Bruce briefed Trustees on the university's plan for a new Master of Science in Industrial and Systems Engineering. She informed the Board members that the university submitted a Letter of Notification (LON) to the Tennessee Higher Education Commission (TEC) outlining a proposal for the degree program earlier this month, noting that THEC's own reporting showed that industrial engineering is an "in-demand occupation" that is key to eight of the nine industry clusters in Tennessee. The university proposes an implementation date of spring 2025.

AGENDA ITEM 10 – OTHER BUSINESS

There was no other business.

AGENDA ITEM 11 – ADJOURNMENT

There being no further business, the Academic & Student Affairs Committee adjourned at 9:44 a.m.

Approved,

Lee Wray, Secretary



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Provost's Report

Review

Action

No action required

PRESENTERS: Provost Lori Bruce

PURPOSE & KEY POINTS: Provost Bruce will provide an update on Tennessee Tech's Quality Assurance Funding and will present highlights of recent activities in Academic Affairs.

THEC Quality Assurance Funding 2023 Report

At the Tennessee Higher Education Commission meeting on May 15, 2020, the Commission adopted standards to guide the 2020-25 Quality Assurance Funding (QAF) program. QAF incentivizes institutions to strive for excellence in programmatic and student outcomes while engaging in continuous improvement. The 2020-25 QAF standards are the product of collaboration between institutional and THEC staff and serves as the quality check on the Outcomes Based Funding Formula.

The QAF model is comprised of seven standards, six of which apply to universities. For each standard, the university must demonstrate success through rigorous evaluations. Below is a table listing the standards along with the possible points an institution can attain via evaluation scores.

QAF Standard	University's Maximum Score (Points)
1. General Education	10
2. Major Field Assessment	15
3. Academic Programs	35
o Accreditations	15
o Program Evaluations	20
4. Institutional Satisfaction	10
5. Student Equity	10
6. Job Placement (Community Colleges Only)	-
7. Student Access & Success	20
TOTAL	100

Tennessee was the first state to utilize quality metrics in state funding; for over 40 years, QAF has provided incentives for all public colleges and universities to measure student learning and institutional effectiveness as part of the continuous improvement process. Universities may earn an additional 5.45 percent over operating budgets based on their performance on the QAF standards, with a maximum score of 100 correlating to a full additional 5.45 percent of funding.

The following pages of this report include a high-level explanation of each standard followed by Tennessee Tech University's results (score-card) for that standard.

Standard 1: General Education Assessment

Possible points: 10

Purpose: This standard is designed to provide incentives to institutions for improvements in the quality of undergraduate general education programs as measured by the performance of graduates on an approved standardized test of general education.


Evaluation: Success is measured by the overall performance (mean score) of an institution as compared to national peers of similar size and type.

**Tennessee Higher Education Commission
2020-25 Quality Assurance Funding**

Standard 1: General Education Assessment

The General Education standard is designed to provide incentives to institutions for improvements in the quality of undergraduate general education programs as measured by the performance of graduates on an approved standardized test of general education.

Tennessee Technological University

Assessment: California Critical Thinking Skills Assessment	
Sampling Plan: Test all Graduates	
Total Eligible Graduates: 1859	Maximum Points: 10
Total Graduates Tested: 1705	Points Earned: 10
Percent Graduates Tested: 92%	
Graduates in Score Report: 1651	

Year: 2022-23

Year	Institutional Mean	National Mean	Difference	Percent Attained	Points
2020-21	74.5	74	0.5	100%	10
2021-22	75.17	73.3	1.87	100%	10
2022-23	74.48	73.3	1.18	100%	10
2023-24					
2024-25					

Institutional Comments

A total of 154 graduating seniors were exempted from the CCTST based on the approved exemptions. 1. ESL= 44; 2. Out of high school for 15 years or more = 14; 3. Previous degree = 16; 4. Online/2+2 = 26. The exemption for "Out of high school for 15 years or more" has been discontinued as of the Spring 2023 semester per THEC's last QAF report instructions. Furthermore, Insight Assessment excluded 54 exam scores from our yearly report because the online exam time was less than fifteen minutes (the minimum time IA has determined is necessary for a student to actually attempt the exam) or students completed less than 60% of the questions which were

Standard 2: Major Field Assessment

Possible points: 15

Purpose: This indicator is designed to provide incentives for institutions to improve the quality of major field programs as evaluated by the performance of graduates on approved examinations.

Evaluation: A major field assessment will be considered successful if the assessment score is within 97 percent of the comparison score (national or institutional average). All undergraduate programs will be reported once during the 2020-25 cycle with the exception of licensure programs to be reported annually.

Tennessee Higher Education Commission
2020-25 Quality Assurance Funding

Standard 2: Major Field Assessment

The Major Field Assessment standard is designed to provide incentives for institutions to improve the quality of major field programs as evaluated by the performance of graduates on approved examinations.

Tennessee Technological University



Maximum Points: 15
Points Earned: 15

Year: 2022-23

Licensure Programs Reported Annually											
2020 CIP	Academic Program	Degree	Year	Test	% Grads	Grads	Grads Tested	Grads Passed	Comp Pass Rate	Inst Pass Rate	Percent Attained
08.13.1001.00	SPECIAL EDUCATION	BS	2021-22	edTPA	63%	8	5	5	87.7%	100%	—
08.13.1202.00	ELEMENTARY EDUCATION	BS	2021-22	edTPA	99%	112	111	110	87.7%	99%	100%
08.13.1205.00	SECONDARY EDUCATION	BS	2021-22	edTPA	69%	48	33	32	87.7%	97%	100%
08.13.1206.00	MULTIDISCIPLINARY STUDIES	BS	2021-22	edTPA	36%	22	8	8	87.7%	100%	—
08.13.1210.00	EARLY CHILDHOOD EDUCATION	BS	2021-22	edTPA	62%	21	13	12	87.7%	92%	100%
22.31.0501.00	EXERCISE SCIENCE, PHYSICAL EDUCATION & WELLNESS	BS	2021-22	edTPA	100%	9	9	9	87.7%	100%	—
31.51.3801.00	NURSING	BSN	2022	NLCEX	90%	145	130	126	82.3%	97%	100%

Programs Reported Once During 2020-25 Cycle										
2020 CIP	Academic Program	Degree	Year	Test	% Grads	Grads	Grads Tested	Comp Score	Inst Score	Percent Attained
18.26.0101.00	BIOLOGY	BS	2020-21	ACAT	42%	84	35	500.0	472.9	94.6%
25.40.0501.00	CHEMISTRY	BS	2020-21	ETS	64%	28	18	147.6	145.9	98.8%
05.09.9999.00	COMMUNICATION	BS	2020-21	ACAT	100%	29	29	500.0	548.3	100.0%
19.27.0101.00	MATHEMATICS	BS	2020-21	ETS	78%	9	7	158.8	158.6	—
01.03.0601.00	WILDLIFE & FISHERIES SCIENCE	BS	2020-21	ACAT	34%	50	17	500.0	484.9	97.0%
06.11.07.01.00	COMPUTER SCIENCE	BS	2021-22	ETS	84%	115	96	145.1	140.1	96.5%
09.15.0000.00	ENGINEERING TECHNOLOGY	BS/ET	2021-22	ATMAE	91%	69	63	76.3	62.8	82.3%
25.40.0601.00	GEOSCIENCES	BS	2021-22	ACAT	111%	9	10	500.0	466.0	93.2%
28.54.0101.00	HISTORY	BA/BS	2021-22	ACAT	119%	16	19	500.0	533.2	100.0%
26.42.0101.00	PSYCHOLOGY	BS	2021-22	ETS	81%	47	38	154.9	190.4	100.0%
32.52.0301.00	ACCOUNTING	BSBA	2022-23	ETS	89%	55	49	148.8	158.2	100.0%
32.52.0201.01	BUSINESS MANAGEMENT	BSBA	2022-23	ETS	102%	99	101	148.8	147.5	99.1%
32.52.0601.00	ECONOMICS	BS	2022-23	ETS	86%	7	6	148.8	154.8	—
01.03.0103.00	ENVIRONMENTAL & SUSTAINABILITY STUDIES	BS	2022-23	local	100%	16	16	70.0	64.5	92.1%
32.52.0801.00	FINANCE	BSBA	2022-23	ETS	95%	43	41	148.8	152.0	100.0%
32.52.1401.00	MARKETING	BSBA	2022-23	ETS	84%	44	37	148.8	148.1	99.6%
32.52.1201.00	BUSINESS INFORMATION AND TECHNOLOGY	BSBA	2022-23	ETS	93%	41	38	148.8	153.3	100.0%
09.14.0801.00	CIVIL ENGINEERING	BS	2022-23	NCEES	96%	68	65	62.0	69.0	100.0%
01.01.0000.00	AGRICULTURE	BSAG	2023-24	ACAT	#DIV/0!	0	0	0.0	0.0	—
09.14.0701.00	CHEMICAL ENGINEERING	BSCHE	2023-24	local	#DIV/0!	0	0	0.0	0.0	—
15.23.0101.00	ENGLISH	BA	2023-24	ETS	#DIV/0!	0	0	0.0	0.0	—
09.14.1901.00	MECHANICAL ENGINEERING	BSME	2023-24	local	#DIV/0!	0	0	0.0	0.0	—
28.45.1101.00	SOCIOLOGY	BS	2023-24	ETS	#DIV/0!	0	0	0.0	0.0	—
09.14.0901.00	COMPUTER ENGINEERING	BSCMPE	2024-25	local	#DIV/0!	0	0	0.0	0.0	—
09.14.1001.00	ELECTRICAL ENGINEERING	BSEE	2024-25	local	#DIV/0!	0	0	0.0	0.0	—
09.14.0101.00	ENGINEERING (JOINT W/ ETSU) Implemented Aug 2016	BSE	2024-25	local	#DIV/0!	0	0	0.0	0.0	—
12.19.0101.00	HUMAN ECOLOGY	BSHE	2024-25	local	#DIV/0!	0	0	0.0	0.0	—
30.50.0901.00	MUSIC	BM	2024-25	ETS	#DIV/0!	0	0	0.0	0.0	—
28.45.1001.00	POLITICAL SCIENCE	BS	2024-25	ETS	#DIV/0!	0	0	0.0	0.0	—
01.01.0901.00	Animal Science	BS	2024-25	TBD	#DIV/0!	0	0	0.0	0.0	—
30.50.049.00	Design Studies	BSBA	2024-25	TBD	#DIV/0!	0	0	0.0	0.0	—
Average institution pass rate/score to comparison pass rate/score										97.70%

Programs Exempt from 2020-25 Cycle			
2020 CIP	Academic Program	Degree	Exemption
30.50.0702.00	FINE ARTS	BFA	Exempt per request
10.16.0101.00	FOREIGN LANGUAGES	BA	Exempt per request
16.24.0101.02	INTERDISCIPLINARY STUDIES	BS	Exempt, Multidisciplinary
21.30.9999.02	INTERNATIONAL BUSINESS & CULTURES	BS	Exempt, low producing
25.40.0801.00	PHYSICS	BS	Exempt, low producing
16.24.0102.01	PROFESSIONAL STUDIES	BS	Exempt, Multidisciplinary

Participation Rate, Non Licensure	
Year	Rate
Year 1	64%
Year 2	97%
Year 3	93%
Year 4	
Year 5	

Licensure Programs Reported Annually											
2020 CIP	Academic Program	Degree	Year	Test	% Grads	Grads	Grads Tested	Grads Passed	Comp Pass Rate	Inst Pass Rate	Percent Attained
08.13.1001.00	SPECIAL EDUCATION	BS	2019-20	edTPA	100%	9	9	9	98.3%	100%	—
08.13.1202.00	ELEMENTARY EDUCATION	BS	2019-20	edTPA	99%	125	124	124	98.3%	100%	100%
08.13.1205.00	SECONDARY EDUCATION	BS	2019-20	edTPA	100%	26	26	26	98.3%	100%	100%
08.13.1206.00	MULTIDISCIPLINARY STUDIES	BS	2019-20	edTPA	100%	6	6	6	98.3%	100%	—
08.13.1210.00	EARLY CHILDHOOD EDUCATION	BS	2019-20	edTPA	100%	9	9	9	98.3%	100%	—
22.31.0501.00	EXERCISE SCIENCE, PHYSICAL EDUCATION & WELLNESS	BS	2019-20	edTPA	100%	3	3	3	98.3%	100%	—
31.51.3801.00	NURSING	BSN	2020	NLCEX	75%	185	139	138	86.6%	95%	100%
08.13.1001.00	SPECIAL EDUCATION	BS	2020-21	edTPA	100%	10	10	10	97.7%	100%	100%
08.13.1202.00	ELEMENTARY EDUCATION	BS	2020-21	edTPA	100%	119	119	116	97.7%	98%	100%
08.13.1205.00	SECONDARY EDUCATION	BS	2020-21	edTPA	100%	15	15	13	97.7%	87%	89%
08.13.1206.00	MULTIDISCIPLINARY STUDIES	BS	2020-21	edTPA	100%	7	7	6	97.7%	85%	—
08.13.1210.00	EARLY CHILDHOOD EDUCATION	BS	2020-21	edTPA	100%	18	18	17	97.7%	94%	97%
22.31.0501.00	EXERCISE SCIENCE, PHYSICAL EDUCATION & WELLNESS	BS	2020-21	edTPA	100%	3	3	2	97.7%	67%	—
31.51.3801.00	NURSING	BSN	2021	NLCEX	90%	145	130	122	82.4%	94%	100%

Standard 3: Academic Programs, Accreditation & Program Evaluation

Possible points: 35

Purpose: This indicator is designed to provide incentives for institutions to achieve and maintain program excellence through external evaluation.

