

MINUTES OF THE ACADEMIC COUNCIL
TENNESSEE TECH UNIVERSITY
April 13, 2016

The Academic Council met at 4:05pm on Wednesday, April 13, 2016 in Derryberry Hall Deans' Conference Room with Prof. Barbara Jared, Chairperson, presiding.

The following members of the Council were present:

Dr. Thomas Payne	Dr. Stephen Idem
Dr. Doug Bates	Prof. Barbara Jared
Dr. Bobby Hodum	Prof. Sue Piras
Dr. Darrell Hoy	Dr. Troy Smith
Dr. Alice Camuti	Dr. Linda Null
Dr. Liz Mullens	Dr. Jeremy Wendt
Dr. Lee Ann Shipley	Dr. Brian O'Connor
Dr. Jordana Navarro	Dr. David Larimore
Dr. Elizabeth Propes	Dr. Janet Isbell
Dr. Ismet Anitsal	Dr. Corinne Darvennes
Dr. Jeremy Hansen	Mr. Nick Russell
Dr. Christy Killman	Ms. Micayla Holton

Dr. Kurt Eisen represented Dr. Paul Semmes. Others present were Dr. Melinda Anderson, Dr. Julie Baker, Dr. Rita Barnes, Dr. Jeff Boles, Dr. Bradley Bull, Dr. Kim Hanna, and Dr. Jeff Plant. The following members were absent:

Dr. Jennifer Shank	Dr. Tammy Boles
Dr. Paul Semmes	Dr. Jim Raymondo
Dr. Janice Branson	Mr. Connor Hodge
Dr. Steve Isbell	Ms. Nickole Anderson
Dr. Holly Stretz	

SUMMARY OF PROCEEDINGS

Approved the agenda

Approved the minutes of the February 24, 2016 meeting

Approved the reports for committees reporting to the Academic Council

Approved name change for the Honors program

Approved three Graduate College policies

Approved policy on Faculty-led Domestic Trips

Approved revisions to Grade Appeals policy

Approved revisions to Student Academic Misconduct policy

Received information on name change for Basic Engineering

Received information on name change for a concentration in Sociology

Received information on Master of Professional Studies Healthcare Informatics Certificate

Approved request for BA/MA Fast Track in English

Approved Nursing MSN TN eCampus Admission Criteria

Approved Nursing MSN TN eCampus Course Description
Approved Human Ecology Concentration Changes
Approved revisions to Tenure and Promotion Policies, Procedures, and Forms
Elected chairperson for 2016-17

PROCEEDINGS

Approval of the Agenda

Dr. Darvennes MOVED approval and Dr. Propes SECONDED. APPROVED unanimously.

Approval of the Minutes of the February 24, 2016 Meeting

Dr. Darvennes MOVED approval and Dr. Troy Smith SECONDED. APPROVED unanimously.

Approval of the Reports for Committees Reporting to Academic Council

Dr. O'Connor MOVED approval of the reports as a group and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of the Name Change for the Honors Program

Dr. Troy Smith MOVED approval of the change and Dr. Navarro SECONDED. Dr. Rita Barnes explained seven items that were previously of concern with changing from an Honors Program to an Honors College. These items included: staff, advising, curricular offerings, admissions standards, maintaining and building co-curricular path, development campaign, and transitional support. After discussion, the motion was APPROVED unanimously.

Approval of Policies for the Graduate College

- a. Policy No. 271 General Graduate Degree Requirements – Dr. Darvennes MOVED approval with a grammar correction and Ms. Holton SECONDED. APPROVED unanimously.
- b. Policy No. 281 Graduate Student Dismissal, Reinstatement, and Appeal Procedures – this policy was approved at the February 24, 2016 meeting.
- c. Policy No. 282 Graduate Faculty Appointment and Responsibilities – Dr. Darvennes MOVED approval and Ms. Holton SECONDED. APPROVED unanimously.
- d. Policy No. 283 General Graduate Transfer Credit Requirements – Dr. Darvennes MOVED approval and Ms. Holton SECONDED. APPROVED unanimously.

Approval of Policy No. 215 Faculty-led Domestic Trips

Dr. Stephens stated this policy is for domestic trips that involve one or more overnight stays. Dr. Propes MOVED approval and Ms. Holton SECONDED. APPROVED unanimously.

