



# Crafting Your Course with iLearn Templates

# Instructional Design Team



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## Session Resources:

- Session will be recorded.
- Slide deck will be shared.
- Links to resources throughout presentation.
- We will be in the chat to answer any questions.
- Book a consultation with your instructional designer!

# Agenda

- Full course template (Tech Direct template)
- Page templates (a.k.a. web pages, files, within iLearn)
- Creator + Elements (content templates within pages)
- Q&A (questions welcome via chat throughout the session)



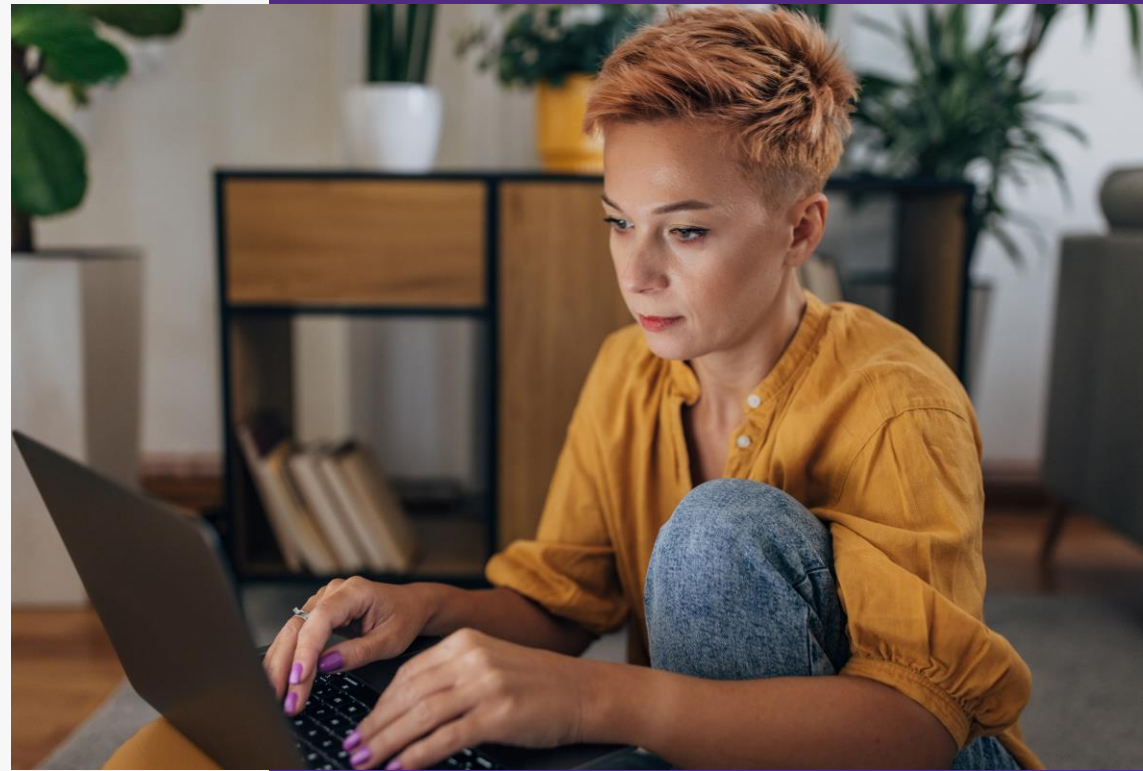
## MS Poll:

Which of the following  
have you used in your  
iLearn courses?



# Imagine ...

You're a student taking five classes at TnTech, and each class has a different way of presenting material iLearn. How much time will you have to spend simply navigating the course structure?



# Imagine ...

You've been teaching on ground for years with much success, but now your students (or your department) want content available online in iLearn. "I'm a content expert," you think, "not an iLearn design expert". What can you do?





**Use templates!**



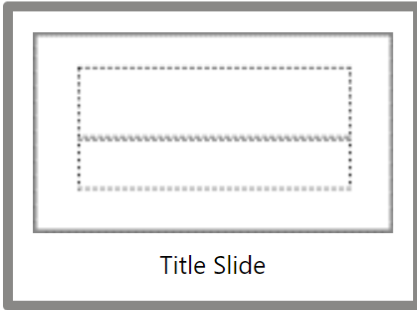


# What is a template?

- A template is a customizable, pre-set format that can help you present content and activities
- For iLearn at TnTech, we have templates for entire courses, for individual pages (files) inside courses, and for content within pages (files)



office theme



Title Slide



Title and Content



Section Header



Two Content



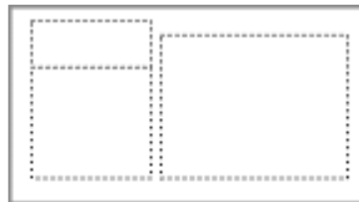
Comparison



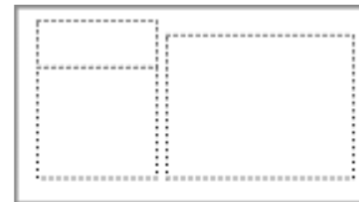
Title Only



Blank



Content with Caption



Picture with Caption

Picture of common PPT templates

# Why use templates?

- Save time and mental energy for both instructors and students
- Provide a consistent learning experience across courses for students
- Improve the visual quality of content
- Make learning activities more intuitive for students