Evaluation: For creditable programs, evaluation is based on the percentage of eligible programs which are in good standing with accreditors or making adequate progress toward accreditation. For non-creditable programs, evaluation is based on a set of objective standards; where the process is very similar to accreditation, including self-studies, external evaluators, site visits, etc.

**Tennessee Higher Education Commission
2020-26 Quality Assurance Funding**

Standard 3: Academic Programs, Accreditation

This Academic Program standard is designed to provide incentives for institutions to achieve and maintain program excellence through external evaluation. A program is defined as accreditable if there is a recognized national agency which accredits programs for that field and degree level.

Institution Name



Total Accreditable Programs: 40
Accredited Programs: 38
Program of Concern: 0
Programs Seeking Accreditation: 2
Percent Accredited: 100.0%

Maximum Points: 15
Points Earned: 15

Year: 2022-23

Accredited Programs									
2020 CIP	Academic Program	Degree	Accrediting Agency	Accreditation Cycle Begins	Accreditation Cycle End	Next Site Visit	Accreditation Letter Date	Status	Notes
32 52 0301 00	ACCOUNTANCY	4 2 MACC	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 0301 00	ACCOUNTING	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 0201 00	BUSINESS ADMINISTRATION	4 2 MBA	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 0201 01	BUSINESS MANAGEMENT	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 0601 00	ECONOMICS	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 0801 00	FINANCE	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 1201 00	BUSINESS INFORMATION AND TECHNOLOGY	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
21 30 9999 02	INTERNATIONAL BUSINESS AND CULTURES	2 5 BS	AACSB	2022	2027	2027	05/23/22	Accredited	
32 52 1401 00	MARKETING	2 5 BSBA	AACSB	2022	2027	2027	05/23/22	Accredited	
12 19 0101 00	HUMAN ECOLOGY	2 5 BSHE	AAFCSS	01/01/18	12/31/28	02/01/27	10/24/18	Accredited	
09 14 0701 00	CHEMICAL ENGINEERING	2 5 BSCH	ABET	2021	2027	2027	09/15/20	Accredited	
09 14 0801 00	CIVIL ENGINEERING	2 5 BSCE	ABET	2021	2027	2027	09/15/20	Accredited	
09 14 0901 00	COMPUTER ENGINEERING	2 5 BSCMPE	ABET	2021	2027	2027	09/15/20	Accredited	
06 11 0701 00	COMPUTER SCIENCE	2 5 BS	ABET-CAC	2021	2027	2027	09/15/20	Accredited	
09 14 1001 00	ELECTRICAL ENGINEERING	2 5 BS	ABET	2021	2027	2027	09/15/20	Accredited	
09 14 0101 00	ENGINEERING (JOINT W/ETSU)	2 5 BE	ABET	2021	2027	2027	09/29/22	Accredited	
09 15 0000 00	ENGINEERING TECHNOLOGY	2 5 BSET	ABET	2021	2027	2027	09/15/20	Accredited	
09 14 1901 00	MECHANICAL ENGINEERING	2 5 BSME	ABET	2021	2027	2027	09/15/20	Accredited	
05 09 9999 00	COMMUNICATION	2 5 BS	ACA	2022	2027	2027	05/06/22	Accredited	
31 51 3101 00 (Fall 2020)	COMMUNITY HEALTH AND NUTRITION	4 2 MS	ACEND					Seeking	Received candidacy for accreditation. Site visit occurred May 2023 and expect decision Jan 2024.
25 40 0501 00	CHEMISTRY	2 5 BS	ACS	2021	2027	2027	July 14 2021	Accredited	
08 13 1101 00	COUNSELING & SUPERVISION	4 4 PhD	CACREP					Seeking	Self study completed and approved by CACREP, letter May 6, 2022 delay due to CACREP to 2024.
08 13 1101 00	COUNSELING AND PSYCHOLOGY	4 2 MA	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1101 00	COUNSELING AND PSYCHOLOGY	4 3 EDS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 0301 00	CURRICULUM & INSTRUCTION	4 2 MA	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 0301 00	CURRICULUM & INSTRUCTION	4 3 EDS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1210 00	EARLY CHILDHOOD EDUCATION	2 5 BS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1202 00	ELEMENTARY EDUCATION	2 5 BS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
22 31 0501 00	EX SCIENCE, PHY EDUC & WELLNESS	2 5 BS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
22 31 0501 00	EX SCIENCE, PHY EDUC & WELLNESS	4 2 MA	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 0401 00	INSTRUCTIONAL LEADERSHIP	4 2 MA	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 0401 00	INSTRUCTIONAL LEADERSHIP	4 3 EDS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1206 00	MULTIDISCIPLINARY STUDIES	2 5 BS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1205 00	SECONDARY EDUCATION	2 5 BSED	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
08 13 1001 00	SPECIAL EDUCATION	2 5 BS	CAEP	2020	2025	Spring 2025	Aug 20 2021	Accredited	
31 51 3801 00	NURSING	2 5 BSN	CCNE	02/20/19	12/31/29	02/01/29	10/30/19	Accredited	
31 51 3801 00	NURSING	4 2 MSN	CCNE	2020	2024	2025	June 4 2020	Accredited	
31 51 3805 01	TN JOINT DOCTOR OF NURSING PRACTICE	4 4 DNP	CCNE	10/03/18	06/30/24	10/01/23	06/03/19	Accredited	
30 50 0702 00	FINE ARTS	2 5 BFA	NASAD	06/30/14	06/30/24	02/01/24	05/26/15	Accredited	
30 50 0901 00	MUSIC	2 5 BM	NASM	06/30/15	06/30/25	02/01/25	07/05/17	Accredited	

**Tennessee Higher Education Commission
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Standard 3: Academic Programs, Program Evaluation

This Academic Program standard is designed to provide incentives for institutions to achieve and maintain program excellence through external evaluation. A program is defined as nonaccreditable if there is no recognized national agency which accredits programs for that field and degree level.

Tennessee Technological University



Undergraduate Programs: 10
Graduate Programs: 10

Points Possible: 20
Points Earned: 20

Year: 2022-23

Undergraduate Programs												
2020 CIP	Academic Program	Degree	2015-20 Eval Type	2015-20 Eval Avg	2020-25 Year	Total Standards	"NA" Standards	Rating of 0	Rating of 1	Rating of 2	Rating of 3	Average
01 03 0601.00	WILDLIFE & FISHERIES SCIENCE	2.5 BS	PR	3.0	2020-21	26	0	0	0	11	15	2.58
15 23 0101.00	ENGLISH	2.5 BA	AA	3.0	2020-21	26	0	0	0	5	21	2.81
18 26 0101.00	BIOLOGY	2.5 BS	PR	3.0	2020-21	26	0	0	0	12	14	2.54
10 16 0101.00	FOREIGN LANGUAGES	2.5 BA	AA	3.0	2021-22	26	0	0	0	1	25	2.96
19 27 0101.00	MATHEMATICS	2.5 BS	AA	3.0	2021-22	26	0	0	0	1	25	2.96
26 42 0101.00	PSYCHOLOGY	2.5 BS	AA	3.0	2021-22	26	0	0	0	2	24	2.92
01 03 0103.00	ENVIRONMENTAL & SUSTAINABILITY STUDIES	2.5 BS	AA	2.2	2022-23	26	0	0	0	2	24	2.92
28 45 1101.00	SOCIOLOGY	2.5 BS	PR	2.0	2022-23	26	0	0	0	0	26	3.00
28 54 0101.00	HISTORY	2.5 BA/BS	PR	3.0	2022-23	26	0	0	0	0	26	3.00
01 01 0000.00	AGRICULTURE	2.5 BSAG	PR	2.3	2023-24							
25 40 0801.00	PHYSICS	2.5 BS	PR	2.9	2023-24							
28 45 1001.00	POLITICAL SCIENCE	2.5 BS	PR	3.0	2023-24							
16 24 0101.02	INTERDISCIPLINARY STUDIES	2.5 BS	PR	2.9	2024-25							
16 24 0102.01	PROFESSIONAL STUDIES	2.5 BS	PR	3.0	2024-25							
25 40 0601.00	GEOSCIENCES	2.5 BS	PR	3.0	2024-25							
30 50 0499.00	Design Studies	2.5 BS	--	--	2024-25							
01 01 0901.00	Animal Sciences (elevated 2023)	2.5 BS	--	--	2024-25							
Undergraduate Programs Total						234	0	0	0	34	200	2.355

Graduate Programs												
2020 CIP	Academic Program	Degree	2015-20 Eval Type	2015-20 Eval Avg	2020-25 Year	Total Standards	"NA" Standards	Rating of 0	Rating of 1	Rating of 2	Rating of 3	Average
18 26 0101.00	BIOLOGY	4.2 MS	PR	3.0	2020-21	28	1	0	0	7	20	2.74
25 40 0501.00	CHEMISTRY	4.2 MS	PR	3.0	2020-21	28	1	0	0	7	20	2.74
15 23 0101.00	ENGLISH	4.2 MA	PR	1.4	2021-22	28	1	0	1	4	22	2.78
19 27 0101.00	MATHEMATICS	4.2 MS	PR	2.7	2021-22	28	1	0	0	5	22	2.82
09 14 0701.00	CHEMICAL ENGINEERING	4.2 MS	PR	3.0	2022-23	28	1	0	0	1	26	2.96
09 14 0801.00	CIVIL ENGINEERING	4.2 MS	PR	3.0	2022-23	28	1	0	0	2	25	2.93
09 14 1001.00	ELECTRICAL & COMPUTER ENGINEERING	4.2 MS	PR	3.0	2022-23	28	1	0	0	1	26	2.96
09 14 1901.00	MECHANICAL ENGINEERING	4.2 MS	PR	2.9	2022-23	28	1	0	0	1	26	2.96
01 03 0103.00	ENVIRONMENTAL SCIENCES	4.4 PhD	PR	3.0	2023-24							
08 13 0301.00	EXCEPTIONAL LEARNING	4.4 PhD	PR	3.0	2023-24							
21 30 1501.00	PROFESSIONAL SCIENCE	4.2 PSM	PR	2.9	2023-24							
06 11 0701.00	COMPUTER SCIENCE	4.2 MS	PR	2.9	2024-25							
09 14 0101.00	ENGINEERING	4.4 PhD	PR	2.9	2024-25							
09 15 1501.00	ENGINEERING MANAGEMENT	4.2 MS	--	--	2024-25							
16 24 0102.01	PROFESSIONAL STUDIES	4.2 MPS	PR	2.8	2024-25							
Graduate Program Totals						224	8	0	1	23	137	2.86

Program Review (PR) Rubric	
Poor	0 Points
Fair	1 Point
Good	2 Points
Excellent	3 Points

Program Review Standards	
Level	Standards
Baccalaureate	26
Graduate	28

Standard 4: Institutional Satisfaction

Possible points: 10

Purpose: This indicator is designed to provide incentives for institutions to improve the quality of their undergraduate programs as evaluated by surveys of undergraduate students and alumni.

Schedule:

Cycle Year	Satisfaction Study
Year 1: 2020 – 21	National Survey of Student Engagement (NSSE)
Year 2: 2021 – 22	Qualitative Analysis Report
Year 3: 2022 – 23	PEG Alumni Survey
Year 4: 2023 – 24	National Survey of Student Engagement (NSSE)
Year 5: 2025 – 25	Institutional Satisfaction Comprehensive Study Report

Evaluation: In Year 3, success is measured on the university’s performance against the means of public universities in their same Carnegie classification that participated in PEG Alumni Survey in either 2021-22 or 2022-23.

Tennessee Higher Education Commission
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Standard 4: Institutional Satisfaction

This Institutional Satisfaction standard is designed to provide incentives for institutions to improve the quality of their undergraduate programs as evaluated by surveys of undergraduate students and alumni.

