

MINUTES OF THE ACADEMIC COUNCIL
TENNESSEE TECH UNIVERSITY
November 9, 2016

The Academic Council met at 3:35pm on Wednesday, November 9, 2016 in Derryberry Hall Deans' Conference Room with Prof. Barbara Jared, Chairperson, presiding.

The following members of the Council were present:

Dr. Darrell Hoy	Dr. Ann Hellman
Dr. Paul Semmes	Prof. Barbara Jared
Dr. Liz Mullens	Dr. Chris Brown
Dr. Tom Payne	Dr. Corinne Darvennes
Dr. Doug Bates	Dr. Troy Smith
Dr. Douglas Airhart	Dr. Linda Null
Dr. Lee Ann Shipley	Dr. Jeremy Wendt
Dr. Elizabeth Propes	Dr. Brian O'Connor
Dr. Christine Miller	Dr. David Larimore
Dr. Jeremy Hansen	Dr. Jim Raymondo
Dr. Christy Killman	Ms. Rachel Baker
Dr. Holly Stretz	Ms. Hope Duke
Dr. Tammy Boles	

Dr. Melissa Irvin represented Dr. Bobby Hodum and Mr. Seth Stewart represented Ms. Miranda Stoltz. Others present were Ms. Deb Combs, Dr. Jann Cupp, Dr. Bahman Ghorashi, Dr. Sharon Huo, Ms. Shelia Kendrick, Ms. Kim Kirby, Dr. Mark Stephens, and Dr. Patrick Wilson. The following members were absent:

Dr. Jennifer Shank	Dr. Ismet Anitsal
Dr. Alice Camuti	Dr. Stephen Idem
Dr. Bobby Hodum	Ms. Miranda Stoltz
Dr. Jordana Navarro	Ms. Kristen Vargas

SUMMARY OF PROCEEDINGS

Approved the agenda

Approved the minutes of the October 5, 2016 meeting

Approved changes in admissions criteria for MA degree in Counseling and Psychology

Approved deletion of inactive concentrations in Engineering

Approved revisions to the following policies:

Policy No. 203 Faculty Roles and Responsibilities

Policy No. 223 Distance Education

Policy No. 102 University Committees

Policy No. 221 Substantive Change

Policy No. 270 General Graduate Admissions Requirements

Policy No. 271 General Graduate Degree Requirements

Policy No. 272 Graduate Studies Executive Committee

Policy No. 275 Graduate Academic Fresh Start
Policy No. 281 Graduate Student Reinstatement after Dismissal and Appeal Procedures
Policy No. 282 Graduate Faculty Appointment and Responsibilities
Policy No. 283 General Graduate Transfer Credit Requirements
Policy No. 260 Requirements for a Baccalaureate Degree and Graduation
Policy No. 267 Academic Calendar

PROCEEDINGS

Approval of the Agenda

Chairperson Jared requested that the Counseling and Psychology agenda item be moved to item #3 and all other items follow that number. Dr. Wendt MOVED approval and Dr. Stretz SECONDED. APPROVED unanimously.

Approval of the Minutes

Dr. Wendt MOVED approval and Dr. Killman SECONDED. APPROVED unanimously.

Approval of Changes in Admissions Criteria for MA degree in Counseling and Psychology

Dr. Cupp explained the changes in the graduate admissions policy is to allow successful Fast Track program students to be admitted without having to take the GRE. This will allow students to earn six credit hours toward the graduate program along with their undergraduate courses. Dr. Wendt MOVED approval and Dr. Killman SECONDED. APPROVED unanimously.

Approval of Deletion of Inactive Concentrations in Engineering

Dr. Hoy stated that these concentrations are no longer being offered and need to be taken off THEC's inventory. The concentrations are in Computer Science, Electrical and Computer Engineering, and Mechanical Engineering. Dr. Hoy MOVED approval and Dr. Semmes SECONDED. APPROVED unanimously.

Approval of Revisions to Policy No. 203 Faculty Roles and Responsibilities

Dr. Null stated this policy has been reviewed by all groups, committees, and Kae Carpenter. Dr. Null MOVED approval and Dr. Darvennes SECONDED. After some comments and observations on some items, it was requested to change "visiting lecturers" to "visiting appointments" in section III. APPROVED unanimously with noted change.

Approval of Revisions to Policy No. 223 Distance Education

Dr. Wilson stated the policy updates were mostly for the terminology, remove references to TBR, and a change in section II. The policy will be reviewed by the Associate Vice President for Digital and Distance Education instead of the Associate Provost. Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Revisions to Policy No. 102 University Committees

Dr. Huo stated the change for this policy is the Administrative Council approved to include one additional faculty member to their council from the College of Interdisciplinary Studies. Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Revisions to Policy No. 221 Substantive Change

Dr. Huo stated that this is a SACSCOC required policy and changes were made to align with the current SACSCOC policy. Dr. Null MOVED approval and Dr. Killman SECONDED. After some discussion regarding editorial changes and formatting, it was APPROVED unanimously.

Approval of Revisions to Graduate College Policies

Dr. Stephens stated there were editorial changes made after the policies were sent to the Council and these changes will be reflected in the final copy. The main changes consisted of removing reference to TBR and taking the policy information from the catalog and including it in the individual policies.

- a. Policy No. 270 General Graduate Admissions Requirements – Dr. Miller MOVED approval and Dr. Propes SECONDED. APPROVED unanimously.
- b. Policy No. 271 General Graduate Degree Requirements – Dr. Darvennes MOVED approval and Dr. Propes SECONDED. APPROVED unanimously.
- c. Policy No. 272 Graduate Studies Executive Committee – Dr. Stretz MOVED approval and Dr. Killman SECONDED. APPROVED unanimously.
- d. Policy No. 275 Graduate Academic Fresh Start – Dr. Stretz MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- e. Policy No. 281 Graduate Student Reinstatement after Dismissal and Appeals Procedures – Dr. Propes MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- f. Policy No. 282 Graduate Faculty Appointment and Responsibilities – Dr. Stretz MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- g. Policy No. 283 General Graduate Transfer Credit Requirements – Dr. Stretz MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Revisions to Policy No. 260 Requirements for a Baccalaureate Degree and Graduation

Dr. Irvin stated changes were made to remove references to TBR. Two substantive changes are in section III. I. 2.c.i. and 2.d. “Not more than 60 semester hours may be earned toward a baccalaureate degree by Prior Learning Assessment...” (changed from 33 semester hours). “...a student transferring credit from a two-year institution must complete a minimum of 50 semester hours at a four-year institution.” (changed from 60 semester hours). Individual colleges may still require the 60 semester hours depending on the program of study. Dr. Stretz MOVED approval and Dr. Killman SECONDED. There was much discussion regarding various aspects of this policy. Section L. 3. was changed from “14 calendars from the notice of the decision.” to “14 calendar days from receipt of the decision.” Dr. Stretz amended her motion to “acceptance of policy is contingent on the University Curriculum Committee.” Amendment APPROVED unanimously.

Approval of Revisions to Policy No. 267 Academic Calendar

Dr. Irvin stated this policy was removed from the October 5th agenda to allow further input from faculty. The revision was to Section III. G. adding “...and a faculty representative appointed by

the Faculty Senate President...” Dr. Stretz MOVED approval and Dr. Mullens SECONDED.
APPROVED unanimously.

There being no Such Other Matters, the meeting adjourned at 4:50pm.

Carol Holley, Recorder

APPROVED February 22, 2017

Documents on file with the minutes:

Memo for changes in admissions criteria for Counseling and Psychology

Proposal and memos to delete inactive concentrations in Engineering

All policies presented at the meeting