

Administrative Council
September 8, 2010
President's Conference Room

Members Present

Suellen Alfred (sub: J. Baker)
Deborah Allen
S.K. Ballal
Robert Bell
Shabir Bhegani (sub: C. Paul)
Glenn Binkley
Marc Burnett
Mike Cowan
Helen Dainty
Mark Groundland
David Hajdik
Bobby Hodum (sub: J. Winningham)

Kristin Holder (sub: C. Jeffries)
David Huddleston (sub: S. Deivy)
Glenn James
Pat Jordan
Regina Lee
Charlie Macke
H. W. Mannle
Jeffery Marquis
Jack Matson
Nancy Mielke
Sean Ochsenein (sub: J. Steel)

Sally Pardue
Randy Raper
Rita Reese
Samantha Sherrell
Andrew Smith
Mark Stephens
Claire Stinson
Tom Timmerman
Debbie Walker
Mark Wilson
Jeff Young

Members Absent

Jim Baier
Cathy Cunningham
Susan Elkins

Sherrie Foster
Sheila Green
Joseph Ojo

Matthew Smith
John Zhu

Others Present

Ed Boucher
Homer Kemp
Beth Rogers

Summary of Proceedings:

Approved agenda

Approved minutes of April 7, 2010, as distributed

Approved proposed policy for promotion

Elected Dr. Suellen Alfred to serve as Administrative Council chairman

Discussed other such matters

Proceedings:

A motion to approve the agenda of September 8, 2010, as distributed was made by Mr. Wilson and seconded by Dr. Ballal. Motion APPROVED.

A motion to approve the minutes of April 7, 2010, was made by Mr. Wilson and seconded by Dr. Ballal. Motion APPROVED.

Dr. Ballal moved to approve the proposed policy for promotion of a tenured instructor to tenured assistant professor as outlined in attached proposal. Mr. Wilson seconded. Dr. Kemp presented the proposed policy on behalf of an ad hoc committee previously appointed by Provost Armistead. Following discussion, Dr. Ballal moved to call the question. The motion was APPROVED unanimously.

On behalf of the ad hoc Nominating Committee, Dr. Ballal nominated Dr. Suellen Alfred as Administrative Council chairman for the remainder of 2010-2011 academic year. The floor was open for other nominations, none were received. Dr. Ballal moved that nominations cease and that Dr. Alfred be elected by acclamation. Motion APPROVED.

The September 14 Gubernatorial Debate to be held at TTU was discussed. President Bell stated that the Debate is a significant event for TTU as it is the first ever Tennessee Debate to be held outside a Metro area. He asked that everyone support the event which is being held in conjunction with the Nolan Fowler Constitution Day Lecture.

Mr. Cowan announced the schedule of informational meetings to be held relative to changes in state employee insurance benefits. Open insurance enrollment is September 15 – October 15; all current employees insured via TTU must complete a new enrollment form to continue coverage.

Mr. Cowan also reported that People Admin, the new online job posting software, has been activated and all new applications must be completed online. To date, only minor errors have occurred with the system, and they have been resolved.

A motion to adjourn was made by Dr. Ballal and seconded by Professor Lee. The meeting ADJOURNED at 4 p.m.

Terri Taylor, Recorder

Attachment: Promotion Policy