Approval of Revisions to Grade Appeals Policy No. 218

Dr. Hoy MOVED approval and Ms. Holton SECONDED. After discussion on faculty using this policy instead of the Academic Misconduct Policy, and clarification that step four is Academic Council Review, not the Provost, the motion was APPROVED unanimously.

Approval of Revisions to Student Academic Misconduct Policies

Dr. Hoy explained that he worked with Kae Carpenter to rewrite and address items that were not clear in the policy. The policy was also presented to the Faculty Senate. Faculty are still responsible to follow the University policy as students have the right to a due process. The new policy will be under Academic Affairs and not Student Affairs, as in the past. The Deans' offices will schedule the College committee meetings and the University committee will be scheduled by the Provost's Office. There are specific time limits for responses in each stage of the process. Dr. Hoy MOVED approval and Dr. Darvennes SECONDED. After some additional discussion, the revisions were APPROVED unanimously.

Name Change for Basic Engineering

Dr. Hoy stated that the Basic Engineering department submitted a request to TBR to change their name to Department of General and Basic Engineering. This is to allow the department to serve as the home for the joint TTU-ETSU Bachelor of Science in Engineering degree recently approved by TBR and THEC.

Name Change for Concentration in Sociology

Dr. Navarro stated the department submitted a request to TBR to change the current concentration in Criminal Justice within the existing B.S. in Sociology to Sociology with a concentration in Criminology and Criminal Justice (B.S.). This change provides a better description of the content of the concentration within the Sociology major and more accurately reflects the breadth of information students receive as part of the major.

Master of Professional Studies Health Informatics Certificate

Dr. Camuti stated that the MPS program was approved in 2014 and the certificate was imbedded in the degree. This paperwork is to get the certificate included in the THEC inventory.

Approval of Request for BA/MA Fast Track in English

Dr. Null presented on behalf of Dr. Pelton. The Fast Track program is designed to enable undergraduates to accumulate up to six credit hours of graduate coursework while still pursuing their undergraduate degree. Dr. Null MOVED approval and Dr. Camuti SECONDED. APPROVED unanimously.

Approval of Proposal for Nursing MSN TN eCampus Admission Criteria

Dr. Hanna stated the Whitson-Hester School of Nursing Graduate Committee and the Graduate School Executive Committee have approved this request. The request is to change one of the admission requirements to read: Applicant must possess and maintain an unencumbered license to practice as a registered nurse in Tennessee or the state in which the clinical assignments are completed. Dr. Mullens MOVED approval and Ms. Holton SECONDED. APPROVED unanimously.

Approval of Proposal for Nursing MSN TN eCampus Course Description

Dr. Hanna stated the WHSO Graduate Committee and GSEC have approved this request. The request is to change the course description and topics for NURS5505 to be more reflective of the

contemporary content changes in the course and clearly define the current trends in adult healthcare. Dr. Darvennes MOVED approval and Dr. Plant SECONDED. APPROVED unanimously.

Approval of Proposal for Human Ecology Concentration Changes

Dr. Anderson stated the request is to delete the existing Food, Nutrition, and Dietetics concentration; create a new Nutrition and Dietetics concentration (HDPD) (formerly Dietetics option); and create a new Food Systems Administration concentration (HEFA) (formerly Food Systems Administration option). Dr. Shipley MOVED approval and Dr. Hodum SECONDED. APPROVED unanimously.

Approval of Revisions to Tenure and Promotion Policies, Procedures, and Forms

Dr. Jeff Boles stated that a committee has been working on these revisions for over a year. The revisions were presented to Faculty Senate for feedback and a meeting was held with the Provost. Recommended changes were made. Eight individual policies were presented, discussed, and approved by the Council, with a few noted minor changes. However, after the meeting, it was determined that the policies needed to be reviewed by TTU's General Counsel. These policies will be reviewed and formatted to be consistent with other TTU policies, and will be resubmitted to the Academic Council in Fall 2016.

Election of Chairperson for 2016-17

Dr. Null stated a nominating committee of Dr. Propes, Dr. Tammy Boles, and herself recommend Prof. Barbara Jared to continue as chairperson for the next academic year. Dr. Null MOVED election by acclamation and Dr. Smith SECONDED. APPROVED unanimously.

Such Other Matters

None

The meeting adjourned at 5:55pm

APPROVED September 7, 2016

Carol Holley, Recorder

Documents on file with the minutes:

Reports of committees reporting to Academic Council

All policies presented at the meeting

All proposals, forms, and memos presented at the meeting