

## **Buildings & Grounds Committee 1/28/10 Meeting Minutes**

1. Meeting was called to order at 11:01 am by Chuck Roberts.
2. Roll call and introduction of members. Attendees listed below...
  - Douglas Airhart - Horticulture Professor
  - Josh Edmonds – Director of Residential Life
  - Jim Cobb - Director of Capital Projects
  - DeLayne Miller – Sustainability Manager
  - Dr. Tammy Boles – Associate Professor, Environmental Sciences
  - Patrena Hicks – Financial Associate 5, Athletics
  - Tony Nelson – Director, University Police
  - Brent Carter – Environmental Health & Safety Coordinator
  - Scott McCrary – Landscaping & Grounds Manager
  - Dr. Steven Click – Associate Professor, Civil & Environmental Engineering
  - Leigh Waggoner – Instructor, Accounting
  - Madison Harris – Student
  - Alyssa Elliot – Student
  - Chuck Roberts – AVP of Facilities & Business Services, Committee Executive Officer
  - Dan Warren – Project Manager, Capital Projects & Planning
  - Shana Eads – Financial Associate 5, Committee Administrative Services
- Absent Members:
  - Sam Masters – Director of Maintenance, Facilities & Business Services
  - Dr. Leann Taylor – Lecturer, Curriculum & Instruction
  - Callie Johnson – Student
3. Quorum was perceived at 11:02 am
4. Chuck Roberts entertained a motion to approve the tentative agenda. Motion was made by DeLayne Miller and seconded by Douglas Airhart. Motion passed.
5. Chuck Roberts entertained a motion to approve the 10/23/20 minutes. Motion was made by Douglas Airhart and seconded by Steven Click. Motion passed.
6. Old Business
  - a. Chuck Roberts asked for nominations of a Committee Chair. After a committee discussion, DeLayne Miller stated she would accept the role as Chair. Douglas Airhart made a motion that nominations cease DeLayne Miller be elected by acclamation. Motion passed.
  - b. Douglas Airhart asked if the proper name of Shipley Farm had been discovered yet as discussed in the 10/23/20 minutes. Chuck Roberts stated that he did not believe the correct name had been discovered. Chuck will discuss with Jim Cobb and get back to the committee.

7. New Business
  - a. Annual Security and Fire Safety Report
8. Status of Grounds Projects – Scott McCrary
  - a. Centennial Plaza is coming to a close, just awaiting sod and topsoil application.
  - b. Bryan Fine Arts Building backside patio should be completed within the month. Sidewalk and a new set of steps will be added.
  - c. Contractor will start installing seventy two hardwood trees around campus tomorrow, weather permitting. If anyone would like a map showing where these trees are located Scott McCrary can provide that.
  - d. Mulching and trimming shrubs is going on campus wide.
  - e. Preparations have been made for any upcoming winter weather.
  - f. Pre-Emergent herbicide will be applied to areas campus wide soon.
  - g. Chuck Roberts added that the band practice field in Sherlock Park will be relocated across from BFA in front of the President’s lawn. This is being done due to the New Engineering Building and Innovation Center Residence Hall being built in, what is now, Sherlock Park. Douglas Airhart asked if the trees from Sherlock Park would be moved as well. Scott McCrary and DeLayne Miller are looking into locations for trees to be moved to.
  - h. Douglas Airhart informed the committee that DeLayne Miller had been added to the Cookeville Tree Board.
9. Status of Sustainability Projects – DeLayne Miller
  - a. Recycling Program on campus has seven student workers who have recycled a little over 115 tons this semester and sent 420 tons to the landfill. Campus wide we are recycling around 22% of waste but hope to increase that.
  - b. Two or three recycling centers are being purchased and added to campus each semester.
  - c. Campus Carbon Footprint is being updated and will be finished soon for fiscal year 20.
  - d. Water Conservation Week will be in March and Earth Week will be in April. The Sustainability Office hopes to have a better presence for these events on campus this year.
  - e. Several student groups have joined the Adopt a Road Program
  - f. Adopt a Center program lets groups adopt a recycling center
  - g. Litter Clean Up is always available. Grabbers, bags and vests are available in the Sustainability office.
  - h. Steven Click asked if the Shred-It bin collection is considered part of our recycling. DeLayne answered that those are counted as recycling.
9. Status of Facilities Projects - Chuck Roberts
  - a. Band Field Relocation will happen this summer before students start fall semester.
  - b. Capital Quad Paving is complete other than one last coat of asphalt which should be finished during spring break. Lighting will be enhanced at a later date.
  - c. Street projects on Peachtree and North Dixie will begin around next June. These will be twelve to eighteen month projects to transform the streets. These renovations will not all be done at once. Peachtree / Stadium will be the first wave followed by North Dixie. Steven Click requested that he get to review the plans once they are available

since he was involved in the traffic study and made recommendations to the City of Cookeville about the renovation.

- d. Douglas Airhart asked Chuck Roberts if combining the Buildings & Grounds Committee with the Safety & Environmental Committee was ongoing. Chuck stated that he was not aware of what path would need to be taken to combine these committees but would look into it and get back to the committee.
- a. Chuck Roberts requested more manpower for Facilities with the Lab Science building online. TTU is managing the same amount of projects with half the staff as some of our sister schools.
- b. New street and Facilities signage going up campus wide.

#### 10. Status of Capital Projects – Jim Cobb

- c. Roof replacements will be going on campus wide this spring and summer.
- d. New Engineering Building construction should begin before the end of the year if the state legislature approves construction funding for the projection.
- e. Kickoff meeting for the Innovation Center Residence Hall is being scheduled with the designer now.
- f. Capital Projects Budget being submitted soon.
- g. University Master Plan is 2/3 to 3/4 of the way complete and should be approved toward the end of summer.
- h. There are several Craft Center projects either in construction or in design currently.
- i. Ground breaking for the Tennessee Poultry Research Center at Shipley Farm will be in the next few weeks.
- j. Over the past eight years 280 million dollars' worth of work has been done in Capital Projects.
- k. Derryberry copula is set to be replaced at the end of June.
- l. Madison Harris asked about the status of a walking trail to be added around Sherlock Lake. Chuck Roberts stated that walking paths would be on campus around the water feature at the new Engineering Building and to other campus architecture that will be emplaced. Jim Cobb added that these projects would be around late 2023.
- m. Alyssa Elliott asked if students would be involved in the Campus Architecture. Chuck Roberts responded that he was unaware if plans for the architecture had gotten that far at this point.

#### 11. Other Such Matters

12. Motion was made to adjourn by Douglas Airhart, seconded by Jim Cobb. Motion passed.