01

# Evidence-Based Course Template



OLC QUALITY SCORECARD SUITE



# OSCQR Course Design Review

## OLC Quality Scorecard Suite: OSCQR 3.1

Need ideas? Click on a standard below for explanations and examples from <https://OSCQR.suny.edu>

Sufficiently Present	Minor Revision	Moderate Revision	Major Revision	Not Applicable	Action Plan
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*Estimated time needed for revision:* 1/2 hour or less    1/2-2 hours    2+ hours

1. COURSE OVERVIEW AND INFORMATION						
1.	Course includes Welcome and Getting Started content.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	An orientation or overview is provided for the course overall, as well as in each module. Learners know how to navigate and what tasks are due.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Course includes a Course Information area that deconstructs the syllabus for learners in a clear and navigable way.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	A printable syllabus is available to learners (PDF, HTML).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Course includes links to relevant campus policies on plagiarism, computer use, filing grievances, accommodating disabilities, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Course provides access to learner success resources (technical help, orientation, tutoring).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Course information states whether the course is fully online, blended, or web-enhanced.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Appropriate methods and devices for accessing and participating in the course are communicated (mobile, publisher websites, secure content, pop-ups, browser issue, microphone, webcam).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Course objectives/outcomes are clearly defined, measurable, and aligned to learning activities and assessments.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Course provides contact information for instructor, department, and program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- [Online Learning Consortium \(OLC\)](#)
- [OLC Rubric PDF](#)

Tennessee TECH Tech-Direct

Content Assignments Quizzes Discussions YuJa Media Grades Course Tools Resources

# Tech-Direct

Updates

There are no current updates for Tech-Direct

Content Navigator

Return to Last Viewed Course Information

Module 0: Start Here	100%
Module 1: [Title]	100%
Module 2: [Title]	100%
Module 3: [Title]	100%

Announcements

## Example Welcome Announcement

Welcome **Heather**, to CITL 1010-001: Best Practices in Online Course Design! I'm thrilled to have you join this exciting learning journey. To get started, please navigate to [Module 0: Start Here](#). This module will guide you through important course information, including the syllabus, expectations, and resources. If you have any questions along the way, don't hesitate to reach out. You can do so by adding to the [Ask a Question](#), [Answer a Question](#) discussion post, or by sending me an email. Please check the [Netiquette Guide for Online Courses](#) for online communication expectations. Let's embark on this adventure together and make the most of our time together in this engaging online learning experience!

Front Page: Tech Direct Course Template

Tennessee TECH Tech-Direct

Heather Rippetoe as Banner\_Student

Content Assignments Quizzes Discussions YuJa Media Grades Course Tools Resources

Search Topics

Bookmarks

Course Schedule

Table of Contents ✓

Module 0: Start Here ✓

Course & Instructor Information ✓

Student Policies, Student Services, & Technical Supports ✓


Module 1: [Title] ✓

Module 2: [Title] ✓

Module 3: [Title] ✓

# Module 0: Start Here

Print



Download

Expand All | Collapse All

100% 12 of 12 topics complete

Course & Instructor Information ▶

Student Policies, Student Services, & Technical Supports ▶

Sample Module 0: Tech Direct Course Template

Search Topics

Bookmarks

Course Schedule

Table of Contents ✓

Module 0: Start Here ✓

Module 1: [Title] ✓


Learning Materials

Assignments

Module 2: [Title] ✓

Module 3: [Title] ✓

## Module 1: [Title]



# Module 1

Expand All | Collapse All

100% 1 of 1 topics complete

Module 1: [Module Title] ✓

Web Page

[Click here to read the overview and learning objectives for this module.](#)

**Learning Materials**

This section contains content for you to read and/or watch for this module. Refer to your Course Schedule for specific due dates.

**Assignments**

This section contains activities for you to do, like take a quiz, participate in a discussion, or submit an assignment.

Sample Content Module: Tech Direct Course Template



# MS Poll

Which Module 0 elements do you think students will find useful?



