

MINUTES OF THE ACADEMIC COUNCIL  
TENNESSEE TECH UNIVERSITY  
February 19, 2014

The Academic Council met at 3:35pm on Wednesday, February 19, 2014 in the Provost's Conference Room of Derryberry Hall with Dr. Steve Isbell, Chairperson, presiding.

The following members of the Council were present:

Dr. Paul Semmes	Dr. Janet Isbell
Dr. Matt Smith	Dr. Daniel Badoe
Dr. Ken Wiant	Dr. Linda Null
Dr. Doug Bates	Dr. Wali Kharif
Dr. Bobby Hodum	Dr. Brian O'Connor
Dr. Lee Ann Shipley	Prof. Susan Piras
Dr. Ismet Anitsal	Dr. Tammy Boles
Dr. Steve Isbell	Ms. Emily McDonald
Dr. Michael Phillips	Ms. Sara Lockett
Dr. Doug Talbert	

Others present were Dr. Tom Timmerman, Dr. Ahmed ElSawy, Dr. Sharon Huo and Ms. Beth Rogers. Ms. Checuvia Foster represented Mr. Robbie Lindstrom. The following members were absent:

Dr. Melissa Geist	Dr. Charles Carnal
Dr. Liz Self-Mullens	Prof. Barbara Jared
Dr. Roy Loutzenheiser	Dr. Corinne Darvennes
Dr. Bruce Greene	Dr. Queen Ogbomo
Dr. Susan Laningham	Dr. Holly Anthony
Dr. Jeff Roberts	Mr. Robbie Lindstrom
Dr. Martha Howard	Mr. Michael Wise

#### SUMMARY OF PROCEEDINGS

Approved the agenda  
Approved the minutes of the November 13, 2013 meeting  
Approved substantive change policy  
Approved new PSM concentration  
Approved termination of an MBA concentration  
Received information regarding name change for Graduate Studies

#### PROCEEDINGS

##### Approval of the Agenda

Dr. Kharif MOVED approval of the agenda and Dr. Holdum SECONDED. The agenda was APPROVED unanimously.

#### Approval of the Minutes of the November 13, 2013 Meeting

Dr. Kharif MOVED approval of the minutes and Dr. Hodum SECONDED. The minutes were APPROVED unanimously.

#### Approval of the Substantive Change Policy

Dr. Huo explained the purpose of the policy is to establish institutional procedures for recognizing substantive changes, determining the responsibilities of individuals, and ensuring that all substantive changes are reported to SACSCOC in a timely fashion. (See attached policy.) The policy includes a table that lists the changes to be reported and who should report these changes. Dr. O'Connor MOVED approval and Dr. Kharif SECONDED. Legal counsel, Kae Carpenter, has reviewed and approved. The policy was APPROVED unanimously. This policy will be posted on the TTU policy website after approval from the Administrative Council.

#### Approval of Proposal for a New PSM Concentration

Dr. Elsayy stated that TTU already has a PSM program and this concentration is for Manufacturing Sustainability to provide interdisciplinary educational teaching/learning platform for greening our future by educating tomorrow's workforce. (See attached proposal.) The concentration is intended for current students and professionals from industry and includes business courses, as well as math and several new environmental courses. Dr. Janet Isbell MOVED approval and Dr. Kharif SECONDED. After some discussion, the proposal was APPROVED unanimously. The complete proposal will be sent to TBR for approval.

#### Approval of Proposal to Terminate a Concentration in MBA

Dr. Timmerman explained the Risk Management and Insurance Concentration was established in hopes students would be interested in this area. The termination is needed because the demand is low and we no longer have the faculty to offer this concentration. (See attached proposal.) Dr. Ismet Anitsal MOVED approval and Dr. Ken Wiant SECONDED. There is only one student enrolled in this concentration and he has chosen a different concentration. The proposal was APPROVED unanimously. The complete proposal will be sent to TBR for approval.

#### Name Change for Graduate Studies

Dr. Stephens stated that the name change completes the reorganization that began fall 2013 to split the Office of Research and Graduate Studies. The Office of Research now reports to the Vice President for Research and Economic Development and the Office of Graduate Studies remains under the Provost's Office. The request to TBR is to change the name to the College of Graduate Studies. (See attached name change form.) The Dean of the College will be Dr. Stephens and the Director will become Associate Dean. There is no change in salary or duties for the Dean or Associate Dean.

#### Such Other Matters

Dr. O'Connor stated TBR has made changes in the guidelines for the common calendar. The main change is that spring semester starts the day after the Martin Luther King holiday. TTU

had anticipated this change, and in April 2012 received approval from Faculty Senate and Academic Council to have classes on Good Friday and use the Friday of spring break as a holiday. Classes would also be cancelled the Wednesday before the Thanksgiving holiday. Another item that Dr. O'Connor wanted to discuss with the Council and will discuss with Faculty Senate is fall break. The options are to keep the two days of fall break in October or have fall break the Monday and Tuesday before Thanksgiving. This would give the whole week of Thanksgiving off. There was some discussion and the students were in favor of keeping the fall break in October. Some Council members preferred the October dates and some preferred to change to November. Dr. O'Connor will discuss this further with the Faculty Senate.

Meeting adjourned at 4:15pm

APPROVED April 2, 2014

Carol Holley, Recorder

Documents on file with the minutes:

- Substantive Change Policy
- New PSM Concentration proposal
- Proposal to terminate MBA concentration
- Name Change for Graduate Studies