

Building & Grounds Committee 9/12/24 Meeting Minutes

Members In Attendance:

Leigh Ann Ray - Director, Health Services

Robert Scarbrough - Director of Maintenance, Facilities & Business Services

Fred Nichols - Director, University Police

Bobbi Severt - Assistant Professor, Exercise Science

Tammy Boles - Associate Professor, Environmental Sciences

Torri Cheney - Facilities - Custodial Services

Robert DeCheske, EHS Director, Facilities & Business Services

Scott McCrary - Landscaping & Grounds Manager, Facilities & Business Services

Leigh Waggoner - Instructor, Accounting

Josh Edmonds - Director, Residential Life, *Committee Chair*

Zack Williams - SGA Representative

Dan Warren - Interim AVP of Facilities & Business Services

Committee Executive Officer

Josh Hemphill - Financial Associate, *Committee Administrative Services*

Absent Members: *Link to meeting recording emailed to absent members*

Aeric Gunnels - Lecturer, Human Ecology

Elisabeth Humphrey, Director, College of Engineering

Steven Click - Associate Professor, Civil & Environmental Engineering

Cole LeSar - SGA Representative

Shipra Patel - SGA Representative

1. Meeting was called to order and a quorum was perceived at 11:01AM by Executive Officer, Dan Warren.
2. Executive Officer, Dan Warren asked present committee members to introduce themselves.
3. Executive Officer, Dan Warren entertained a motion to approve the agenda. Motion was made by Robert DeCheske and seconded by Tammy Boles. With no objections, motion passed.
4. Executive Officer, Dan Warren entertained a motion to approve the 3/7/24 minutes. Motion was made by Robert DeCheske and seconded by Bobbi Severt. With no objections, motion passed.
5. Executive Officer, Dan Warren welcomes the new committee members.
6. Subsequent meeting dates have been scheduled for 10/3/24, 12/12/24, 1/23/25, 2/27/25. Executive Officer, Dan Warren entertained a motion to approve the meeting dates. Motion was made by Robert DeCheske and seconded by Josh Edmonds. With no objections, motion passed.

7. Executive Officer, Dan Warren entertained nominations for FY25 Committee Chair. Due to no nominations given, all eligible committee members were put into a hat and Josh Edmonds was drawn out as the new committee chair. Dan Warren entertained a motion to approve the nomination. Motion was made by Robert DeCheske and seconded by Torri Cheney. With no objections, motion passed.
8. Old Business
 - a. Executive Officer, Dan Warren provided an update on bike racks on campus and stated that there was a new set of bike racks near the old bookstore loading dock. Dan Warren also asked DeLayne Miller, who oversees the Sustainability Office, to survey bike rack locations on campus and to provide recommendations on where additional bike racks are warranted. Due to the Peachtree project some bike racks have been removed and now need new acceptable locations.
 - b. Facilities mason, Gilbert Jolley ordered several tactile strips that are used for vision impaired students and began installing them at the crosswalk locations along Dixie.
 - c. University Policy No. 191 Hover Boards and Similar Personal Conveyance Vehicles, is being reviewed and will be renamed. The policy has not been fully vetted and is still in draft form. Robert DeCheske asked to be involved in the process to further review the safety issues that could be present due to the lithium-ion batteries in the devices. Per Dan Warren, he would have someone reach out to Robert regarding this and get him involved.
 - d. Executive Officer, Dan Warren stated that there was a request of support for a civil engineer to help design the Capital Quad Crosswalk near Stonecipher Lecture Hall. Additionally, the hill is too steep to retain the rocks year-round so the engineer will create a retention wall or address the issue in some other manner.
9. Status of Landscape Projects – Scott McCrary
 - a. Updated landscaping has been accomplished at the Burnette Fitness Center where areas were getting overgrown.
 - b. The Ashraf Islam Engineering Building has been opened.
 - c. Peachtree Project is open for students.
 - d. Band field that had experienced damage from winterkill has had new sod installed.
 - e. Property located behind Foundation Hall off Washington Avenue and over to 12th Street was cleaned up this summer. Dead limbs were cut out of trees across campus making it safer for campus community.
 - f. Grounds crew will be preparing for overseeding and aerating in the coming weeks.
10. Status of Facilities Projects – Robert Scarbrough
 - a. During the summer, Facilities trades have been working to catch up on maintenance work orders and perform preventative maintenance.
 - b. Plumbers have been inspecting, repairing, and rebuilding backflow preventers in various buildings.

- c. Restrooms by the old pool area along with Foundation Hall restrooms have been maintained to get them in better working conditions.
 - d. TJ Farr projector screens are being replaced.
 - e. Electricians are working at the football stadium to ensure it is ready for the first football game.
 - f. Exterior painting has been accomplished at Derryberry, Memorial Gym, Oakley Hall, Lewis Hall, and Bell Hall and five more buildings are scheduled for next summer to be painted.
11. Such Other Matters
- a. Executive Officer, Dan Warren asks the committee for their thoughts on having future committee meetings held in the conference room and to still allow committee members to join virtually if needed. Upcoming meeting invites will now consist of an in-person option.
12. Executive Officer, Dan Warren entertained a motion to adjourn. Motion was made by Robert DeCheske and seconded by Leigh Waggoner. Without objection, motion passed. Meeting was adjourned at 11:31 am.