# How to Get the Tech Direct Course Template

- Book a consultation with your instructional designer
- Submit a request



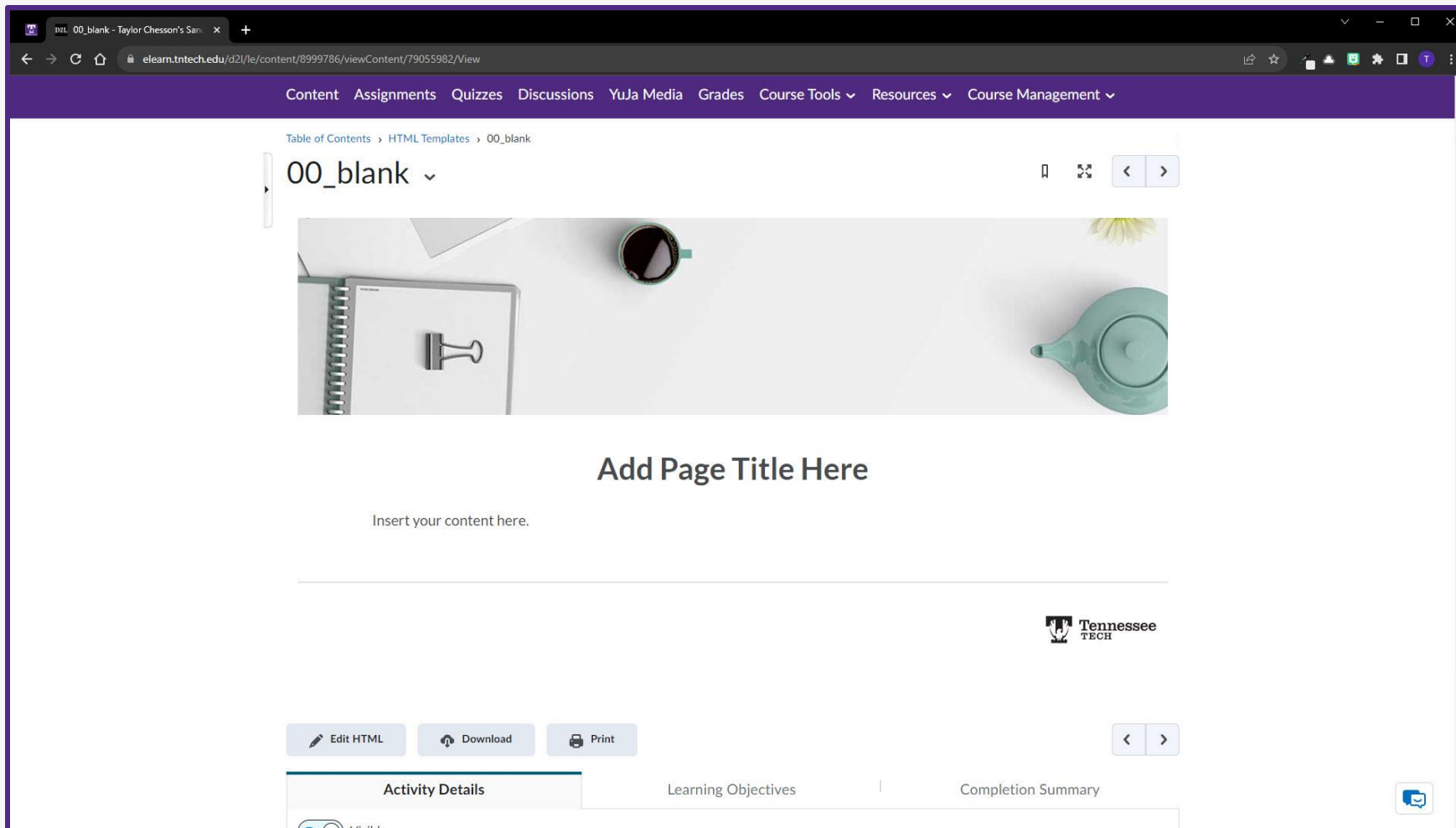


02

# **HTML Templates for content within courses**

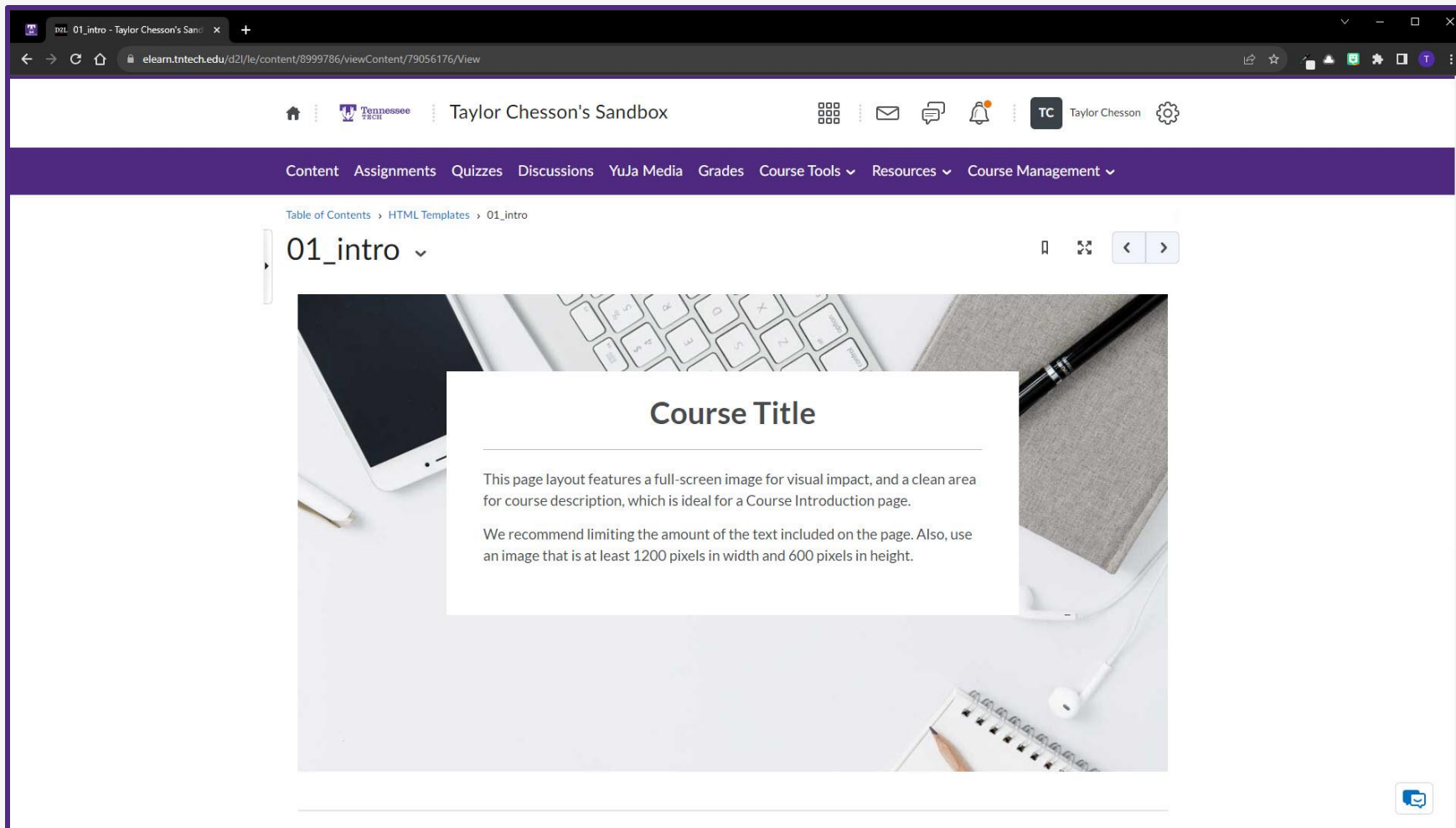


HTML Example:



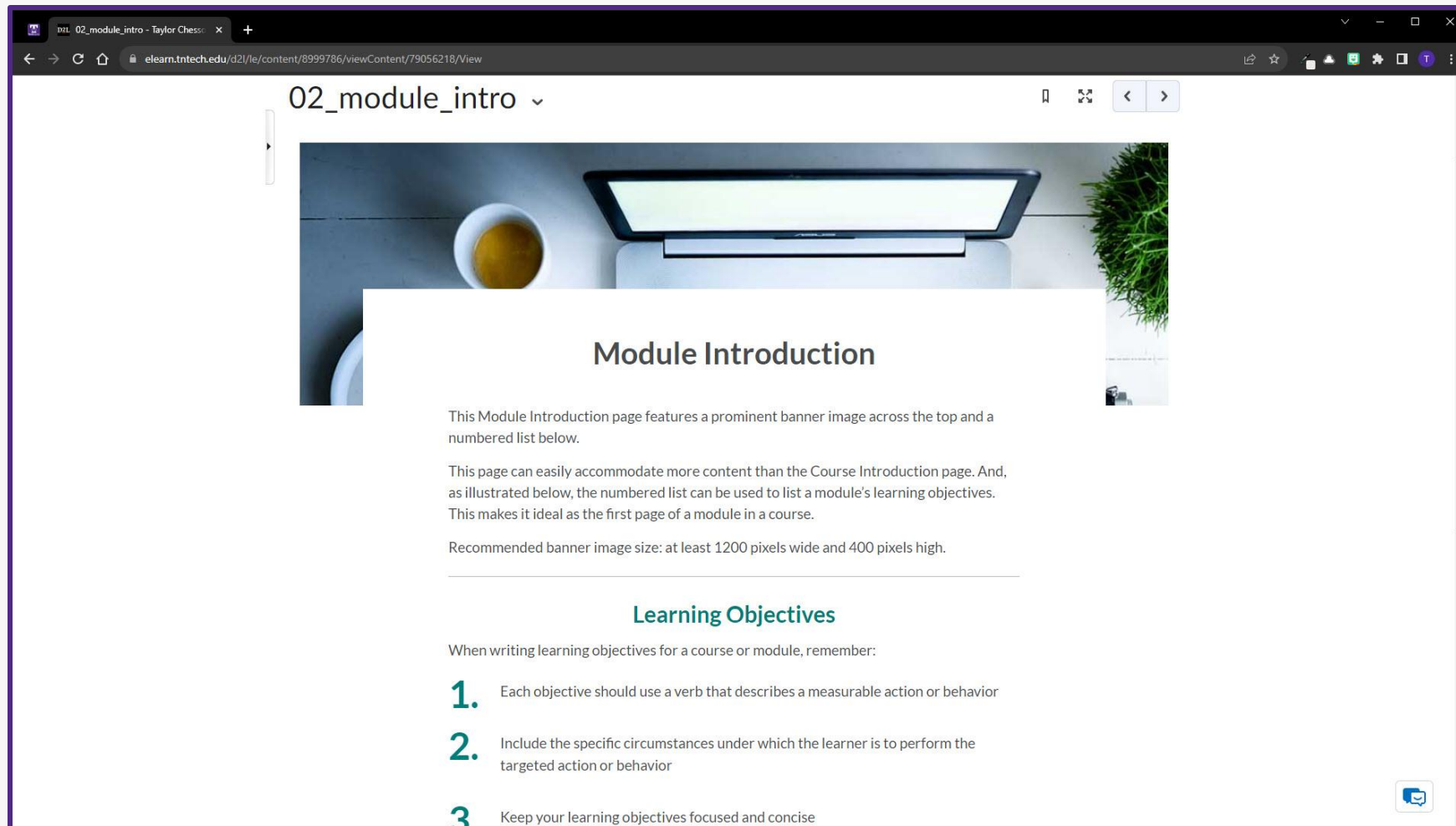
Blank

HTML Example:



Introduction

HTML Example:



02\_module\_intro

## Module Introduction

This Module Introduction page features a prominent banner image across the top and a numbered list below.

This page can easily accommodate more content than the Course Introduction page. And, as illustrated below, the numbered list can be used to list a module's learning objectives. This makes it ideal as the first page of a module in a course.

Recommended banner image size: at least 1200 pixels wide and 400 pixels high.