Tennessee Tech



Year 1: National Survey of Student Engagement
Year 2: Qualitative Report
Year 3: PEG Alumni Survey
Year 4: National Survey of Student Engagement
Year 5: Cumulative Qualitative Report

Maximum Points: 10
Total Successful Items: 89
Points Earned: 10

Year: 2022-23

Survey Question	PEG Alumni Survey						Public Institution Mean Comparison					
	2023 National Mean Comparison						2023 Inst Mean Comparison					
	2023 Inst Mean	2023 Natl Mean*	2023 Inst Standard Deviation	2023 Natl Standard Deviation*	Effect Size	Item Evaluation**	2023 Inst Mean	2017 Inst Mean	2023 Inst Standard Deviation	2017 Inst Standard Deviation	Effect Size	Item Evaluation
1. How would you rate your decision to attend Tennessee Tech?	3.53	3.58	0.688	0.643	(0.06)	1	3.53	3.70	0.69	0.60	(0.21)	0
2. How often do you promote Tennessee Tech to others?	2.85	2.76	0.853	0.9	0.10	1	2.85	2.80	0.85	0.80	0.05	1
3. Which of the following best describes your experience as a student?	3.52	3.49	0.619	0.649	0.04	1	3.52	3.50	0.62	0.60	0.03	1
4. Which of the following best describes your experience as an alumnus/a?	2.98	2.91	0.788	0.819	0.08	1	2.98	2.86	0.79	0.79	0.14	1
5. Which of the following describes your overall current opinion of Tennessee Tech?	3.71	3.41	0.554	0.732	0.37	1	3.71	3.50	0.55	0.70	0.27	1
6. How well did the education received from Tennessee Tech prepare you for each of the following?												
A. Current work status	3.36	3.22	0.764	0.816	0.16	1	3.36	3.30	0.76	0.80	0.07	1
B. Further graduate education	3.34	3.22	0.772	0.83	0.13	1	3.34	3.20	0.77	0.80	0.16	1
C. Commitment to continuous education	3.31	3.23	0.748	0.802	0.09	1	3.31	3.20	0.75	0.80	0.13	1
D. Responding to new career opportunities	3.21	3.08	0.811	0.866	0.14	1	3.21	3.10	0.81	0.80	0.12	1
E. Contributing to my community	3.14	3.12	0.821	0.851	0.02	1	3.14	3.10	0.82	0.80	0.04	1
F. Deepening my understanding and commitment to personal development	3.26	3.21	0.764	0.826	0.06	1	3.26	3.20	0.76	0.80	0.07	1
G. Getting a job/graduate program I wanted soon after I graduated	3.32	3.09	0.894	0.983	0.24	1	3.32	3.20	0.89	1.00	0.12	1
7. To what extent do each of the following contribute to how well Tennessee Tech prepared you?												
A. Critical Thinking	3.54	3.64***	0.652	0.594***	(0.13)	1	3.54	3.51	0.65	0.68	0.04	1
B. Ethical reasoning and action	3.32	3.27***	0.784	0.811***	0.05	1	3.32	3.26	0.79	0.81	0.07	1
C. Effective writing	3.33	3.4***	0.757	0.741***	(0.09)	1	3.33	3.30	0.76	0.78	0.03	1
D. Effective oral communication	3.34	3.28***	0.761	0.782***	0.06	1	3.34	3.31	0.76	0.77	0.03	1
E. Quantitative Reasoning	3.49	3.31***	0.692	0.803***	0.20	1	3.49	3.44	0.69	0.72	0.06	1
F. Problem Solving	3.59	3.5***	0.64	0.691***	0.10	1	3.59	3.56	0.64	0.67	0.04	1
G. Creative and innovative thinking	3.4	3.24***	0.719	0.786***	0.18	1	3.4	3.34	0.72	0.76	0.07	1
H. Civic knowledge and engagement - local and global	2.95	2.9***	0.883	0.953***	0.05	1	2.95	2.89	0.88	0.80	0.06	1
I. Diversity and inclusion	2.87	2.85***	1.003	0.977***	0.02	1	2.87	2.93	1.00	0.92	(0.06)	1
8. How important is it for you and alumni in general to do the following and how well does Tennessee Tech do at supporting alumni in doing them? (Only quality portion of the question is scored for QAF.)												
A. Mentoring Students	2.53	2.4	0.903	0.896	0.14	1	2.53	2.42	0.90	0.88	0.12	1
B. Identifying job opportunities for graduates	2.66	2.41	0.915	0.906	0.26	1	2.66	2.51	0.92	0.92	0.16	1
C. Recruiting students	2.79	2.62	0.842	0.876	0.18	1	2.79	2.64	0.84	0.84	0.16	1
D. Serving as ambassadors promoting Tennessee Tech to others	2.75	2.62	0.854	0.873	0.14	1	2.75	2.63	0.85	0.86	0.13	1
E. Networking with other alumni	2.52	2.5	0.884	0.883	0.02	1	2.52	2.34	0.88	0.86	0.19	1
F. Volunteering for Tennessee Tech	2.4	2.35	0.858	0.852	0.05	1	2.4	2.27	0.86	0.83	0.14	1
G. Providing leadership by serving on boards, committees, etc.	2.48	2.33	0.895	0.876	0.16	1	2.48	2.33	0.90	0.87	0.16	1
H. Attending general alumni and Tennessee Tech events	2.6	2.58	0.861	0.869	0.02	1	2.6	2.46	0.86	0.85	0.15	1
I. Attending Tennessee Tech athletic events	2.53	2.6	0.905	0.914	(0.07)	1	2.53	2.49	0.91	0.87	0.04	1
J. Participating in Tennessee Tech online activities (social media)	2.47	2.45	0.875	0.877	0.02	1	2.47	2.37	0.88	0.85	0.11	1

*Comparison group is based on public institutions with the same Carnegie classification who participated in PEG Alumni survey from 2002 to 2017.

**A question is considered successful when the effect size is less than -0.2. A 95 percent confidence interval was used to determine significance.

***Data is extracted from an 'All School Database' comprised of over 70 Educational Institutions over the last four years rather than from only within the Carnegie classification. No change in points occurred due to this change.

Survey Question	PEG Alumni Survey						Institution Mean Comparison						
	2023 National Mean Comparison						2023 National Mean Comparison						
	2023 Inst Mean	2023 Natl Mean*	2023 Inst Standard Deviation	2023 Natl Standard Deviation*	Effect Size	Item Evaluation**	2023 Inst Mean	2017 Inst Mean	2023 Inst Standard Deviation	2017 Inst Standard Deviation	Effect Size	Item Evaluation	
9. How important was each of the following to your experience as a student, and how well did Tennessee Tech do at providing them? (Only quality portion of the question is scored for QAI.)													
32 A. Admissions process	3.16	3.17	0.787	0.769	(0.01)	1	3.16	3.10	0.79	0.80	0.07	1	
33 B. Relationship with other students	3.01	3.04	0.796	0.814	(0.03)	1	3.01	3.00	0.80	0.80	0.01	1	
34 C. Academics/classes	3.36	3.31	0.7	0.692	0.06	1	3.36	3.30	0.70	0.70	0.07	1	
35 D. Relationship with the faculty	3.08	3.03	0.841	0.847	0.05	1	3.08	3.10	0.84	0.80	(0.02)	1	
36 F. Attending cultural events including films, lectures, and other arts	2.64	2.73	0.87	0.894	(0.10)	1	2.64	2.60	0.87	0.90	0.04	1	
37 H. Orientation for new students	2.99	2.89***	0.866	0.893***	0.11	1	2.99	2.90	0.87	0.90	0.10	1	
38 I. Relationship with administration and staff	2.89	2.73	0.852	0.895	0.17	1	2.89	2.80	0.85	0.90	0.10	1	
39 J. Student leadership opportunities	2.85	2.69	0.862	0.924	0.17	1	2.85	2.80	0.86	0.80	0.05	1	
40 K. Student employment opportunities	2.88	2.53	0.894	0.982	0.36	1	2.88	2.80	0.89	0.90	0.08	1	
41 L. Skills/training for career	3.09	2.95	0.862	0.899	0.15	1	3.09	3.00	0.86	0.80	0.10	1	
42 M. Lessons about life	2.73	2.63	0.912	0.912	0.10	1	2.73	2.70	0.91	0.90	0.03	1	
43 N. Exposure to new things	2.89	2.99	0.864	0.839	(0.11)	1	2.89	2.90	0.86	0.80	(0.01)	1	
44 O. Traditions or values learned on campus	2.81	2.82	0.867	0.923	(0.01)	1	2.81	2.80	0.87	0.80	0.01	1	
45 P. Opportunity to interact with alumni	2.35	2.23	0.913	0.944	0.12	1	2.35	2.20	0.91	0.90	0.16	1	
Successful Items							45						

*Comparison group is based on public institutions with the same Carnegie classification who participated in PEG Alumni survey from 2002 to 2017.

**A question is considered successful when the effect size is less than -0.2. A 95 percent confidence interval was used to determine significance.

***Data is extracted from an 'All School Database' comprised of over 70 Educational Institutions over the last four years rather than from only within the Carnegie classification. No change in points occurred due to this change.

Standard 5: Student Equity

Possible points: 10

Purpose: This standard is designed to incentivize institutions to qualitatively and quantitatively improve outcomes for populations historically underserved in higher education in alignment with the Tennessee Higher Education Master Plan. The standard directs institutions to enhance the quality of student services and institutional support to increase equity in student outcomes.

Evaluation: Through an institutional self-assessment and engagement with students of the target population, institutions will create a plan to address strengths and areas needing improvement in order to develop measurable and achievable objectives to improve the services and experiences of student in the selected population. Institutions will also be evaluated on their success in improving student equity through an increase in undergraduate retention rates for students in the target population.

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Standard 5: Student Equity

The Student Equity standard is designed to incentivize institutions to qualitatively and quantitatively improve outcomes for populations historically underserved in higher education in alignment with the Tennessee Higher Education Master Plan. The standard directs institutions to enhance the quality of student services and institutional support to increase equity in student outcomes.

Tennessee Technological University



Maximum Points: 10
Points Earned: 10

Population: Students of Color (*all less Asian, Unknown and White*)

Year: 2022-23

Freshmen, Full-time, Fall to Fall Retention							
Year	AY 1	AY 2	AY 3	3 Yr Avg	Reporting AY	Percent	Points
Year 1	2016-17	2017-18	2018-19	3 Yr Avg	2019-20	Percent	Points
	78.4%	74.7%	73.9%	75.7%	77.2%	102.0%	6
Year 2	2017-18	2018-19	2019-20	3 Yr Avg	2020-21	Percent	Points
	74.7%	73.9%	77.2%	75.3%	71.1%	94.5%	5
Year 3	2018-19	2019-20	2020-21	3 Yr Avg	2021-22	Percent	Points
	73.9%	77.2%	71.1%	74.1%	74%	100.1%	6
Year 4	2019-20	2020-21	2021-22	3 Yr Avg	2022-23	Percent	Points
Year 5	2020-21	2021-22	2022-23	3 Yr Avg	2023-24	Percent	Points

Year 3: Institutional Status Report

Institutions will submit a progress report that includes all elements of the Year 2 Action Plan in order to assess the implementation status of each of the Action Plan objectives. Year 4 Status Report should build on the Year 3 Report.	Max Points	Points Earned
<p>Exemplary reports include a comprehensive analysis of each of the strategies and plans in the institutional Action Plan. Detailed evidence is provided for the extent to which objectives have been accomplished. If objectives have not been met, a detailed explanation of potential causes and plan for going forward is provided. Analysis and evidence must address all parts of the Action Plan including:</p> <ul style="list-style-type: none"> • Recruiting, engaging, and graduating students from the selected target population informed by evidenced-based best practices and research. • Incorporating feedback from the selected student population into current institutional policies and/or practices. • Improving the quality of services, supports, and overall campus climate for the target student population. • Incorporating engagement of diverse perspectives among all students and faculty in course curriculum and across campus. • Increasing the quantity of graduates from the target student population. 	4	4
Points Earned	4	4

Year 2: Action Plan		
Institutions will submit a strategic Action Plan that seeks to increase graduates from an identified target student population by improving the quality of services provided and student experiences along with the overall number of graduates from the target student population.	Max Points	Points Earned
Objectives: Institutions will develop objectives with specific details, informed by the Self-Assessment, longitudinal institutional data, and feedback from the target student population from year 1 (2020-21).	1	1
Indicators: Institutions will develop success indicators are clearly defined and evidence demonstrating progress towards objectives are described clearly.	1	1
Strategy for Achievement: Institutions will develop a Strategic Plan with goals and benchmarks for the following areas that are detailed and intentional with the justification for likelihood of success clearly articulated. <ul style="list-style-type: none"> Recruiting, engaging, and graduating students from the selected target population informed by evidenced-based best practices and research. Incorporating feedback from the selected student population into current institutional policies and/or practices. Improving the quality of services, supports, and overall campus climate for the target student population. Incorporating engagement of diverse perspectives among all students and faculty in course curriculum and across campus. Increasing the quantity of graduates from the target student population. 	2	2
Total	4	4

Year 1: Self Assessment		
Institutions will submit a Self-Assessment that includes the current state of access and success for the target student population including baseline quantitative and qualitative measures.	Max Points	Points Earned
Comprehensive introduction to the campus environment for students of the target population	1	1
Thorough analysis of baseline data of the target student population	1	1
In-depth analysis of qualitative measures	2	2
Total	4	4

Standard 7: Student Access and Success

Possible points: 20

Purpose: The Student Access and Success standard is designed to provide incentives for institutions to increase the percentage or number of graduates from select focus populations.

Evaluation: An institution will select those focus populations particularly important to the institution's mission and will measure the graduation outcomes for those students.

