Full Name:

Tech Email:

T#:

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EASTMAN



GOLD Career Readiness Certification has been streamlined for academic year 2024-2025! GOLD is now easier for students to accomplish. More online, self-paced assignments, less in-person attendance. See below for details.

Applications and all documentations need to be completed in Spring semester 2025 and turned in by April 25, 2025 at 8 a.m. Applications will not be accepted after the deadline.

Submit applications at https://tf.tntech.edu/view.php?id=1651073, email career@tntech.edu, or by dropping off at Roaden University Center, 328.

Part 1 - Self Exploration

COMPLETE BOTH ASSIGNMENTS IN PART ONE:

Complete one of the following and upload the career plan summary to the document section of your Handshake account under "other documents."

- 1. Complete My Career Plan Builder on https://isuriz.com.
- 2. Complete a My Career Plan appointment with the Center for Career Development.

Complete TypeFocus self-assessment at https://www.tntech.edu/career/students/assessment.php

Part 2 - Skill Building

COMPLETE BOTH ASSIGNMENTS IN PART TWO:

- 1. Watch "Applying Career Competencies" on ISURIZ.com. Take knowledge test after completion and download the certificate of achievement. Then upload the certificate of achievement to the documents section of your Handshake account under "other documents."
- **2.** Complete ONE of the following:

 Participation in one of the following: To receive credit, the club, organization or professional affiliation must appear on your resume.

- Affinity Club
- Professional Organization
- Greek Organization
- Other campus organization not on list

O Complete a 750-word academic paper on an occupation of interest that cites at least two sources. (https://www.bls.gov/ooh/home.htm, Moody's.com) You will not receive credit if AI was used to create the paper.

O Attend one of the following CO-OP Meet-ups:.



February 18 | 11 a.m. RUC, Tech Pride Room February 27 | 11 a.m. RUC, Tech Pride Room





Center for Career Development

TENNESSEE TECH

Part 3 - Introduction to Job Search

COMPLETE ALL ASSIGNMENTS IN PART THREE:		
Start your Handshake profile by completing sections on: Major, Summary, add at least two current skills, and list at least two classes, remember to mark your profile as "public" to receive credit for this assignment.		
Attend one resume workshop listed b (appointment through Handshake). To Handshake under "Resume"	-	
O January 23 11 – 11:45 a.m. Writing My First Internship Ready Resume RUC, Tech Pride Room	O February 25 11 – 11:45 a.m. Writing My First Internship Ready Resume RUC, Tech Pride Room	O April 1 11 – 11:45 a.m. Writing My First Internship Ready Resume RUC, Tech Pride Room
Attend one interview workshop listed below or make an appointment with a Career Counselor for an Interview Skills Appointment.		
February 20 11 – 11:45 a.m. Intro to Interview Skills RUC, Tech Pride Room	O March 27 11 – 11:45 a.m. Intro to Interview Skills RUC, Tech Pride Room	O April 15 11 – 11:45 a.m. Intro to Interview Skills RUC, Tech Pride Room
OR attend one of the following job fairs:		
O February 13 10 a.m. – 2 p.m. Annual Spring Engineering Fair Hooper-Eblen Center	O February 13 4 – 5:30 p.m. Construction Management Fair Ashraf Islam Building Atrium	O March 6 11 a.m. – 1 p.m. School of Agriculture Career Fair Memorial Gym
O March 13 10 a.m. – Noon College of Education Career Fair Memorial Gym	O April 2 1 - 4 p.m. Nashville Area Job Fair Nashville Fairgrounds	
Watch "Interview Preparation - An Introduction to STAR-L" on ISURIZ.com. Take the knowledge test and download certificate of achievement. Then upload the certificate to the documents section of your Handshake account under "other documents."		
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