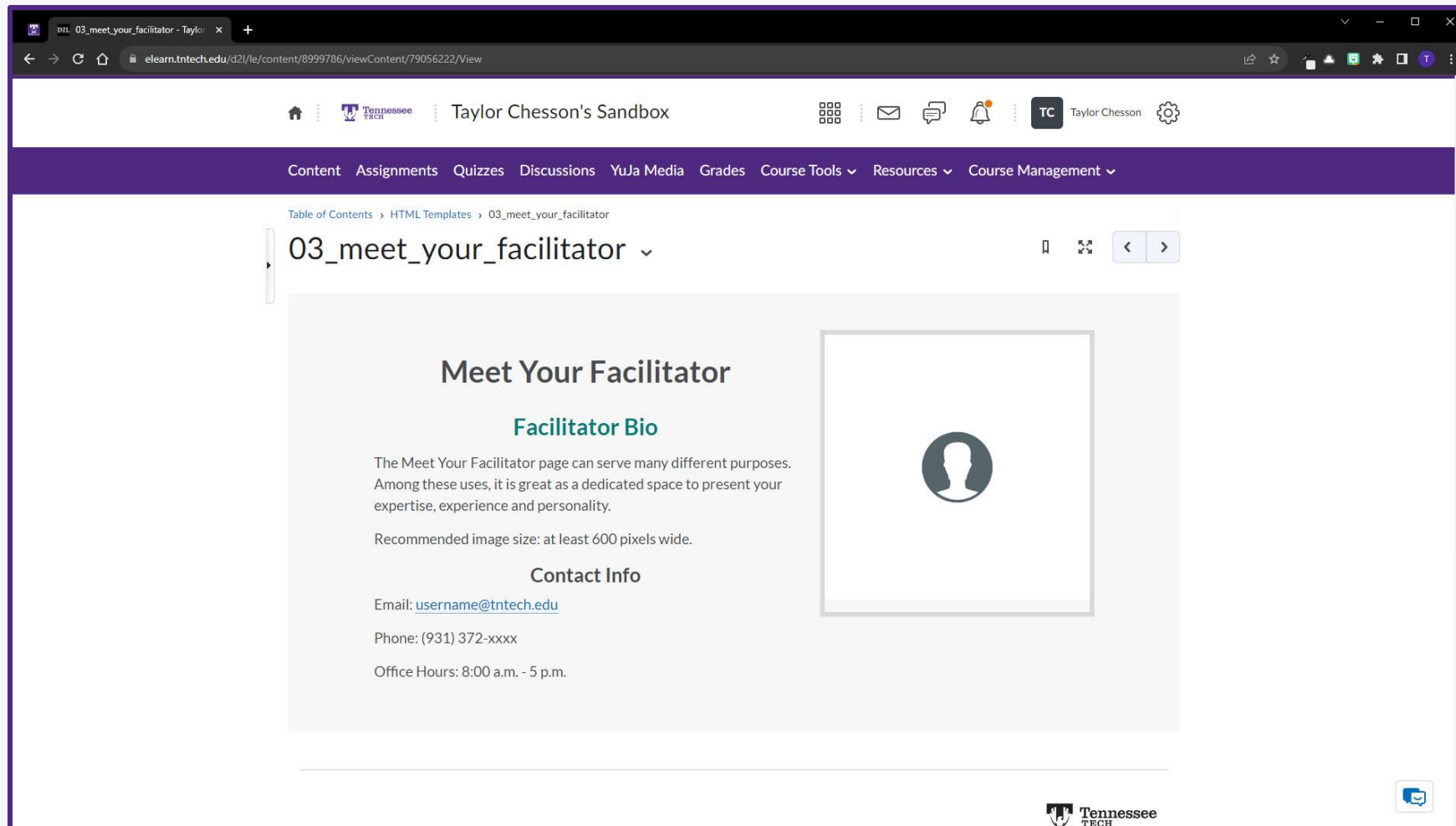
### Learning Objectives

When writing learning objectives for a course or module, remember:

1. Each objective should use a verb that describes a measurable action or behavior