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Standard 7: Student Access and Success

The Student Access and Success standard is designed to provide incentives for institutions to increase the percentage or number of graduates from select focus populations.

Tennessee Technological University



Maximum Points: 20
Points Earned: 19
Additional Point Earned In Yr 2: 1

Year 1: 2020-21

Focus Population	2016-17	2017-18	2018-19	3 Yr Avg	2019-20	Percent Attained	Points Earned
Baccalaureate Graduates with Assoc Degree	323	439	415	392.3	453	115.5%	5
High Need Academic Program: Graduate	139	114	113	122.0	146	119.7%	5
High Need Academic Program: Undergrad	831	813	750	798.0	876	109.8%	5
Low Income*	25.4	25.3	24.3	25.0	26.3	105.2%	5

*Calculated as awards per 100 FTE

High Need Academic Programs: Graduate	2016-17	2017-18	2018-19	3 Yr Avg	2019-20
03. Natural Resources	6	5	9	6.7	9.0
11. Computer & Information Sciences	8	7	13	9.3	18.0
14. Engineering	59	51	47	52.3	68
26. Biological Sciences	9	7	8	8.0	6
27. Mathematics	6	4	3	4.3	5
40. Physical Sciences	10	5	4	6.3	11
51. Health Professions	41	35	29	35.0	29
Total	139	114	113	122.0	146

Year 1 Graduate counts updated to reflect ONLY Masters and Doctoral awards. Graduate certificates and first-professional are excluded. No change in points occurred.

High Need Academic Program: Undergrad	2016-17	2017-18	2018-19	3 Yr Avg	2019-20
01. Agriculture	69	78	71	73	59
03. Natural Resources	66	53	67	62	44
11. Computer & Information Sciences	56	69	84	70	104
14. Engineering	382	402	322	369	352
15. Engineering Technology	68	71	74	71	62
26. Biological Sciences	105	72	68	82	89
27. Mathematics	16	13	14	14	14
40. Physical Sciences	69	55	50	58	35
51. Health Professions	115	122	132	123	117
Total	831	813	760	798	876

Year 2: 2021-22

Focus Population	2017-18	2018-19	2019-20	3 Yr Avg	2020-21	Percent Attained	Points Earned
Baccalaureate Graduates with Assoc Degree	439	415	453	435.7	471	108.1%	5
High Need Academic Program: Graduate	114	113	146	124.3	111	89.3%	2
High Need Academic Program: Undergrad	813	750	876	813.0	885	108.9%	5
Low Income*	25.3	24.3	26.3	25.27	26.083	103.2%	5

*Calculated as awards per 100 FTE

High Need Academic Programs: Graduate	2017-18	2018-19	2019-20	3 Yr Avg	2020-21
03. Natural Resources	5	9	9	7.7	2.0
11. Computer & Information Sciences	7	13	18	12.7	12.0
14. Engineering	51	47	68	55.3	41
26. Biological Sciences	7	8	6	7.0	7
27. Mathematics	4	3	5	4.0	5
40. Physical Sciences	5	4	11	6.7	4
51. Health Professions	35	29	29	31.0	40
Total	114	113	146	124.3	111.0

High Need Academic Program: Undergrad	2017-18	2018-19	2019-20	3 Yr Avg	2020-21
01. Agriculture	78	71	59	69.3	65
03. Natural Resources	53	67	44	54.7	61
11. Computer & Information Sciences	69	84	104	85.7	88
14. Engineering	402	322	352	358.7	337
15. Engineering Technology	71	74	62	69.0	62
26. Biological Sciences	72	68	89	76.3	84
27. Mathematics	13	14	14	13.7	9
40. Physical Sciences	55	50	35	46.7	39
51. Health Professions	122	132	117	123.7	140
Total	813	760	876	813.0	885

Year 3: 2022-23

Focus Population	2018-19	2019-20	2020-21	3 Yr Avg	2021-22	Percent Attained	Points Earned
1 Baccalaureate Graduates with Assoc Degree	415	453	471	446.3	427	95.7%	4
2 High Need Academic Program: Graduate	113	146	116	125.0	149	119.2%	5
3 High Need Academic Program: Undergrad	750	876	885	837.0	951	113.6%	5
4 Low Income*	24.3	26.3	26.1	25.5	27.0	105.8%	5

*Calculated as awards per 100 FTE

High Need Academic Programs: Graduate	2018-19	2019-20	2020-21	3 Yr Avg	2021-22
03. Natural Resources	9	9	2	6.7	3
11. Computer & Information Sciences	13	18	12	14.3	25
14. Engineering	47	68	41	52.0	56
26. Biological Sciences	8	6	7	7.0	9
27. Mathematics	3	5	5	4.3	2
40. Physical Sciences	4	11	4	6.3	4
51. Health Professions	29	29	45	34.3	50
Total	113	146	116	125.0	149

High Need Academic Program: Undergrad	2018-19	2019-20	2020-21	3 Yr Avg	2021-22
01. Agriculture	71	59	65	65.0	74
03. Natural Resources	67	44	61	57.3	61
11. Computer & Information Sciences	84	104	88	92.0	115
14. Engineering	322	352	337	337.0	321
15. Engineering Technology	74	62	62	66.0	69
26. Biological Sciences	68	89	84	80.3	117
27. Mathematics	14	14	9	12.3	5
40. Physical Sciences	50	35	39	41.3	44
51. Health Professions	132	117	140	129.7	145
Total	750	876	885	837	951



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Academic Program Update: Post Approval Monitoring

Review

Action

No action required

PRESENTERS: Provost Lori Bruce

PURPOSE & KEY POINTS: Provost Bruce will provide an update on new academic programs previously approved by the Board, as presented typically at each November/December Board meeting.

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
Master of Accountancy (MACC) (College of Business)	Approved prior to the transition to a local governing board		September 2016	October 2016	Approved prior to the transition to a local governing board	January 2017	Enrollment initiated Fall 2017 Enrollment Trends Fall 2018: 30 Fall 2019: 35 Fall 2020: 43 Fall 2021: 39 Fall 2022: 29 Fall 2023: 27 Note: Program accredited 2019; Reaccredited 2022
Doctorate of Nurse Practitioners (DNP) (Whitson-Hester School of Nursing)	Approved prior to the transition to a local governing board		October 2015	October 2015	Approved prior to the transition to a local governing board	March 2017	Enrollment initiated Fall 2017 Enrollment Trends Fall 2018: 16 Fall 2019: 32 Fall 2020: 40 Fall 2021: 47 Fall 2022: 36 Fall 2023: 31 Note: Program accredited 2019
Master of Nursing (MSN) (Whitson-Hester School of Nursing)							Transition from TNeCampus to TTU MSN program effective Fall 2018 Enrollment Trends Fall 2019: 111 Fall 2020: 123 Fall 2021: 112 Fall 2022: 110 Fall 2023: 104

*Letter of Notification (LON)

***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
PhD Counseling and Supervision (College of Education)	December 2017	February 2018	July 2018	September 2018	September 2018	July 2019	Enrollment initiated Fall 2020 Post-Approval Monitoring Metrics Year 3 Enrollments Projected: 15 Year 3 Enrollments Actual: 12 Year 3 Degrees Conferred Projected: 2 Year 3 Degrees Conferred Actuals: 0 Enrollment Trends Fall 2020: 6 Fall 2021: 8 Fall 2022: 12 Fall 2023: 13
Master of Science Engineering Management (College of Engineering)	March 2018	May 2018	July 2018	September 2018	September 2018	July 2019	Enrollment initiated Fall 2020 Post-Approval Monitoring Metrics Year 3 Enrollments Projected: 50 Year 3 Enrollments Actual: 22 Year 3 Degrees Conferred Projected: 6 Year 3 Degrees Conferred Actuals: 4 Enrollment Trends Fall 2020: 14 Fall 2021: 13 Fall 2022: 22 Fall 2023: 18

*Letter of Notification (LON)
***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
Major in Business Information and Technology, Bachelor of Science in Business Administration (BSBA) (College of Business)			March 2020	April 2020		May 2020	Academic program modification to establish a free-standing major from existing concentration Enrollment initiated Fall 2020 Enrollment Trends Fall 2020: 12 Fall 2021: 106 Fall 2022: 147 Fall 2023: 168
Bachelor of Science Economics (College of Business)			March 2020	April 2020		June 2020	Academic program modification to establish a free-standing academic program from existing major Enrollment initiated Fall 2020 Enrollment Trends Fall 2020: 9 Fall 2021: 18 Fall 2022: 20 Fall 2023: 19

*Letter of Notification (LON)

***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
Master of Science Community Health and Nutrition (College of Agriculture & Human Ecology)	March 2019	May 2019	October 2019	October 2019	June 2020	July 2020	Enrollment initiated Fall 2021 Post-Approval Monitoring Metrics Year 2 Enrollments Projected: 18 Year 2 Enrollments Actual: 21 Year 2 Degrees Conferred Projected: 0 Year 2 Degrees Conferred Actuals: 0 Enrollment Trends Fall 2021: 13 Fall 2022: 21 Fall 2023: 20
Bachelor of Science Animal Science (College of Agriculture & Human Ecology)			October 2021	November 2021	December 2021	January 2022	Academic program modification to establish a free-standing academic program from two existing concentrations Enrollment initiated Fall 2022 Enrollment Trends Fall 2022: 50 Fall 2023: 107
Bachelor of Science Design Studies (College of Agriculture & Human Ecology)			February 2022	March 2022	March 2022	May 2022	Academic program modification to establish a free-standing academic program from two existing concentrations Enrollment initiated Fall 2022 Enrollment Trends Fall 2022: 76 Fall 2023: 119

*Letter of Notification (LON)

***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
Bachelor of Science Studio Arts (College of Fine Arts)	December 2020	June 2021	October 2021	November 2021	June 2022	July 2022	Enrollment initiated in Fall 2022 Post-Approval Monitoring Metrics Year 1 Enrollments Projected: 7 Year 1 Enrollments Actual: 4 Year 1 Degrees Conferred Projected: 0 Year 1 Degrees Conferred Actuals: 0 Enrollment Trends Fall 2022: 4 Fall 2023: 19
Bachelor of Science Music (College of Fine Arts)	December 2020	September 2021	September 2021	October 2021	October 2022	November 2022	Enrollment initiated Spring 2023 Post-Approval Monitoring Metrics Year 1 Enrollments Projected: 8 Year 1 Enrollments Actual: 38 Year 1 Degrees Conferred Projected: 3 Year 1 Degrees Conferred Actuals: 0 Enrollment Trends Fall 2023: 38
PhD Higher Education (College of Education)	June 2021	January 2022	March 2022	March 2022	June 2023	July 2023	Enrollment initiated Fall 2023 Post-Approval Monitoring Metrics Year 1 Enrollments Projected: 10 Year 1 Enrollments Actual: 16 Year 1 Degrees Conferred Projected: 0 Year 1 Degrees Conferred Actuals: 0 Enrollment Trends Fall 2023: 16

*Letter of Notification (LON)
***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years

Academic Program Proposals Previously Approved

Program	LON (Pre-Proposal)* Approved by Board of Trustees	LON (Pre-Proposal)* Approved by THEC	UCC/GSEC** Approvals	Academic Council Approvals	NAPP (Full Proposal)*** Approved by Board of Trustees	NAPP (Full Proposal)*** Approved by THEC	Current Status
Master of Arts Learning Design and Technology (College of Education)			February 2023	March 2023			Academic program modification to establish a free-standing academic program from an existing concentration Enrollment initiated Fall 2023 Enrollment Trends Fall 2023: 8
Bachelor of Science Interdisciplinary Computing and Innovation (College of Engineering/College of Interdisciplinary Studies)	December 2021 (presented as informational item)						Proposal in Progress: Revision of ELON is in progress based on the THEC ELON evaluation
Master of Science Environmental Agriscience Technology (College of Agriculture & Human Ecology)	October 2022 (presented as informational item)	August 2022					Proposal in Progress: Development of NAPP is in progress
Bachelor of Science Nuclear Engineering (College of Engineering)	March 2023 (presented as informational item)	February 2023	September 2023	October 2023			Proposal in Progress: ENAPP has been submitted to THEC 10/5/23. Waiting for THEC evaluation results.
Master of Science Industrial and Systems Engineering (College of Engineering)	September 2023 (presented as informational item)	September 2023					Proposal in Progress: Development of ELON is in progress per THEC approval.

