

## Campus Space Utilization an Allocation Committee

November 21, 2022

### Members Present:

Jim Cobb, Chair	Megan Atkinson
Sandra Smith-Andrews	Kumar Yelamarthi
Mark Stephens, Executive Officer	Ada Haynes
Cheryl Montgomery	Rachel Hall
Daniel Warren	Elizabeth Williams
David Gallop	Kayla Sorensen, Student
Julie Baker	Beth Howard
Brandi Fletcher	

### Members Absent:

Charles Van Neste  
Benjamin Stubbs  
Brian Seiler  
Matthew Dexter  
Brian Leckie

### Guests Present:

Bedelia Russell

### Outline of Proceedings:

- Approval of Agenda
- Approval of September 29, 2022 Minutes
- Engineering Request (Lewis 111)
- CITL Request (VL 112)
- English Request (Informational Item)
- Other Such Matters

A quorum being present, Mr. Jim Cobb called the meeting to order at 10:03 a.m.

### Approval of Agenda

**Motion.** Julie Baker

**Second.** Kumar Yelamarthi

**Vote.** Approved

### Approval of Minutes- September 29, 2022

**Motion.** Julie Baker

**Second.** Kumar Yelamarthi

**Vote.** Approved

### Request from the College of Engineering (Lewis 111)

The College of Engineering requests to reallocate from a classroom to an open lab under the College of Engineering. Currently, the classroom is underutilized.

**Motion.** Julie Baker

**Second.** Beth Howard

**Vote.** Approved

**Request from the Center for Innovation in Teaching and Learning (VL 112)**

The Center for Innovation in Teaching and Learning requests adjacent to the CITL is an instruction room (112) that can be accessed via a hall entrance or through the CITL. This space is needed for the creation of the CITL IDEAL Classroom “Inter-Disciplinary Educational Assessment Lab”. This classroom will provide faculty and students with technology and access to CITL staff to help facilitate various tools needed to foster scalable and engaging group work, an effective hybrid environment, and the ability to capture data. The space can potentially be used for TEAMS meetings within the CITL and CAFE staff and for across-institution collaboration on technology innovation.

**Motion.** Julie Baker

**Second.** Cheryl Montgomery

**Vote.** Approved

**Request from the English Department (FNDH 129) (INFORMATIONAL ITEM)**

The English Department requested a permanent storage space for large scenic items that don’t need to be on hand in the Jere Whitson building. Recent donations to the program have made it impossible for the department to keep everything in JW 137 in order to keep the hallways and storage area safe and clear at all times. Additional storage is requested on the first floor of Foundation Hall. The department already has costume storage in the area behind room 129 and it would provide easy access to both areas.

This request could not be accommodated due to the need for surge space. This will likely continue for the next several years so all accommodations will be denied into Foundation Hall.

**No voting.**

Meeting Adjourned.