



Tennessee
TECH

Streamlyne Budget

or

“So, how do I pay this Post Doc?”



What You'll Learn

- What is Streamlyne and why do we now use it?
- How will Streamlyne Budget make life easier?
- A Quick Look at Budget



Initiate a Proposal Budget in Streamlyne

- Every proposal is initiated with the same three steps:
 - Navigate to the “Create New” button on Pre-Award
 - Enter the minimum fields required (*) for saving
 - Click the Save button

A record of your document will not exist in the database until these three steps are completed.

Required Information to Begin

- Complete Key Personnel first (PI, Co-PI, Key Person), and then create a Budget Version to build, organize and maintain your budget:

- Proposal
- S2S
- Key Personnel**
- Special Review
- Abstracts & Attachments
- Questions
- Budget Versions
- Proposal Summary
- Forms
- Proposal Actions
- Permissions
- Streams

Key Personnel

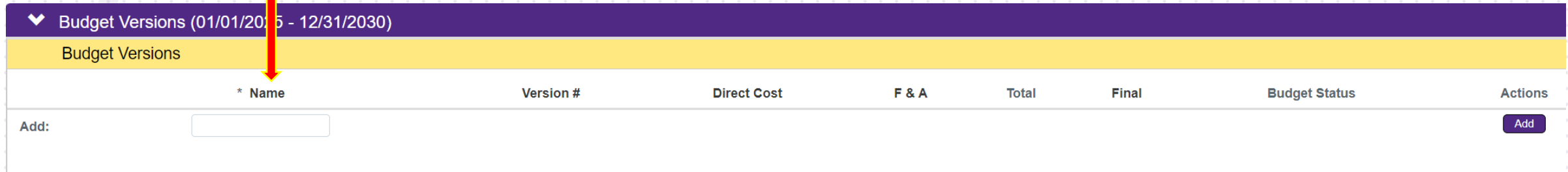
Internal User Name
 External Address Book ID

* Person	Unit	* Proposal Role
Add:		<input type="text" value="select"/>

Principal Investigator is a required field prior to submission. Only one PI is allowed.

Creating the Budget

- After Key Personnel, click on Budget Versions
- Name your Budget, click Add, and then open your budget



Budget Versions (01/01/2015 - 12/31/2030)

Budget Versions

	* Name	Version #	Direct Cost	F & A	Total	Final	Budget Status	Actions
Add:	<input type="text"/>							<input type="button" value="Add"/>

Build the Budget by adding Personnel

- I. Add all project personnel; include every participant
 - a) Use *Internal User Name Search* for known TTU participants
 - b) Use *To be named* for those students, post doc, faculty etc. who are yet to be determined

HINT: use small magnifying glass  to find personnel

- II. Continue by adding effort, hours, or salary expectations in *Personnel Detail* section

Adding Direct Costs (Non-Personnel)

- I. Add all non-personnel project costs; include every item in the appropriate tab -
 - a) Equipment, Travel, Participant Support, and Other Direct
 - b) Use *Object Code Name* drop-down menu to define category

* Object Code Name

Streamlyne Walk Through

- We create a proposal budget to **Save the World:**
 - Enter Personnel Data into budget
 - Enter all Non-Personnel direct costs; equipment, travel, participant support, and other direct costs
 - Although built into Streamlyne, check rates; MTDC / Research F&A, Fringe Benefits, and Inflation to ensure accuracy

Get the link to Streamlyne on Tech Express using QuickLinks:



A completed Budget Summary

Expand




Summary								
Summary								
		< back		next >				
		Period 1		Period 2		Period 3		Total
		09/30/2024 - 09/29/2025		09/30/2025 - 09/29/2026		09/30/2026 - 09/29/2027		
		Sponsor Costs	Cost Share	Sponsor Costs	Cost Share	Sponsor Costs	Cost Share	Sponsor Costs
								Cost Share
Personnel	Edit							
show	Salary	36,162.25	54,733.69	37,157.12	56,375.69	38,181.83	58,066.97	111,501.20
show	Fringe	21,913.27	35,996.67	22,570.68	37,076.60	23,247.78	38,188.86	67,731.73
show	Calculated Direct Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Subtotal		58,075.52	90,730.36	59,727.80	93,452.29	61,429.61	96,255.83	179,232.93
Non-Personnel	Edit							
show	Travel	5,288.00	5,700.00	5,053.00	540.00	0.00	540.00	10,341.00
show	Other Direct	33,601.67	1,596.00	33,601.67	1,596.00	33,601.67	1,596.00	100,805.01
show	Calculated Direct Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non-Personnel Subtotal		38,889.67	7,296.00	38,654.67	2,136.00	33,601.67	2,136.00	111,146.01
Totals								
TOTAL DIRECT COSTS		96,965.19	98,026.36	98,382.47	95,588.29	95,031.28	98,391.83	290,378.94
TOTAL F&A COSTS		40,725.37	41,171.09	41,320.63	40,147.07	39,913.14	41,324.57	121,959.14
TOTAL SPONSOR COSTS		137,690.56		139,703.10		134,944.42		412,338.08
COST SHARE (SUBMITTED TO SPONSOR)			139,197.45		135,735.36		139,716.40	414,649.21
TOTAL PROJECT COSTS		276,888.01		275,438.46		274,660.82		826,987.29
COST SHARE % - TOTAL SPONSOR COSTS			101.1%		97.2%		103.5%	100.6%
COST SHARE % - TOTAL PROJECT COSTS			50.3%		49.3%		50.9%	50.1%

Summary

- Create Proposal and Save to have a “garage” to park all your budget and proposal info
- Complete Proposal Key Personnel and Create a Budget
- Make sure to complete both the Personnel and Non-Personnel sections in Budget.
- Check Tech Express and Tech Website for links and info

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Streamlyne Proposal Development & Budget Guide 1
Pre-award

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Submitting Streamlyne Proposal / S2S Submission Guide
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Thank you very much for your time

If you need assistance with Streamlyne Budget, please don't hesitate to reach out:

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