*Letter of Notification (LON)

***New Academic Program Proposal (NAPP)

**University Curriculum Committee (UCC)/
Graduate Studies Executive Committee (GSEC)

Post-Approval Monitoring (PAM) Period:
BS/MS: 5 years; Doctorate: 7 years



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Policy 224 (Academic Actions Notification)

Review

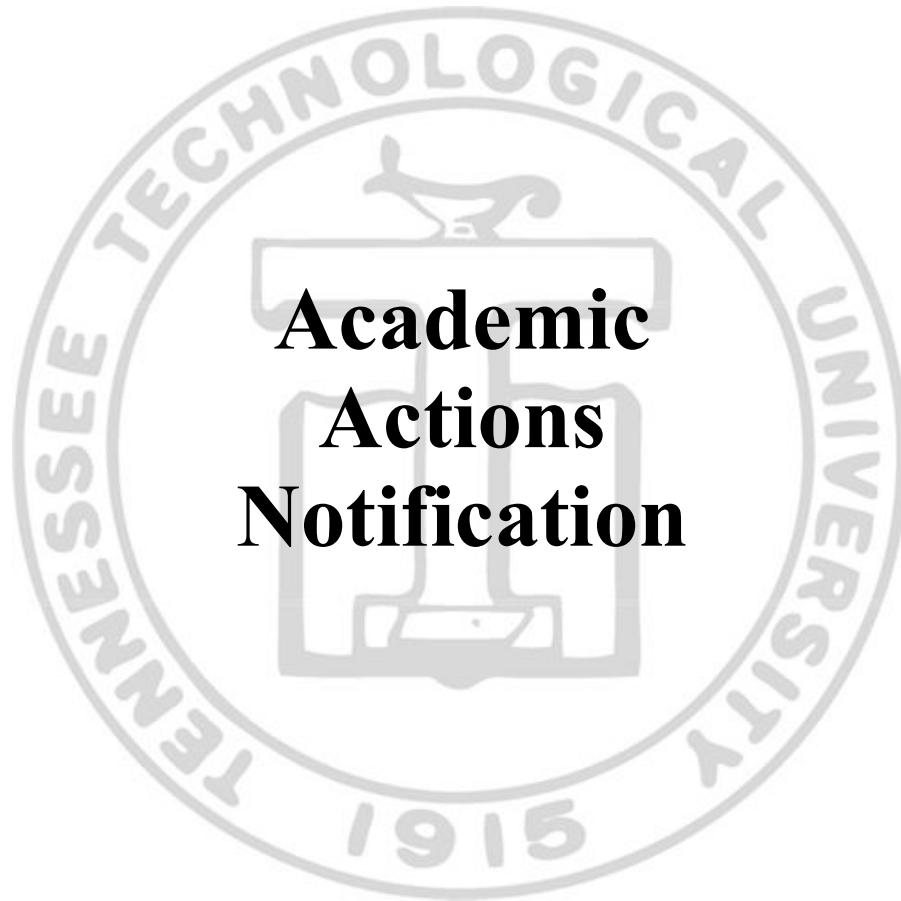
Action

No action required

PRESENTER(S): Provost Lori Bruce

PURPOSE & KEY POINTS: The purpose of revising Policy 224 is to align it with the recently updated THEC Policy A1.5: Academic Actions Notification. The revised THEC policy redefines academic action notification items, and the proposed Policy 224 now reflects these changes.

**Tennessee Technological University
Policy No. 224**



**Academic
Actions
Notification**

Original Effective Date: January 1, 2018

Date(s) Revised: January 1, 2024;

Policy No.: 224

Policy Name: Academic Actions Notification

I. Purpose

This policy establishes an approval process for submitting required notifications of Tennessee Tech's academic actions to the Tennessee Higher Education Commission (THEC) in order to maintain the state's Academic Program Inventory (API).

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees.

III. Policy

- A.** Tennessee Tech hereby adopts THEC policy A1.5 (Academic Actions Notification), as may be amended from time to time.
- B.** Tennessee Tech will notify THEC of academic program actions as required by THEC in order to maintain the accuracy of the API for Tennessee Tech's academic programs. Academic program actions eligible for reporting include:
 1. Establishment of a certificate program.
 2. Name change of an existing academic program.
 3. Name change of an existing concentration within an academic program.
 4. Establishment of a new concentration within an existing academic program.
 5. Change (increase or decrease) in the number of hours of an existing academic program.
 6. Extension of an existing academic program to an approved off-campus center.
 7. Change of the primary delivery mode for an existing academic program. The extension to 100 percent off-campus delivery requires additional action if the location of delivery is to be converted from an off-campus site to a center.

- 8.** Inactivation of an existing academic program or concentration. If the inactivated academic program or concentration is not reactivated within a period of three years, the academic program or concentration will automatically be terminated and removed from the API.
 - 9.** Reactivation of an academic program or concentration that was placed on inactivation within the past three years. The date of inactivation and the date of the proposed reactivation must be provided.
 - 10.** Termination of an academic program or concentration. A teach-out plan should accompany the notification of termination. As the immediate interests of currently enrolled students and faculty are impacted by the termination of an academic program or concentration, timely communication of this decision to students and faculty is important.
- C.** Any academic action made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).
- D.** Request for any academic actions outlined in Section B must undergo institutional approval processes at Tennessee Tech.
- 1.** An academic unit requesting an academic action must prepare a memo of request, an Internal Cover Form, and complete an appropriate THEC A1.5 Form (Form A1.5A to A1.5K) provided at the Provost's Office website.
 - 2.** An academic unit requesting an academic action must submit the memo, Internal Cover Form, and the THEC A1.5 Form to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:
 - a.** Departmental faculty
 - b.** College curriculum committee, dean or his/her designee
 - c.** University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
 - d.** Academic Council
 - e.** Provost and Vice President for Academic Affairs
- E.** The Provost's Office will submit all academic actions outlined in Section B to THEC, designating that each action has been approved through appropriate institutional processes.

- F.** Dates of notification to THEC of institutionally approved academic actions as outlined in Section B are:
 - 1.** May 15 for all actions approved between January 1 and April 30
 - 2.** August 15 for all actions approved between May 1 and July 31
 - 3.** January 15 for all actions approved between August 1 and December 31
- G.** The Provost's Office will present the approved notifications to the Tennessee Tech Board of Trustees (Board) as information items.
- H.** Tennessee Tech's procedures and forms for academic actions can be found at the Provost's Office website.

IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

V. Citation of Authority for Policy

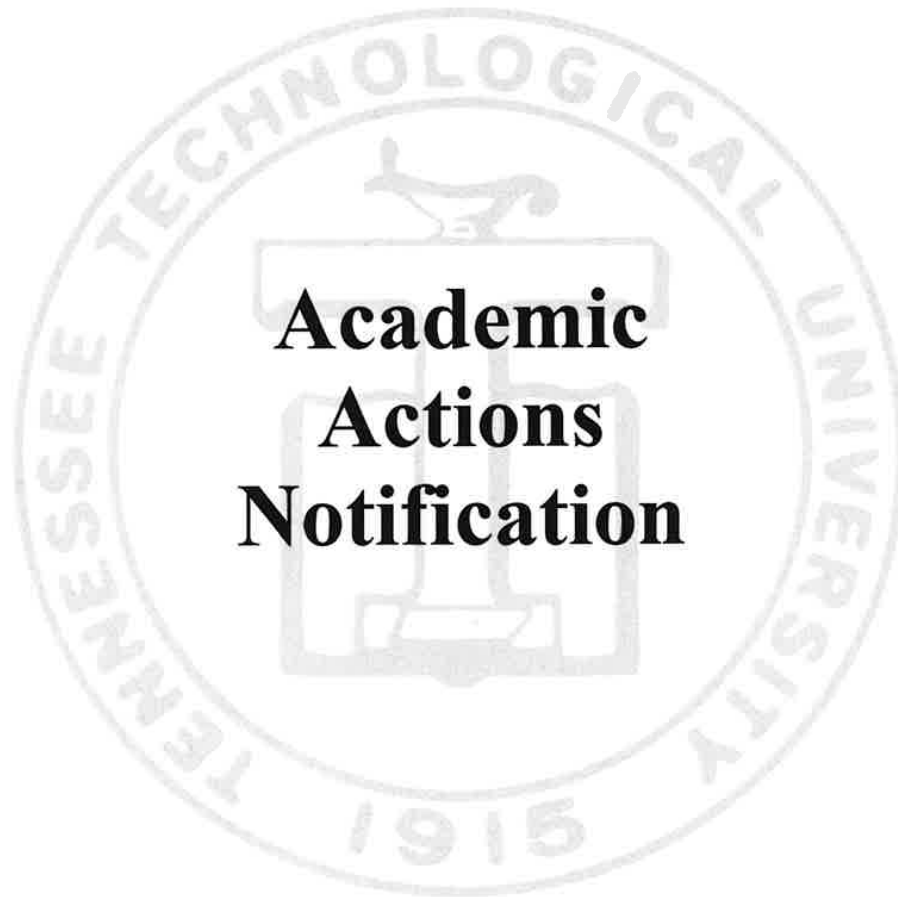
T.C.A. § 49-8-203(a)(1)(B)

THEC Policy A1.5 Academic Actions Notification

Approved by:

Academic Council:	October 11, 2017; October 4, 2023
University Assembly:	November 29, 2017, November 15, 2023
Board of Trustees:	December 11, 2017, xxxx xx, 2023

**Tennessee Technological University
Policy No. 224**



Effective Date: January 1, 2018

Policy No.: 224

Policy Name: Academic Actions Notification

Date Revised: [January 1, 2024](#)

I. Purpose

This policy establishes an approval process for submitting required notifications of Tennessee Tech's academic actions to the Tennessee Higher Education Commission (THEC) in order to maintain the state's Academic Program Inventory (API).

II. Review

This policy will be reviewed every ~~three~~-four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board [of Trustees](#).

III. Policy

- A.** Tennessee Tech hereby adopts THEC policy A1.5 (Academic Actions Notification), as may be amended from time to time.
- B.** Tennessee Tech will notify THEC of academic program actions as required by THEC in order to maintain the accuracy of the API for Tennessee Tech's academic programs. Academic program actions eligible for reporting include:
 - ~~1. Establishment of a certificate program, less than 24 semester credit hours regardless of degree level.~~
 2. Name change ~~for~~ of an existing academic program.
 3. Name change ~~for~~ of an existing concentration within an academic program.
 4. Establishment of a new concentration within an existing academic program.
 5. Change (increase or decrease) in the number of hours of an existing academic program.
 - ~~6. Consolidation of two or more existing academic programs into a single academic program without an essential change in the original approved curriculum and without a net gain in the number of programs.~~
 - ~~7.~~6. Extension of an existing academic program to an approved off-campus center.
 - ~~8.~~7. Change of the primary delivery mode for an existing academic program. The extension to 100 percent off-campus delivery requires additional action if the location of delivery is to be converted from an off-campus site to a center.

9.8. Inactivation of an existing academic program or concentration. If the inactivated academic program or concentration is not reactivated within a period of three years, the academic program or concentration will automatically be terminated and removed from the ~~institution's~~ inventory API.

10.9. Reactivation of an academic program or concentration that was placed on inactivation within the past three years. The date of inactivation and the date of the proposed reactivation must be provided.

11.10. Termination of an academic program or concentration. A teach-out plan ~~per SACSCOC Closing a Program, Site, Branch or Institution Good Practices Statement and the policy, Substantive Change for Accredited Institutions of the Commission of Colleges, Procedure Three,~~ should accompany the notification of termination. As the immediate interests of currently enrolled students and faculty are impacted by the termination of an academic program or concentration, timely communication of this decision to students and faculty is important.

C. Any academic action made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).

D. Request for any academic actions outlined in Section B must undergo institutional approval processes at Tennessee Tech.

1. An academic unit requesting an academic action must prepare a memo of request, -an Internal Cover Form, and complete an appropriate THEC A1.5 Form (Form A1.5A to A1.5K) provided at the Provost's Office website.

2. An academic unit requesting an academic action must submit the memo, Internal Cover Form, and the THEC A1.5 Form to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:

- a. Departmental faculty
- b. College curriculum committee, dean or his/her designee
- c. University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
- d. Academic Council
- e. Provost and Vice President for Academic Affairs

E. The Provost's Office will submit all academic actions outlined in Section B to THEC, designating that each action has been approved through appropriate

institutional processes, ~~using the THEC's notification reporting protocol as provided on the THEC website.~~

~~F. The Provost's Office will present the approved notifications to the Tennessee Tech Board of Trustees (Board) quarterly but the notifications will not require the Board approval.~~

G.F. Dates of notification to THEC of institutionally approved academic actions as outlined in Section B are:

1. May 15 for all actions approved between January 1 and April 30
2. August 15 for all actions approved between May 1 and July 31~~0~~
- ~~3. January 15 for all actions approved between August 1 and December 31~~

G. The Provost's Office will present the approved notifications to the Tennessee Tech Board of Trustees (Board) as information items.

H. Tennessee Tech's procedures and forms for academic actions can be found at the Provost's Office website.

~~The President may modify the terms and requirements of this policy, consistent with THEC policies, rules, regulations, or requirements.~~

IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

V. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B)

THEC Policy A1.5 Academic Actions Notification

Approved by:

- Academic Council: October 11, 2017, xxxx xx, 2023
- University Assembly: November 29, 2017, xxxx xx, 2023
- Board of Trustees: December 11, 2017, xxxx xx, 2023



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Policy 225 (New Academic Programs)

Review

Action

No action required

PRESENTER(S): Provost Lori Bruce

PURPOSE & KEY POINTS: The purpose of revising Policy 225 is to align it with the recently updated THEC Policy A1.0: New Academic Programs. One significant change in the revised THEC policy is the elimination of the requirement for Board of Trustees approval for the submission of a Letter of Notification (LON), reducing the Board's actions from two approvals to one, with the one being an approval of the full proposal referred to as the New Academic Program Proposal (NAPP). The LON will be presented to the Board of Trustees as an information item. The revised proposed Policy 225 reflects this major change and incorporates several other modifications from the current THEC policy. Additionally, it has been streamlined to minimize unnecessary repetition from the THEC policy.

