

## Minutes - Commission on the Status of Women: April 10, 2018

### Members Present

Stephanie Adams  
Rita Barnes  
Amy Chambers  
Christina Hatley  
Ann Hellman  
Susan Henry  
Elizabeth Honeycutt  
Helen Hunt  
Susan Laningham  
Deborah Setliff  
Patricia Smith  
Melinda Swafford

### Non-Members Present

Libby Gays

Diana Lalani

### Notified of Absence

Olivia Bookout  
Allen Driggers  
Paula Hinton  
Lisa Rice

### Members Absent

Camille Cauthen  
Julie Galloway  
Denise Henry  
Liz Kassera  
Olivia Newman  
Micayla Rennick

**Agenda:** Amy moved approval of the agenda, Deborah seconded, and the motion was approved.

**Minutes:** Helen moved approval of the March minutes, Rita seconded, and the motion was approved.

**Women's Center Report:** Melinda updated members on the activities of the Women's Center since the last meeting. A copy of the written report was distributed via email and is also attached.

**Nominating Committee:** Susan H. provided the group with an update of replacement needs for 2018-2019, as well as suggested member nominees. Rita moved that Dr. Colleen Hays, Dr. Padmini Veerapen, Dr. Stephanie Kazanas, and Dr. Paula Taylor- Greathouse be accepted as faculty members and that Madison Davis, Eleanor Seal, and Hannah Rowland be accepted as student members. Nicole Williams and Melanie Mabrey were accepted as Administrative and Clerical members. Julie Galloway is being replaced by Lelia Gibson, and Helen Hunt was named Chair Elect 19-20. Deborah seconded and the motion was approved.

**Policies and Procedures Report:** Amy reported that the subcommittees Parental Leave request has passed the Administrative Council.

**Programming and Publicity Report:** had no report.

**Safety Report:** Olivia sent copies of the Safety Walk Report to members. Susan H. reported that Jack Butler would like a copy plus follow-up reminders and pictures whenever possible.

**Allocation of remaining funds:** Ann moved that remaining CSW funds be allocated to the Women's Center to be used as desired. Rita seconded the motion which was approved

**Changes to CSW Procedures:** Melinda moved that the 3-14-18 proposed amendments and additions to the procedures be approved. Amy seconded and it was approved. A copy of the approved changes is attached below after the Women's Center report.

**Future CSW goals:** There was a short discussion of goals for next year. The commission would like to explore the possibility of establishing annual awards to those who further our mission. Additionally

members would like to find ways to connect with new faculty and to assist with the improvement of the TTU experience and retention of female employees.

**Purchase of Promotional items:** The purchase of wrist lanyards embossed with the Commission on the Status of Women and the Women's Center was approved. Melinda made this motion and Ann seconded.