2. Include the specific circumstances under which the learner is to perform the targeted action or behavior
3. Keep your learning objectives focused and concise

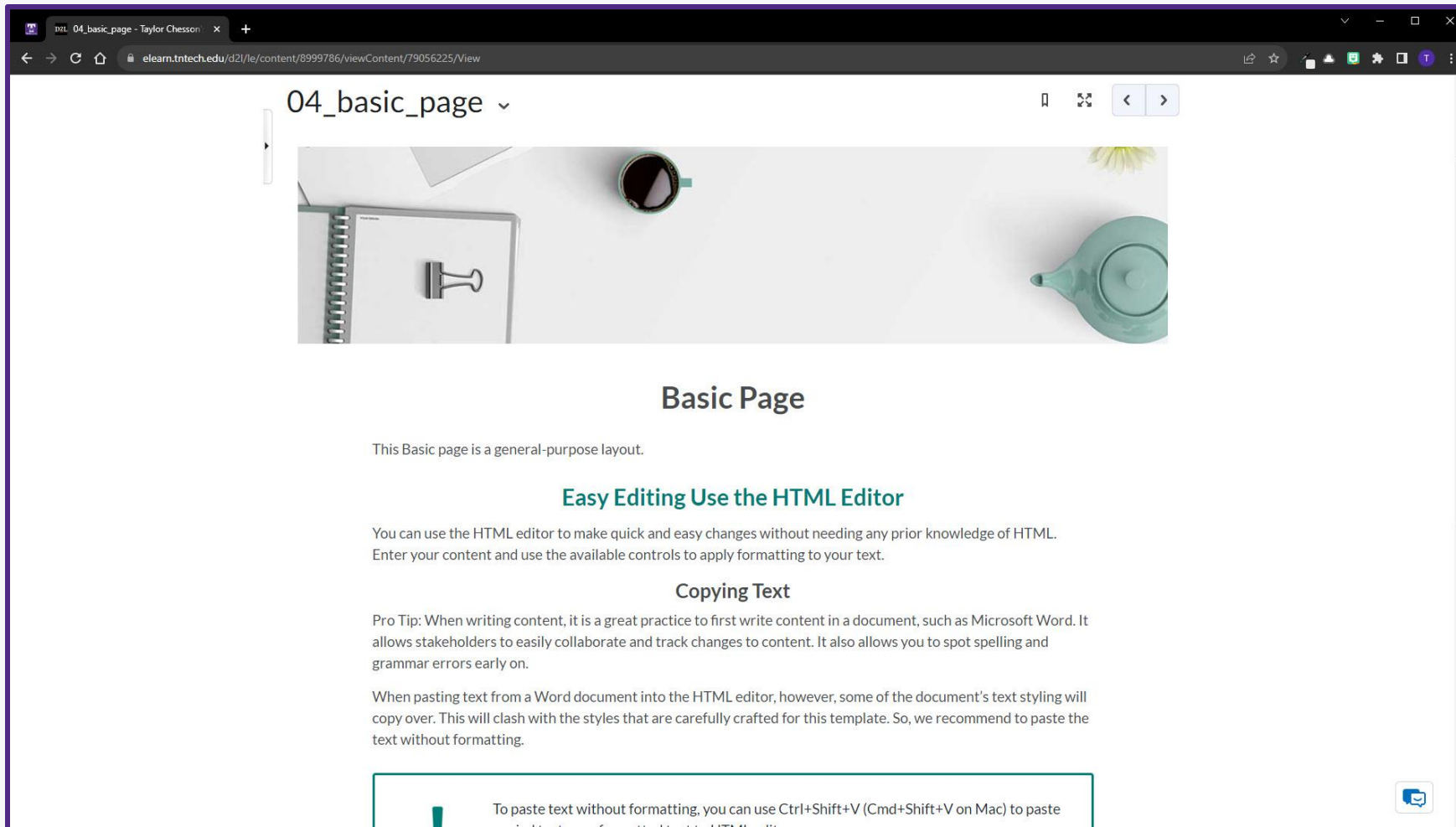
## Module Introduction

HTML Example:



Meet Your Facilitator

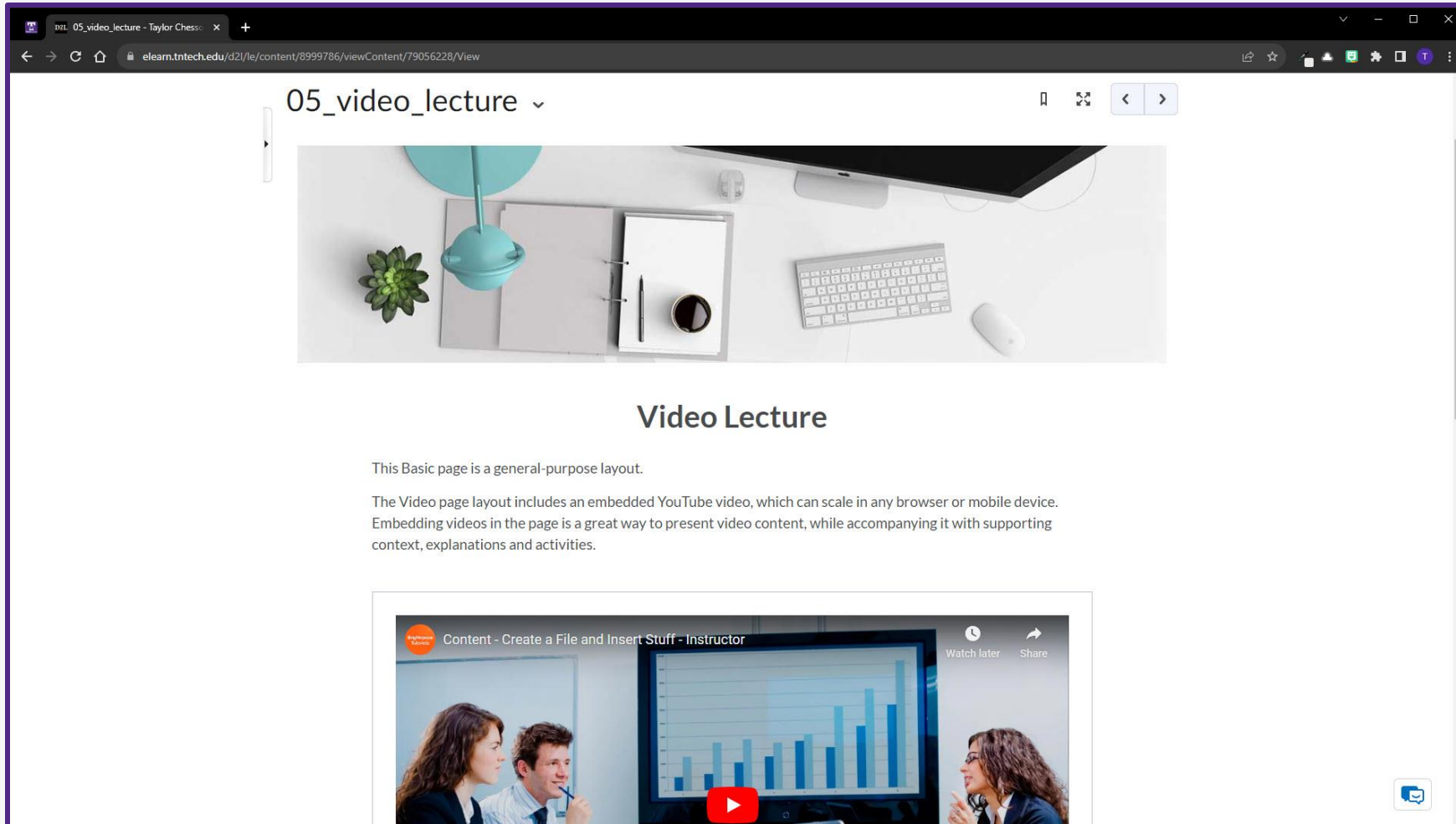
HTML Example:



Basic Page



HTML Example:



Video Lecture

# How to Insert HTML Templates

- Go to **Content**
- Select the **Upload/Create** Button
- Choose **Create a File**
- Click **Select a Document Template**
- Choose your preferred template