**Tennessee Technological University
Policy No. 225**



**New Academic
Programs**

Original Effective Date: January 1, 2018

Date(s) Revised: January 1, 2024

Policy No: 225

Policy Name: New Academic Programs

I. Purpose

This policy establishes an approval process for new academic programs at Tennessee Tech, consistent with the corresponding policy (A1.0) of the Tennessee Higher Education Commission.

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees.

III. Policy/Procedure

- A. Tennessee Tech hereby adopts THEC policy A1.0 (New Academic Programs: Approval Process), as may be amended from time to time.
- B. THEC has the statutory responsibility to review and approve new academic programs. As outlined in THEC Policy A1.0, the process in developing a new academic program includes the following essential steps:
 - 1. Letter of Notification (LON)
 - 2. New Academic Program Proposal (NAPP)
 - 3. External Review
 - 4. Institutional Governing Board Approval
 - 5. Commission Action
- C. Any proposals for new academic programs made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).
- D. Preparation and Submission of Letter of Notification
 - 1. The academic unit requesting a new academic program shall prepare a Letter of Notification (LON) that includes all items listed on *THEC LON Checklist*. The LON must address the criteria for review as outlined in THEC Policy A1.0, Section 1.0.3A1.
 - 2. The academic unit requesting the new academic program shall send the LON to the college dean, the Provost, and the President for review and approval.
 - 3. After the President's approval, the Provost's Office will submit the LON to THEC with the following documents:
 - a. Tennessee Tech LON Internal Cover Form with appropriate signatures
 - b. A letter from the President signifying support for development of the proposed academic program
 - c. LON for the proposed academic program

- d. THEC Financial Projection Form
- 4. The Provost's Office will present the LON to the Tennessee Tech Board of Trustees as an information item.

E. Preparation and Submission of New Academic Program Proposal

- 1. Upon receiving THEC's approval of the Letter of Notification, the academic unit requesting the new program shall prepare a New Academic Program Proposal (NAPP) that includes all items listed on *THEC NAPP Checklist*. The New Academic Program Proposal must undergo institutional approval process at Tennessee Tech.
- 2. An academic unit requesting the new academic program must submit the NAPP to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:
 - a. Departmental faculty
 - b. College curriculum committee and College dean or his/her designee
 - c. University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
 - d. Academic Council
 - e. Provost and Vice President for Academic Affairs
- 3. The Provost's Office will send the approved NAPP and a TTU Cover Form with appropriate signatures to THEC for review and approval.

F. External Judgment

- 1. THEC requires external reviews for all proposed new academic programs. The unit and college requesting the new program will be asked to propose a list of potential external reviewers. The criteria for potential external reviewers are outlined in THEC Policy A1.0, Section 1.0.7A.
- 2. THEC will notify Tennessee Tech of the selected reviewer(s) and provide a list of questions for the external reviewer(s) to address during the review. Tennessee Tech may add questions to the THEC review questions.
- 3. Reviewer(s) must provide concurrently a written report in response to the questions to Tennessee Tech and THEC staff within 30-calendar days of the site visit.
- 4. Tennessee Tech will be responsible for inviting the external reviewer(s), all scheduling, expenses, and contracting with the external reviewers.

G. Post-External Judgment and THEC Action

- 1. Within 30 days of receipt of the external review report, Tennessee Tech must propose to THEC solutions for all issues identified by the reviewer(s).
- 2. Once all requirements have been satisfied, THEC staff will notify the institution of their support to the proposed academic program for Commission's approval.

H. Institutional Governing Board Action

1. Upon determination by THEC that a proposed academic program will be supported for approval by the THEC Commission, the Provost's Office will submit the NAPP to the Board of Trustees for approval.
2. After Board approval, the Provost's office will submit the record of Board approval and a request to THEC Executive Director that the proposed program be placed on the earliest possible Commission agenda for final approval.

IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

V. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B); THEC Policy A1.0 (New Academic Program: Approval Process); THEC Letter of Notification (LON) Checklist and New Academic Program Proposal (NAPP) Checklist.

Approved:

Academic Council: November 15, 2017; November 13, 2019; October 4, 2023

University Assembly: November 29, 2017; November 20, 2019; November 15, 2023

Board of Trustees: December 11, 2017; December 5, 2019; xxxx.xx, 2023

**Tennessee Technological University
Policy No. 225**



Original Effective Date: January 1, 2018

Date(s) Revised: January 1, 2024

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Policy No: 225

Policy Name: New Academic Programs

I. Purpose

This policy establishes an approval process for new academic programs at Tennessee Tech, consistent with the corresponding policy (A1.0) of the Tennessee Higher Education Commission.

Deleted: Date Revised: January 1, 20202024¶

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees.

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III. Policy/Procedure

A. Tennessee Tech hereby adopts THEC policy A1.0 (New Academic Programs: Approval Process), as may be amended from time to time.

Deleted: in excess of 24 semester credit hours

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Deleted: Judgment

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B. THEC has the statutory responsibility to review and approve new academic programs. As outlined in THEC Policy A1.0, the process in developing a new academic program includes the following essential steps:

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¶ Preparation and Submission of Letter of Notification¶

1. Letter of Notification (LON)
2. New Academic Program Proposal (NAPP)
3. External Review
4. Institutional Governing Board Approval
5. Commission Action

Deleted: The academic unit requesting the new academic program shall prepare a Letter of Notification (LON) that includes all items listed on *THEC LON Checklist*.¶
 The LON must address the criteria for review as outlined in THEC Policy 1.0, Section 1.0.2A1 and 1.0.2A2 a¶
 The LON must include a feasibility study that addresses the following criteria:¶
 Student Interest for the proposed academic program¶
 Local and Regional Need/Demand¶
 Employer Need/Demand¶
 Future Sustainable Need/Demand¶
 The feasibility study shall be conducted by people with expertise in economics/labor analysis outside the academic unit. The academic unit can contact the Office of the Provost for assistance.¶
 The academic unit shall send the LON to the college dean and the Provost's Office for review and approval.¶
 ¶
 The Provost's Office will send the approved LON to the Tennessee Tech Board of Trustees (Board) for review and approval.¶
 After the Board's approval, the Provost's Office will submit to THEC the LON with the following documents for the proposed new academic program:¶

C. Any proposals for new academic programs made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).

D. Preparation and Submission of Letter of Notification

1. The academic unit requesting a new academic program shall prepare a Letter of Notification (LON) that includes all items listed on THEC LON Checklist. The LON must address the criteria for review as outlined in THEC Policy A1.0, Section 1.0.3A1.
2. The academic unit requesting the new academic program shall send the LON to the college dean, the Provost, and the President for review and approval.
3. After the President's approval, the Provost's Office will submit the LON to THEC with the following documents:
 - a. Tennessee Tech LON Internal Cover Form with appropriate signatures
 - b. A letter from the President signifying support for development of the proposed academic program.
 - c. LON for the proposed academic program

Deleted: <#>The Feasibility Study¶

Deleted: <#>Tennessee Tech

Deleted: <#>from the Board

Deleted: Timeline for development and implementation

- d. THEC Financial Projection Form
- 4. The Provost’s Office will present the LON to the Tennessee Tech Board of Trustees as an information item.

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E. Preparation and Submission of New Academic Program Proposal

1. Upon receiving THEC’s approval of the Letter of Notification, the academic unit requesting the new program shall prepare a New Academic Program Proposal (NAPP) that includes all items listed on THEC NAPP Checklist. The New Academic Program Proposal must undergo institutional approval process, at Tennessee Tech.
2. An academic unit requesting the new academic program must submit the NAPP to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:
 - a. Departmental faculty
 - b. College curriculum committee and College dean or his/her designee
 - c. University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
 - d. Academic Council
 - e. Provost and Vice President for Academic Affairs
3. The Provost’s Office will send the approved NAPP and a TTU Cover Form with appropriate signatures to THEC for review and approval.

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 Curriculum
 Academic Standards
 Program Enrollment and Graduates
 Equity
 Administrative Structure
 Faculty Resources
 Library and Information Technology Resources
 Support Resources
 Facilities and Equipment
 Marketing and Recruitment
 Assessment/Evaluation
 Accreditation
 Funding

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Deleted: College curriculum committee and College dean or his/her designee
 University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
 Academic Council
 Provost and Vice President for Academic Affairs

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Deleted: External consultants may be required for baccalaureate and graduate programs. THEC staff will determine if a review by an external authority is required before framing a recommendation to the Commission.

Deleted: Individuals used in the development stage as external consultants may not serve as external reviewers.

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Deleted: <#>Based on the proposed revisions, THEC will choose one of three determinations:
 Support
 Not support
 Defer Support
 The description of each action is outlined in THEC ...

F. External Judgment

1. THEC requires external reviews for all proposed new academic programs. The unit and college requesting the new program will be asked to propose a list of potential external reviewers. The criteria for potential external reviewers are outlined in THEC Policy A1.0, Section 1.0.7A.
2. THEC will notify Tennessee Tech of the selected reviewer(s) and provide a list of questions for the external reviewer(s) to address during the review. Tennessee Tech may add questions to the THEC review questions.
3. Reviewer(s) must provide concurrently a written report in response to the questions to Tennessee Tech and THEC staff within 30-calendar days of the site visit.
4. Tennessee Tech will be responsible for inviting the external reviewer(s), all scheduling, expenses, and contracting with the external reviewers.

G. Post-External Judgment and THEC Action

1. Within 30 days of receipt of the external review report, Tennessee Tech must propose to THEC solutions for all issues identified by the reviewer(s).
2. Once all requirements have been satisfied, THEC staff will notify the institution of their support to the proposed academic program for Commission’s approval.

H. Institutional Governing Board Action

1. Upon determination by THEC that a proposed academic program will be supported for approval by the THEC Commission, the Provost’s Office will submit the NAPP to the Board of Trustees for approval.
2. After Board approval, the Provost’s office will submit the record of Board approval and a request to THEC Executive Director that the proposed program be placed on the earliest possible Commission agenda for final approval.

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IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

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V. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B); THEC Policy A1.0 (New Academic Program: Approval Process); THEC Letter of Notification (LON) Checklist and New Academic Program Proposal (NAPP) Checklist.

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Approved:

- Academic Council: November 15, 2017; November 13, 2019; October 4, 2023,
 University Assembly: November 29, 2017; November 20, 2019; November 15, 2023
 Board of Trustees: December 11, 2017; December 5, 2019; xxxx.xx, 2023

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Agenda Item Summary

Date: November 30, 2023

Agenda Item: Policy 226 (Academic Program Modifications)

Review

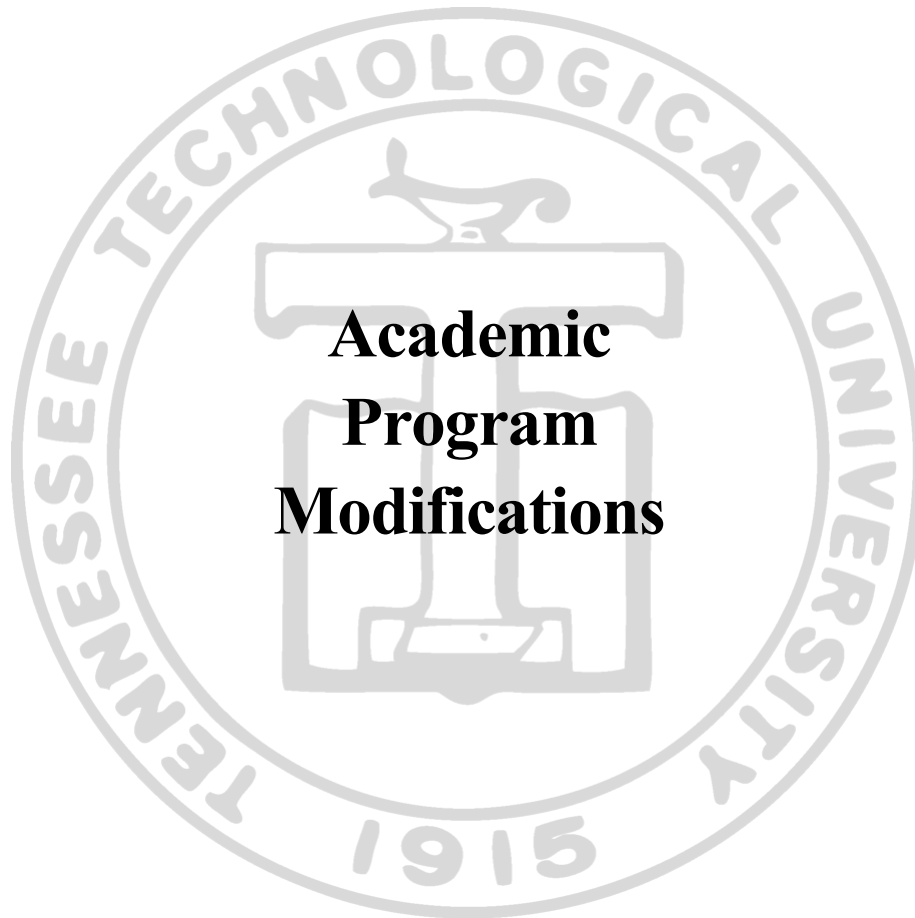
Action

No action required

PRESENTER(S): Provost Lori Bruce

PURPOSE & KEY POINTS: The purpose of revising Policy 226 is to align it with the recently updated THEC Policy A1.1: Academic Program Modifications (APM). In the revised THEC policy, APM items have been redefined and expanded. The proposed Policy 226 now reflects these changes. Additionally, the policy has been revised to specify that an APM proposal will be presented to the Board of Trustees as an information item rather than an action item, ensuring the timely submission and implementation of new programs.

