

Campus Space Utilization & Allocation Committee
April 27, 2015

The Campus Space Utilization & Allocation Committee met Monday, April 27, 2015 at 1:30 in the Deans' Conference Room, DBRY 200.

Members present: Jack Butler, chairperson; Jim Cobb, Brent Cross, Kristy Cunningham, Matthew Dexter, Tracey Duncan, Kurt Eisen, Rachel Hall, Ada Haynes, Brandi Hill, Darrell Hoy, Jack Matson, Mark Ochsenbein, Sandy Smith

Members absent: Mike Birdwell

Official representative: Mark Stephens for Debbie Combs

PROCEEDINGS

The following Space Request forms were acted on:

Student Affairs – University Service Center - Kaitlin Salyer

Request for space in Foundation Hall to house the TTU Food Pantry and “Blessings in a Backpack” program.

ACTION: Mr. Butler will ask Ms. Salyer to attend the next space committee meeting to present her request with clarification on the need to move from their current location and to address questions related to food handling liabilities and electrical needs.

Human Ecology – Terezic Mosby

Request for Lactation Room

ACTION: Facilities will work with Dr. Mosby to establish campus policy/procedures to designate space for Lactation areas on campus on an as need basis.

Athletics – Matt Dexter

Request for office space for coaches in West Stadium, WS 307-A,B,C,D

ACTION: Due to problems associated with possible water leakage damage occurring in this space, the committee gave permission for the use and renovation of the space contingent on Athletics working with Facilities.

Motion. Dr. Eisen moved to approve the request pending further inspection from Facilities. The motion was seconded by Dr. Smith and carried.

Research & Economic Development – Sandy Garrison

Request for use of Room 300C DBRY

No action was taken, as space in Derryberry Hall is not under the purview of the committee.

Human Ecology – Melinda Anderson

Request for usage of South Hall Room 010 for TECTA grant personnel

ACTION: There was discussion on the usage of non-Tech space on campus. Mr. Butler offered to look at the current space inventory of non-Tech usage. Mr. Cobb will check with Dr. Mullens to see if TECTA personnel had been included in the renovation plans to move back into South Hall.

The committee will request Dr. Anderson to attend the next meeting to further present the program needs.

English – Ted Pelton

Request for space in Foundation Hall, Room 107 for Writing Excellence Studio

ACTION: The committee approved this as a provisional accommodation.

Motion. Ms. Duncan moved to approve the request with a review in one year (April 2016) of its utilization.

Arts & Science – Communication and English

Request for usage of Henderson Hall, Rooms 001-003; 010

Dr. Eisen amended his request to include only Room 010 – to be maintained as a conference room by the College of Arts & Sciences and postponing the space request for 001-003.

ACTION: Dr. Eisen moved to approve the request as amended. The motion was seconded by Dr. Haynes and carried.

Dr. Eisen suggested including a spot on the Space Request Form to show action taken by the committee.

The meeting was adjourned.