**Announcements:** No announcements were made.

**Adjournment** was at 3:55.

### **Report of Women's Center Activities and Events**

March 14 to April 9, 2018

- Women's History Month display with handouts in the RUC lobby from 3/12 – 3/18. *D. Lalani*
- Speaker of the month for March at the TTU Women's Club meeting. *M. Swafford*
- Hosted 3/15 and 3/29 Body Image Disordered Eating (BIDE) meetings. *D. Lalani*
- Participated in the CSW Policy and Procedures subcommittee meeting with Human Resources to discuss Parental Leave policy. *D. Lalani*
- Continue serving as a preceptor for a Sociology Intern, Kesnei Campbell for Spring 2018. *D. Lalani & M. Swafford*
- Continued working with Center Stage and two speaker agencies to negotiate dates and contracts for next year's speakers. *D. Lalani*
- Hosted Center Stage speaker Rebecca Traister (3/19). *D. Lalani & M. Swafford*
- 3/21, 27, and 29 - Participated in interviews for Project Director for AWAKEN grant. *D. Lalani & M. Swafford*
- Hosted the film Wounded Places: Confronting Childhood PTSD on 3/22. *D. Lalani*
- Participated in Safety Walk with members of CSW. *M. Swafford*
- Hosted film *Dolores* in Johnson Hall on 3/28 *D. Lalani & M. Swafford*
- Collaborated with ROTC to set up ropes in the Tech Pride Room to display T-Shirts for The Clothesline Project, and to promote the program to cadets and others. *D. Lalani*
- Collaborated with the Upper Cumberland Regional Health Office, Genesis House, and Title IX coordinator to provide information on interpersonal violence at the Clothesline Project *D. Lalani & M. Swafford*
- Hosted, staffed, and coordinated volunteers for The Clothesline Project on April 3<sup>rd</sup> in Tech Pride Room from 7:30 am to 9 pm. *D. Lalani & M. Swafford*
- Organized and found a host for the 4/3 monthly book club meeting. *D. Lalani*
- Collaborated with Pi Sigma Alpha for Take Back the Night during the evening of the Clothesline. *D. Lalani*
- Continued to revise and edit articles for spring issue of Attune. *D. Lalani & M. Swafford*
- RUC table displays: 3/14-19 Women's History Month events and 3/26-4/3 The Clothesline Project. *D. Lalani*
- Attended meeting with Jessica Houser and Christy Killman for collaboration on two projects on sexual assault, safe sex, drinking, and nutrition for campus. *M. Swafford*
- 4/5 Hosted film *Feed the Green: Feminist Voices for the Earth*. *D. Lalani*
- 4/5 Participated in full meeting of Project Awaken Community Coordinated Response Team. *D. Lalani & M. Swafford*
- Attended Women in Higher Education in Tennessee (WHET) conference on April 6, 2018 *M. Swafford*

### **Ongoing Projects & General Updates**

- Revise Women's Center website and Facebook page to include pictures of students and activities, *M. Swafford*.  
*D. Lalani*
- Continue to add activities and total number to Excel spread sheet document WMC activities. *M. Swafford*

## Proposed Amendments and Additions to CSW Procedures from the Ad-hoc Steering Subcommittee as of 3-14-18

### ***Purpose (why)***

The overall purpose of the Commission on the Status of Women is to promote a supportive campus climate for female students, faculty, staff, and administrators of the TTU community.

### ***Mission (how)***

The mission of the Commission on the Status of Women includes promoting awareness of women's issues through strong collaboration with the Women's Center, advocating for the needs of women, promoting campus safety, and initiating programs of interest for women in our TTU community.

### ***Vision (where we're going and how we're getting there)***

The vision of the Commission on the Status of Women is to foster an institutional culture committed to long-term, substantial changes promoting gender equity in the TTU community.

### ***Objectives***

- Support the Women's Center and work jointly with the Women's Center on selected projects.
- Sponsor educational offerings and faculty development opportunities **focused on women's and gender equity issues.**
- **Promote academic offerings and research in Women's Studies and gender equity at the university level.**
- Promote opportunities for **hiring**, promotion, and career advancement for **female** members of the TTU community.
- Provide vibrant and robust event programming addressing contemporary issues.
- Advocate for continued campus safety improvements.
- Offer expertise and guidance in development of campus policies affecting female faculty, staff, students, and administration members.
- Recognize outstanding achievements supporting the vision of the Commission and fostering an institutional culture committed to long-term, substantial changes.

### **Amendment to CSW procedure Section VII (F) Meetings:**

Currently states "One third of the members of the Commission will constitute a quorum.

A majority vote by a quorum of the membership is needed for an item to pass."

Proposed change "A majority of the members of the Commission will constitute a quorum. A majority vote by a quorum of the membership is needed for an item to pass."

### **Amendment to CSW procedure Section VII (I) Meeting Attendance:**

Currently states "With the Executive Committee's approval, the Chairperson may recommend a member's termination from the Commission if that member misses three (3) meetings during the academic year."

Proposed change "With the Executive Committee's approval, the Chairperson will recommend a member's termination from the Commission if that member misses three (3) meetings without just cause during the academic year."

### **Addition to CSW procedure under Section IV Officers (B) Chairperson:**

~~10. Appoint a Recognition/Awards Committee to recommend nominees for recognition of outstanding achievements that reflect the vision of the Commission. This committee will present the nomination(s) to the Commission for final approval.~~

**This is addressed in the Objectives above and will be left out of Procedures and added as an action item for committee work next year.**