Tennessee Technological University
Policy No. 226



**Academic
Program
Modifications**

Original Effective Date: July 1, 2017

Date(s) Revised: January 1, 2024

Policy No: 226

Policy Name: Academic Program Modifications

I. Purpose

This policy establishes an approval process for major modifications to currently approved academic programs to adhere to Tennessee Higher Education Commission's (THEC) policy on Academic Program Modifications (A1.1).

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees.

III. Policy/Procedure

- A. Tennessee Tech hereby adopts THEC Policy A1.1: Academic Program Modifications, as may be amended from time to time.
- B. Any academic program modifications made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).
- C. Academic Program Modifications (APM) requiring approval from THEC are limited to the following changes per THEC Policy A1.1:
 - Adding an academic program degree designation to an existing program (e.g., adding a B.A. to an existing B.S.).
 - Changing an academic program degree designation (e.g., B.A. to B.F.A.; M.A. to M.F.A.; Ed.D. to Ph.D.).
 - Changing the six-digit Classification of Instructional Program (CIP) code for an approved academic program.
 - Establishing a free-standing academic program from an existing concentration that has demonstrated steady enrollment and graduation numbers for a period of the last three (3) years. This program modification may be considered only if the establishment of the concentration as a free-standing academic program does not compromise the remaining academic program and requires limited new resources.
 - Consolidating two (2) or more existing academic programs into a single academic program.
 - Creating a joint degree program consisting of academic programs that are already approved at each participating institution.
- D. A request for an academic program modification (APM) outlined in Section C must undergo institutional approval processes at Tennessee Tech.
 1. An academic unit requesting an APM shall prepare an APM proposal that includes all items listed on *THEC Academic Program Modifications (APM) Checklist*. The APM proposal must address the criteria for review as outlined in THEC Policy A1.1, Section 1.1.3A.

The APM Checklist is available on the TTU Provost’s Office website and THEC website.

- 2. An academic unit requesting an APM must submit the proposal to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:
 - a. Departmental faculty
 - b. College curriculum committee, dean or his/her designee
 - c. University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
 - d. Academic Council
 - e. Provost and Vice President for Academic Affairs

E. The Provost’s Office will submit the approved APM proposal and a TTU Internal Cover Form with appropriate signatures to THEC for review and approval.

F. The Provost’s Office will present the APM to the Tennessee Tech Board of Trustees as an information item.

IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

V. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B)

THEC Policy A1.1 - Academic Program Modification; THEC Academic Program Modifications (APM) Checklist

Approved by:

Academic Council:	February 22, 2017; October 4, 2023
University Assembly:	April 19, 2017; November 15, 2023
Board of Trustees:	March 23, 2017; xxxx.xx, 2023

Tennessee Technological University
Policy No. 226



Effective Date: July 1, 2017

Policy No: 226

Policy Name: Academic Program Modifications

Date Revised: January 1, 2024

I. Purpose

This policy establishes an approval process for major modifications to currently approved academic programs to adhere to Tennessee Higher Education Commission's (THEC) policy on Academic Program Modifications (A1.1).

II. Review

This policy will be reviewed every four years or whenever circumstances require review, whichever is earlier, by the Senior Associate Provost or Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees.

III. Policy/Procedure

- A. Tennessee Tech hereby adopts THEC Policy A1.1: Academic Program Modifications, as may be amended from time to time.
- B. Any academic program modifications made pursuant to this policy must also comply with TTU Policy 221 (Substantive Change).
- C. Academic Program Modifications (APM) requiring approval from THEC are limited to the following changes per THEC Policy A1.1:
 - Adding an academic program degree designation to an existing program (e.g., adding a B.A. to an existing B.S.).
 - Changing an academic program degree designation (e.g., B.A. to B.F.A.; M.A. to M.F.A.; Ed.D. to Ph.D.).
 - Changing the six-digit Classification of Instructional Program (CIP) code for an approved academic program.
 - Establishing a free-standing academic program from an existing concentration that has demonstrated steady enrollment and graduation numbers for a period of the last three (3) years. This program modification may be considered only if the establishment of the concentration as a free-standing academic program does not compromise the remaining academic program and requires limited new resources.
 - Consolidating two (2) or more existing academic programs into a single academic program.
 - Creating a joint degree program consisting of academic programs that are already approved at each participating institution.
- ~~D. Change or add a program degree designation when this change involves a significant curriculum shift in redefining the program's purpose (e.g., B.A. to B.F.A.; M.A. to M.F.A.; Ed.D. to Ph.D.) or change a degree designation for an existing academic program or concentration per recommendation of a disciplinary accreditation body. These requested modifications may be subject to external review.~~

~~E. Establish free-standing degree from an existing concentration with a sustainable enrollment and graduation with degrees awarded within both the program and all concentrations under that program for a period of three years. This program modification may be considered only if the establishment of the concentration as a free-standing degree program does not compromise the remaining academic program and does not require new faculty resources.~~

~~F.~~

G.D. A request for an academic program modification (APM) outlined in Section ~~B-C~~ must undergo University institutional and Board approval processes at Tennessee Tech.

~~1.~~ An academic unit requesting an APM shall prepare an APM proposal that includes all items listed on *THEC Academic Program Modifications (APM) Checklist*. The APM proposal must address the criteria for review as outlined in THEC Policy A1.1, Section 1.1.3A. ~~must prepare a proposal for the request. The proposal should include required items and address appropriate criteria described on the THEC APM Checklist.~~ The APM Checklist is available on the TTU Provost's Office website and THEC website. ~~The proposal must also address the potential impact of the program~~

~~1. modification on current programs offered within Tennessee Tech and existing programs offered in public and private institutions across Tennessee.~~

~~2. —~~

~~3.2.~~ An academic unit requesting an APM must submit the proposal to the following offices/committees, as appropriate, for review and approval within Tennessee Tech:

- a. Departmental faculty
- b. College curriculum committee, dean or his/her designee
- c. University Curriculum Committee (if undergraduate level) or Graduate Studies Executive Committee (if graduate level)
- d. Academic Council
- e. Provost and Vice President for Academic Affairs

~~— The Provost’s Office will send the APM proposal with appropriate signatures to the Tennessee Tech Board of Trustees (Board) for review and approval.~~

~~G. The Board will consider the APM proposal based on the demonstrated need for the modification and to prevent unnecessary program duplication by referring to the annual THEC statewide and institutional degree production analyses.~~

~~E. After the Board’s approval, t~~The Provost’s Office will submit the approved APM proposal and a TTU Internal Cover Form with appropriate signatures to THEC for review and approval. ~~with a Cover Letter from the Provost verifying that the proposed program submission has gone through all necessary institutional approval channels.~~

~~H.F. The Provost’s Office will present the APM to the Tennessee Tech Board of Trustees as an information item.~~

IV. Interpretation

The Provost or his/her designee has the final authority to interpret the terms of this policy.

V. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B)

THEC Policy A1.1 - Academic Program Modification; THEC Academic Program Modifications (APM) Checklist ~~—Policy A1.1 Academic Program Modifications~~

Approved by:

Academic Council: February 22, 2017; xxxx.xx, 2023

University Assembly: April 19, 2017; xxxx.xx, 2023

Board of Trustees: March 23, 2017; xxxx.xx, 2023



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Policy 227 (New Academic Units)

Review

Action

No action required

PRESENTER(S): Provost Lori Bruce

PURPOSE & KEY POINTS: The purpose of revising Policy 227 is to align it with the recently updated THEC Policy A1.3: New Academic Units, where academic units are redefined. The proposed Policy 227 has been revised accordingly to reflect these changes.

Tennessee Technological University
Policy No. 227



**New
Academic
Units**

Original Effective Date: July 1, 2017

Date(s) Revised: January 1, 2024;

Policy No: 227

Policy Name: New Academic Units

I. Purpose

This policy establishes an approval process for new Academic Units at Tennessee Tech, consistent with all applicable policies, including the corresponding policy (A1.3) of the Tennessee Higher Education Commission (THEC).

II. Review

This policy will be reviewed at least every four years, and whenever circumstances require review, by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees (Board).

III. Scope

This policy applies to the creation of new Academic Units, which includes modification of existing Academic Units and name changes of existing Academic Units, at Tennessee Tech.

IV. Definition of Academic Units

Per THEC Policy A1.3, Academic Units include, but are not limited to, colleges, departments, institutes, schools, and other divisions that house at least one academic program including degrees, certificates, and minors.

V. Policy/Procedure

- A. Tennessee Tech hereby incorporates by reference and will comply with THEC Policy A1.3: New Academic Units, as that policy may be amended from time to time.
- B. The establishment of a new Academic Unit or modifications to an existing Academic Unit at Tennessee Tech must undergo the following institutional and Board approval processes:
 - 1. The appropriate requestor of a new Academic Unit must seek initial approval from the Provost's Office, which may consult with the President before making a decision.
 - 2. Following initial approval by the Provost's Office, the requestor must prepare a request for a new Academic Unit that complies with THEC Policy A1.3, Section 1.3.4A, and includes all required materials outlined in that policy's New Academic Units Checklist.
 - 3. The requestor will submit the request to the following for review and approval or denial consistent with their applicable policies and procedures:
 - a. Academic Council,
 - b. Administrative Council, and
 - c. President (for a new college), or Provost and Vice President for Academic Affairs (for all other types of Academic Units).
 - 4. If the request is not fully approved by all entities in B.3.a-c above,

the requestor may either accept the disapproval decision or revise the request until all of those entities approve the final version.

5. The Provost's Office will send the approved request to the Board for review and approval. If the Board approves the request without any revisions, the Provost's Office will proceed to paragraph C below. If the Board disapproves the request, the requestor will proceed in accordance with direction from the Board.

C. The Provost's Office will then submit the institutional- and Board-approved request for a new Academic Unit (including all required materials as outlined in the New Academic Units Checklist and an Internal Cover Form) in writing to the THEC Executive Director for review and approval, in accordance with THEC Policy A1.3.

D. Renaming an existing academic unit requires appropriate institutional approvals and written notification to THEC prior to the name change taking effect.

VI. Interpretation

The Provost, in consultation with the President, has the final authority to interpret the terms of this policy.

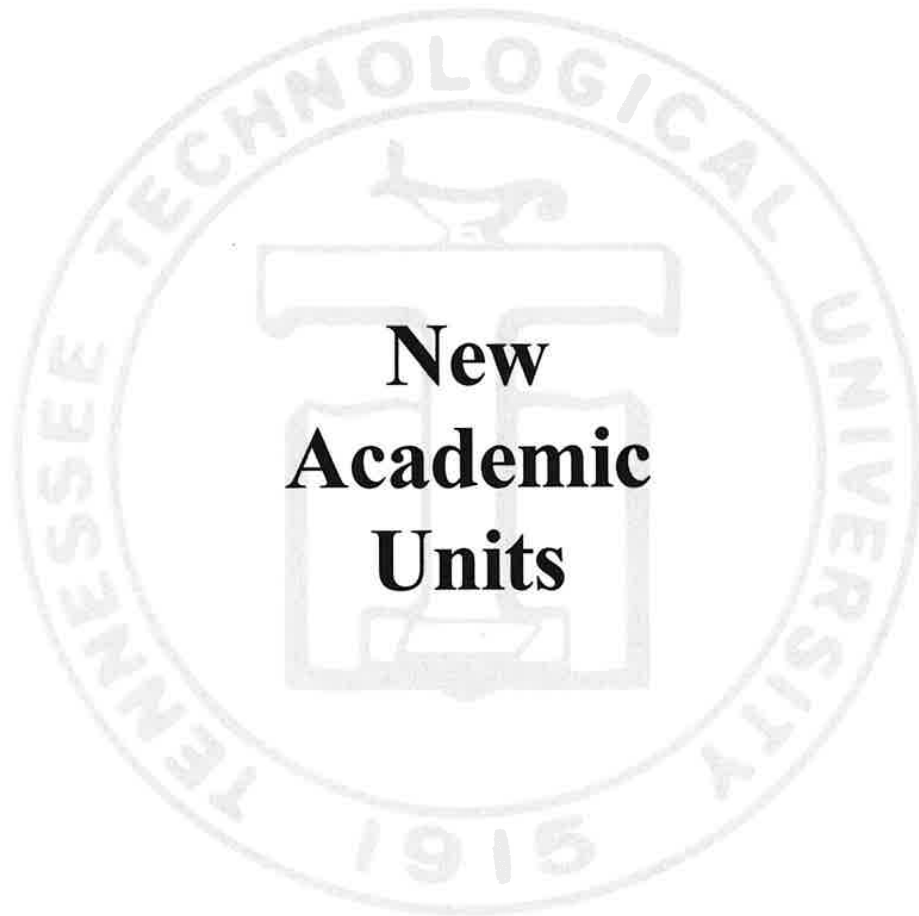
VII. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B); THEC Policy A1.3 New Academic Unit; New Academic Units Checklist.

