

MINUTES OF THE ACADEMIC COUNCIL
TENNESSEE TECH UNIVERSITY
September 7, 2016

The Academic Council met at 3:35pm on Wednesday, September 7, 2016 in Derryberry Hall Deans' Conference Room with Prof. Barbara Jared, Chairperson, presiding.

The following members of the Council were present:

Dr. Paul Semmes	Prof. Barbara Jared
Dr. Liz Mullens	Dr. Ann Hellman
Dr. Thomas Payne	Dr. Chris Brown
Dr. Doug Bates	Dr. Corinne Darvennes
Dr. Bobby Hodum	Dr. Linda Null
Dr. Douglas Airhart	Dr. Jeremy Wendt
Dr. Jordana Navarro	Dr. Brian O'Connor
Dr. Elizabeth Propes	Dr. David Larimore
Dr. Jeremy Hansen	Dr. Jim Raymondo
Dr. Christy Killman	Ms. Miranda Stoltz
Dr. Stephen Idem	Ms. Kristen Vargas
Dr. Holly Stretz	Ms. Hope Duke
Dr. Tammy Boles	

Others present were Ms. Kae Carpenter, Dr. Kim Hanna, Dr. Tom Timmerman, and Dr. Lisa Zagumny. The following members were absent:

Dr. Darrell Hoy	Dr. Ismet Anitsal
Dr. Jennifer Shank	Dr. Christine Miller
Dr. Alice Camuti	Dr. Troy Smith
Dr. Lee Ann Shipley	Mr. Logan Smith

SUMMARY OF PROCEEDINGS

Approved the agenda

Approved the minutes of the April 13, 2016 meeting

Approved MBA Admission Requirement Changes

Received information on policy updates

Approved revisions to Policy No. 250 Undergraduate Admission Requirements

Approved revisions to Policy No. 251 Readmission after Academic Suspension

Approved revisions to Policy No. 252 Undergraduate Academic Fresh Start

Approved revisions to Policy No. 262 Articulation with Proprietary School

Approved revisions to Policy No. 266 Class Attendance

Approved revisions to Policy No. 102 University Committees

Approved revisions to Policy No. 202 Academic Freedom and Responsibility

Approved revisions to Policy No. 212 Endowed Chair Holder Appointment

Approved revisions to Policy No. 213 Faculty Voluntary Separation

Approved revisions to Policy No. 209 Faculty Evaluation of University Administrators

Approved revisions to Policy No. 210 Appointment and Evaluation of Academic Deans

Approved revisions to Policy No. 120 Minors on Campus
Approved Nursing program admissions policy changes
Appointed ad hoc committee for electronic tenure and promotion documents
Discussed future meetings to approve policies

PROCEEDINGS

Approval of the Agenda

Prof. Jared requested item #4 be moved after item #10 as Dr. Hanna would not be able to attend the meeting until later. Dr. Stretz MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously with noted change.

Approval of the Minutes of the April 13, 2016 Meeting

Dr. Darvennes MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously.

Approval of Proposal for MBA Admission Requirement Changes

Dr. Timmerman explained the change is to increase the requirements for full admission and introduce a provisional admission path. This new path will meet the need for more highly competent students, resulting in greater enrollment. Dr. O'Connor MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Policy Updates

Dr. Killman explained that five faculty senators started working during the summer to review all policies as they became available. Each of the five are looking at policies independently and also collaborating amongst themselves and with the FOCUS transition group. If there are any issues or concerns, the policy is sent back to the owner of the policy with remarks for consideration according to the comments of the reviewers. Noted changes are made as deemed appropriate and the policy is put forward again. Once approved by the reviewers, the policies are submitted individually to the Academic Council, Administrative Council, or both Councils if needed. Each of the policy working groups have faculty representation.

There was also discussion about accessing the websites and policy central. The website and links are being worked on.

The following policies will be effective pending TTU's governing board approval.

Approval of Revisions to Policies

Dr. Hodum presented the revisions to the following policies individually with noted changes of removing reference to TBR, clearer language, and clarification of the policies:

- a. Policy No. 250 Undergraduate Admission Requirements – Dr. Darvennes MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously.
- b. Policy No. 251 Readmission after Academic Suspension – Dr. Hodum MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- c. Policy No. 252 Undergraduate Academic Fresh Start – Dr. Hodum MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

- d. Policy No. 262 Articulation with Proprietary School – Dr. Hodum MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- e. Policy No. 266 Class Attendance – Dr. Hodum MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously.

Approval of Revisions to Policies

Dr. Null presented revisions to the following policies noting removal of references to TBR and clarification of the policies:

- a. Policy No. 102 University Committees – Dr. Null MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously.
- b. Policy No. 202 Academic Freedom and Responsibility – Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Revisions to Policies

Dr. Zagumny presented revisions to the following policies removing references to TBR and no substantive changes:

- a. Policy No. 212 Endowed Chair Holder Appointment – Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- b. Policy No. 213 Faculty Voluntary Separation – Dr. Null MOVED approval and Dr. Mullens SECONDED. APPROVED unanimously.

Approval of Revisions to Policies

Dr. Mullens presented revisions to the following policies removing references to TBR and clearer interpretation of the policies:

- a. Policy No. 209 Faculty Evaluation of University Administrators – Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.
- b. Policy No. 210 Appointment and Evaluation of Academic Deans – Dr. Null MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Revisions to Policy No. 120 Minors on Campus

Ms. Carpenter presented this policy to the Administrative Council earlier today and it was approved. The policy will be effective upon approval by Academic Council. The policy was reviewed by Internal Audit and there were questions and items that were hard to follow. Changes were made to further simplify the requirements and specific templates were developed for each category of students. Deb Combs is assisting with the application of this policy. Dr. Hodum MOVED approval and Dr. Darvennes SECONDED. APPROVED unanimously.

Approval of Proposal for Nursing Program Admission Policy Changes

Dr. Hanna stated the change is to increase the GPA of applicants seeking admission to the TN eCampus MSN undergraduate program from 2.75 – 2.99 to 2.85-2.99 on a 4.0 scale for provisional standing. Reference to RODP is changed to TN eCampus. Changes will be effective Spring 2017. Dr. Propes MOVED approval and Dr. Killman SECONDED. APPROVED unanimously.

Appointment of Ad Hoc Committee for Electronic Tenure and Promotion Documents

Chairperson Jared stated that an ad hoc committee was discussed at the April meeting to review tenure and promotion documents and the best type of software to use to submit materials electronically. Dr. Navarro, Dr. Hansen and Dr. Propes agreed to serve on this committee. Dr. Stretz MOVED approval of this ad hoc committee and Dr. Darvennes SECONDED. APPROVED unanimously.

Future Meetings

Chairperson Jared stated there was discussion at the FOCUS act group meeting for the Academic and Administrative Councils to include additional meeting dates this semester to cover the number of policy revisions that will need to be approved. She proposed that the Academic Council add an additional meeting date on October 19 for approving policies only. The meeting will be held only if there are a large number of policies requiring approval. This date was acceptable to the Council.

Such Other Matters

Dr. Propes briefly explained that she and Dr. Laura Cruz, Director of the Center for Teaching and Learning Excellence, were overseeing a grant application to introduce a role-playing-based curriculum into some TTU classes. She asked Council members to let her know if they or any of their colleagues might be interested in learning more or testing the curriculum in any of their courses. Dr. Mullens suggested that Dr. Propes contact Dr. Melinda Anderson.

The meeting adjourned at 4:37pm

Carol Holley, Recorder

APPROVED October 5, 2016

Documents on file with the minutes:

- Proposals from MBA and Nursing
- All policies presented at the meeting