03

# Creator+ Elements



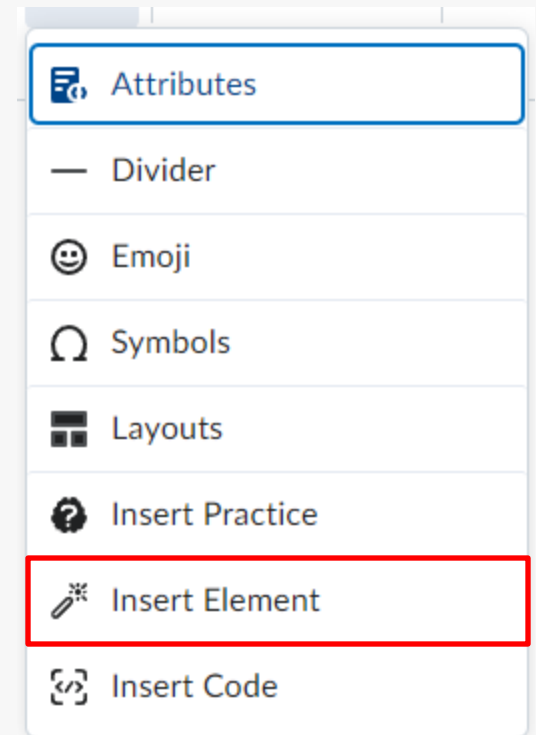
# What are Creator+ Elements?

- Templates within iLearn HTML pages (files)
- Enables you to add interactive components
- Increases student engagement



# Elements

- Organize information
- Draw attention to a quote or key detail
- Create interactivity for the learner



Element Example:

Element Examples ▾

Accordion

TnTech Course Modalities

Select each item to learn more.

- > Tech-Direct (Online)
- > Tech-Flex (Hybrid)
- > Tech-Enhanced (On-Ground)

Tabs

Accordion



Element Example:

## Tabs

### Best Practices in Course Design

Select each item to learn more.

Communication	Assessment	Content	Engagement	Accessibility
<p><b>Share Expectations Early</b></p> <ul style="list-style-type: none"><li>• Outline communication expectations in the syllabus and in introductory announcement (i.e. will respond to emails within 24 hours).</li><li>• Provide “netiquette” information in an introductory module or announcement.</li><li>• Share information on <a href="#">how to turn on iLearn notifications</a>.</li><li>• Provide clear and timely instructions for each course activity and assignment.</li><li>• Provide <a href="#">a video introduction</a> of yourself and the course. In addition to introducing yourself, consider including a brief overview of the syllabus or major assignments, or explanation of how labs or office hours work.</li></ul> <p><b>Communicate Updates Consistently</b></p> <ul style="list-style-type: none"><li>• Provide a weekly (via video note or written announcement/email if asynchronous) or beginning-of-class update (if in-person) regarding course materials, assignments, class meetings, etc.</li></ul> <p><b>Provide Opportunities for Instructor-Student and Student-Student Communication</b></p>				

Tab

Element Example:

## Click and Reveal

Course Design

Course Design

*Select to learn more.*

Learn More

## Call Out

No Icon

Click and Reveal



Element Example:

## Call Out

No Icon

NOTE:

Please note that this timeline provides a brief overview of significant events in the history of Tennessee Technological University, and there are many more notable milestones and achievements that have contributed to its growth and reputation over the years.

Call Out

Element Example:

## Timeline

### Left-Aligned

#### 1915: Founding of Tennessee Polytechnic Institute

Tennessee Technological University (TTU) traces its roots back to 1915 when it was established as Tennessee Polytechnic Institute, with a focus on providing practical education in engineering and technology.

#### 1965: Name Change to Tennessee Technological University

In 1965, Tennessee Polytechnic Institute underwent a name change and became Tennessee Technological University, reflecting its expanded academic programs and broader educational offerings.

Timeline

Element Example:

## Flip Cards

Select each item to learn more about TnTech Traditions.



Awesome Eagle

Flip



"Dammit"

Flip



Carillon

Flip

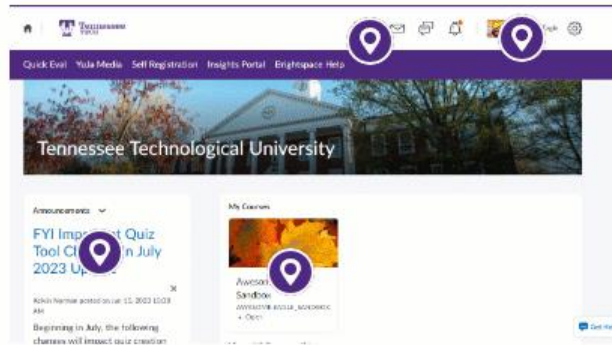
Flip Cards

Element Example:

# Hotspot

Select each item to learn more. 📄

0/4 Hotspots Viewed



Hot Spot

# How to Insert Creator+ Elements

- Go to **Content**
- Select the **Upload/Create** Button
- Choose **Create a File**
- Click the + icon in the Rich Text Editor
- Choose **Insert Elements**
- Select the element you want to implement

# MS Poll

Which of the following could you see yourself using in your course(s)?



# Resources:

## OLC Rubric

- [OSCQR – SUNY Online Course Quality Review Rubric](#)

## HTML Templates:

- [Using HTML Templates in iLearn](#)
- [Brightspace: HTML Template](#)

## Creator+:

- [Elements](#)
- [Rise360 Module](#)



# Thank you!