Approved by:

Academic Council:	February 22, 2017, October 4, 2023
Administrative Council:	February 22, 2017, September 27, 2023
University Assembly:	April 19, 2017, November 15, 2023
Board of Trustees:	March 23, 2017, xxxx xx, 2023

Tennessee Technological University
Policy No. 227



Effective Date: July 1, 2017

Policy No: 227

Policy Name: New Academic Units

Date Revised: January 1, 2024

I. Purpose

This policy establishes an approval process for new ~~A~~academic ~~U~~units at Tennessee Tech, consistent with all applicable policies, including the corresponding policy (A1.3) of the Tennessee Higher Education Commission (THEC).

II. Review

This policy will be reviewed at least every four years, ~~and or~~ whenever circumstances require review, ~~whichever is earlier,~~ by the Senior Associate Provost or the Associate Provost, with recommendations for revision presented to the Academic Council, University Assembly, and the Board of Trustees (Board).

III. Scope

~~For purposes of t~~This policy applies to the creation of new Academic Units, which includes modification of existing Academic Units and name changes of existing Academic Units, new-academic units subject to this policy include academic colleges, departments, and schools at Tennessee Tech.

IV. Definition of Academic Units

Per THEC Policy A1.3, Academic ~~U~~units include, but are not limited to, colleges, departments, institutes, schools, and other divisions that house at least one academic program including degrees, certificates, and minors.

V. Policy/Procedure

- A. Tennessee Tech hereby incorporates by reference~~adopts~~ and will comply with THEC ~~P~~Policy A1.3: New Academic Units, as that policy may be amended from time to time.

- B. The establishment of a new ~~department/school~~Academic Unit or modifications to an existing Aacademic Uunit at Tennessee Tech must undergo the following institutional and ~~the Tennessee Tech Board of Trustees (Board)~~ -approval processes ~~at Tennessee Tech~~:
 - 1. ~~An academic college~~The appropriate requestor of a new ~~department/school~~Academic Unit shall ~~must~~ seek initial approval from the Provost's Office, which may consult with the President before making a decision.
 - 2. Following initial approval by the Provost's Office, the ~~academic college requesting a new department/school~~requestor must prepare a request for a new Academic Uunit that addresses all criteria indicated in~~complies with~~ THEC ~~P~~policy A1.3, Section 1.3.4A, and includes all required materials as outlined in that policy's New Academic Units Checklist.
 - 3. The ~~academic college requesting a new department/school~~requestor will

submit the request to the following offices/committees for review and approval or denial consistent with their applicable policies and procedures:

- a. the Academic Council,
- b. the Administrative Council, and
- c. the President (for a new college), or the Provost and Vice President for Academic Affairs (for all other types of Academic Units).

4. If the request is not fully approved by all entities in B.3.a-c above, the requestor may either accept the disapproval decision or revise the request until all of those entities approve the final version.

4.5. The Provost's Office will send the approved request to the Board for review and approval. If the Board approves the request without any revisions, the Provost's Office will proceed to paragraph C below. If the Board disapproves the request, the requestor will proceed in accordance with direction from the Board.

~~C. The establishment of a new college must undergo the following institutional and Board approval process:~~

- ~~1. The Provost's Office shall seek initial approval from the President for the establishment of a new college.~~
- ~~2. The Provost's Office must prepare a request for a new unit that addresses all criteria indicated in THEC policy A1.3, Section 1.3.4A, and includes all required materials as outlined in the New Academic Units Checklist.~~
- ~~3. The Provost's Office will submit the request to following offices/committees for review and approval:~~
 - ~~a. Academic Council~~
 - ~~b. Administrative Council~~
 - ~~c. President~~
- ~~4. The Provost's Office will send the approved request to the Board for review and approval.~~

~~D.C. After the Board's approval, the Provost's Office will submit the institutional- and Board-approved request for a new Academic Unit (including all required materials as outlined in the New Academic Units Checklist and an Internal Cover Form) in writing to the THEC Executive Director for review and approval, in accordance with THEC Policy A1.3.~~

~~E. Modifications to an existing academic unit, with the exception of a name change, requires THEC's review and approval.~~

~~F.D. Renaming an existing academic unit requires appropriate institutional approvals and a written notification to THEC prior to the name change taking effect.~~

VI. Interpretation

The Provost, in consultation with the President, or his/her designee has the final authority to interpret the terms of this policy.

VII. Citation of Authority for Policy

T.C.A. § 49-8-203(a)(1)(B); THEC Policy A1.3 New Academic Unit; New Academic Units Checklist.

Approved by:

Academic Council:	February 22, 2017, xxxx xx, 2023
Administrative Council:	February 22, 2017, xxxx xx, 2023
University Assembly:	April 19, 2017, xxxx xx, 2023
Board of Trustees:	March 23, 2017, xxxx xx, 2023



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Updates on Research and Economic Development

Review

Action

No action required

PRESENTERS: Dr. John Liu

PURPOSE & KEY POINTS: Dr. John Liu, Vice President for Research & Economic Development, will provide a brief outline of upcoming planned approaches to enhance research, creative works, and scholarships.



Agenda Item Summary

Date: November 30, 2023

Agenda Item: Counseling Center Update on Mental Health Services

Review **Action** **No action required**

PRESENTER(S): Dr. Christina Mick

PURPOSE & KEY POINTS: Dr. Christina Mick, Director of the Counseling Center, will provide an update on mental health services on campus.

Tennessee Tech Counseling Center Fact Sheet

Counseling Center Location: 3rd Floor Roaden University Center, Room 307, 931-372-3331

Counseling Center Mission Statement: The Counseling Center's mission is to elevate healthy student development during the college experience as this contributes to the attainment of student educational objectives at Tennessee Technological University.

Counseling Center Care Approach: The Counseling Center offers brief, short term, solution focused therapeutic approach for students with a flexible care model. The clinical staff have extensive training in suicide prevention and crisis services.

Eligibility for Services: Any student enrolled at Tennessee Tech. Faculty and staff are eligible for consultative services.

Cost of Services: None

Services Available: Eligible students are allotted a flexible 12 individual sessions per academic year. This does not include intake (first time appointments), crisis appointments, rapid access appointments, wellness check-in appointments, workshops, or support groups. Students with more complex, severe or chronic psychological problems or issues related to substance abuse that would be best served through long-term therapy are referred to an outside provider in the community. Services available include:

- Academic Counseling
- Crisis Counseling
- Personal Counseling
- Premarital Counseling
- Couples Counseling
- Group Counseling
- Rapid Access Appointments- (began academic year 2022) These are 30 minute, non-urgent, appointments that are available to students on a walk-in basis at the Counseling Center.
- Clinical case management via clinical coordinator (began January 2022)
- Prevention Services via educational programming
- Brief and short-term psychiatric services for medication management (began July 2022)
- Workshops/Campus Outreach to include Digital Success Workshops
- Soaring Eagles Peer Educator Program
- *#hopestrongeagles* Suicide Prevention Program-a comprehensive and public health approach to suicide prevention and mental well-being
- Consultation Services (to include referral resources)
- Eagle Eye After-hours Crisis Hotline that is available afterhours, holidays, and weekends
- Virtual counseling sessions through HIPPA compliant Zoom or in-person counseling sessions (based on student choice)
- Eagle Wellness Portal Online appointment scheduling and secure messaging program

- MANTRA Health (NEW)-A tele-health program that provides self-referral or Counseling Center referral for counseling, and brief tele-psychiatry services for students (tele-psychiatry services are based on Counseling Center referral only). This program expands the capacity of Counseling Center services by expanding hours of service as well as offering after-hours and weekend appointments.
- Charlie Health Intensive Outpatient Services (NEW)-This virtual intensive outpatient program was added to the list of Counseling Center services in October 2023. This service is provided via MANTRA Health for students who may be stepping down from a hospitalization, residential treatment setting, or other in-patient setting. Services are provided 3 times a week for 6-10 weeks virtually around student's schedule. This program is also a "step-up" for students who may need for intensive care than what the Counseling Center can provide.
- WellTrack Self-Guided Interactive Therapy App-Is a suite of online tools and courses that uses aspects of Cognitive Behavioral Therapy to help students identify, understand and address mental health issues they are having.
- Mindwise Mental Health Screeners – for depression, anxiety, eating disorders, PTSD, substance misuse issues
- Graduate Clinician Training Program- for TN Tech graduate level intern counseling students in training
- Community Referrals for students not wanting services at the Counseling Center.

Short-term Medication Management: A psychiatric nurse practitioner has been providing psychiatric medication management and/or evaluations remote and on-ground since July 2022. MANTRA Health brief psychiatric services was added in March 2023. This is a service that will help bridge the wait times for students to get the necessary medications to help stabilize their moods and help them with academic success. The wait times for community evaluations can be extensive.

Substance Abuse Prevention and Education: The Counseling Center provides outreach programming and education for prevention efforts of substance misuse and abuse. The Counseling Center partners with the Power of Putnam, the campus Addiction Prevention and Support Coalition (APSC), and the Tennessee Coalition for Healthy and Safe Campus Communities (CHASCO) community organizations to coordinate prevention efforts on campus. The Counseling Center maintains Mindwise alcohol use, current substance use, and opioid use screeners via the Counseling Center website.

Successes for academic year 2022/2023:

1. Sustained a contracted Psychiatric Mental Health Nurse Practitioner that is on-ground two Thursdays per month and virtual two Thursdays per month.
2. Launched and implemented Mantra Health digital mental health clinic that has expanded the existing capacity of the Counseling Center (March, 2023)
3. Memorandum of Understanding creation and implementation with Cookeville Regional Medical Center (January, 2023)
4. Renovation of the Counseling Center lobby, front offices, and Eagle Resource Room were completed January 2023

Opportunities for this academic year:

1. Access funds to sustain Mantra Health digital mental health clinic that has expanded existing capacity of the Counseling Center
2. Sustain and expand the Clinical Coordinator program via grant opportunities from the State of Tennessee. The existing Counseling Center Clinical Coordinator is “shared” with the Dean of Students office with responsibilities of serving on the campus CARE Team and Threat Assessment Team.
3. Initiate and complete campus wide mental health focus group to assess continued needs of students

Professional Organizations and department standards to which Counseling Center team members ascribe:

- The Counseling Center clinical staff adheres to the American Counseling Association Code of Ethical and Professional Standards.
- The Counseling Center adheres to the statutes, rules and regulations for the Tennessee Board for Licensed Professional Counselors, Licensed and Family Therapists, and Licensed Clinical Pastoral Therapists.
- The clinical staff members of the Counseling Center belong to the Tennessee Licensed Professional Counselors Association, American College Counseling Association, Tennessee Suicide Prevention Network, Children and Adults with Attention Deficit/Hyperactive Disorder (CHADD) organization, and National Board of Certified Counselors. The Counseling Center director is the governor appointed state higher education representative of the Council for Armed Forces, Veterans, and their families.
- All professional staff adhere to the Council for the Advancement of Standards in Higher Education(CAS standards) and the International Accreditation of Counseling Services (IACS).

Professional Licensure and/or certification requirements of Counseling Center clinical staff members:

- All full-time professional counselors that provide clinical services must maintain the Licensed Professional Counselor/Mental Health Service Provider licensure for the state of Tennessee.
- Associated continuing education hours are required annually to maintain licensure.
- Graduate level clinicians must provide clinical services under the supervision of a state of Tennessee Approved Clinical Supervisor

Counseling Center Team: The clinicians at the Counseling Center are all independently licensed in the State of TN. The staff are:

Director	Christina Mick, EdD, ACS, CPS, ADHD-CCSP, LPC/MHSP-S
Assistant Director/Clinical Services	Angela Rector, MA, ACS, LPC/MHSP-S
Clinical Coordinator/Intake Counselor	Ravi Patel, MA, LPC/MHSP
Psychiatric Mental Health Nurse Practitioner	Marianne Raynes, MSN, RN, APRN, PMHNP-BC
Counselor	Ben Higgins, MA, LPC/MSHP-S
Counselor	Brittney Phillips, PhD, LPC/MHSP
Counselor	Tessa Benefield, MA, LPC/MHSP
Administrative Assistant	John Johnson, BS
Clinical Graduate Assistant	Lara Strate, MA, LPC/MHSP-temp