

# University Safety & Environmental Committee

## 10/20/22 Meeting Minutes

### In Attendance:

Mr. Kevin Vedder - AVP of Human Resources  
Mr. David Dan - Assistant Professor, Chemistry  
Mr. Tony Nelson- Director, University Police  
Dr. Chester Goad - Director, Student Affairs  
Mr. Lee Hildebrand - Director, Appalachian Center for Craft, Committee Chair  
Shanna Muncy - Proxy for Ms. Karen Lykins - Chief Communications Officer, Communications & Marketing  
Dr. Sid Bundy - Assistant Professor, Accounting  
Mr. Rob DeCheske - Director of Environmental Health & Safety  
Dr. Leann Taylor - Lecturer, Curriculum & Instruction  
Dr. Aeric Gunnels - Instructor, Human Ecology  
Ms. Donna Walls - Administrative Associate 3, Civil & Environmental Engineering  
Mr. Steve Ewing - Logistics Supervisor, Facilities & Business Services  
Ms. Irene Mauk - Administrative Associate 3, Environmental Sciences  
Ms. Elisabeth Humphrey - Director, College of Engineering  
Ms. Samantha Bugter - SGA Representative  
Ms. Claire Myers - SGA Representative  
Mr. Chuck Roberts - AVP Facilities & Business Services  
Ms. Shana Eads - Lead Accounting & Procurement Specialist, Facilities & Business Services, Committee Administrative Services

### Not Attending:

Mr. Josh Edmonds - Director of Residential Life  
Dr. Chester Goad - Director, Student Affairs  
Dr. Joseph Asante - Associate Professor, Earth Sciences  
Dr. James Baier - Assistant Professor, Agriculture  
Dr. Jennifer Taylor - VP, Research & Economic Development  
Mr. Chuck Roberts - AVP Facilities & Business Services

1. Committee Chair, Lee Hildebrand called the meeting to order at 11:02 am.
2. Committee Chair, Lee Hildebrand asked for a motion to approve the agenda. Motion was made by Elisabeth Humphrey, Donna Walls seconded. Motion passed.
3. Committee Chair, Lee Hildebrand asked for a motion to approve the minutes from the 8/25/22 meeting. Motion was made by Donna Walls, Sid Bundy seconded. Motion passed.

4. Committee Chair, Lee Hildebrand asked for his official nomination as committee chair. Motion was made by Leann Taylor, Elisabeth Humphrey seconded. Motion passed.
  
5. Old Business
  - a. Elisabeth Humphrey informed the committee that a Campus Drone Policy Sub Committee has been organized and had their first meeting on 9/20/22. Committee members are Elisabeth Humphrey, Rob DeCheske, Tony Nelson, Greg Holt, Jeff Austen, Muhammad Ismail, Matt Dexter, Andy Pardue, Jim Baier, Erik Callahan and Michael Natrass. The committee discussed what University affiliated drones are being used on campus and the FAA regulations that apply to that drone usage.
  
6. New Business
  - a. Tony Nelson outlined the 2021 Annual Security Report and opened the floor up for questions from the committee. No questions were asked.
  - b. Sis Bundy started a discussion about the bike rack infrastructure on campus. Several points of interest were discussed including, instituting a map of available bike parking, bike operation safety, bike lanes on campus, and camera coverage of bike racks for commuter safety.
  
7. Campus Safety Briefing – Tony Nelson
  - a. Tony Nelson updated the committee about the following crimes on campus: Four bikes stolen in the last month, three to four cases of cybercrimes where students are being extorted for money by threatening to expose snapchat photos, and two instances of assault with aerosol guns on Willow Avenue.
  - b. THEC is looking to provide Security Enhancement funding for all instructions across the state. If approved we are looking at getting about \$1.2 million.
  - c. Budget committee has approved University Police to hire two additional officers. Currently the university has eight full time officers which is far less than the fourteen they had in 1994.
  - d. Donna Walls asked Tony Nelson about card swipe entry to buildings. Per Tony, all ADA external doors have card swipe entry installed but he believes all external doors need to have card swipe entry.
  - e. \$900K budget for safety upgrades at Craft Center.
  
8. Status of EHS Projects – Rob DeCheske
  - a. Lee Hildebrand asked Rob DeCheske about fire extinguisher tags being added at the Craft Center. Per Rob, these tags will be installed within the month.
  
9. Other Such Matters
  - a. No other matters brought forward.

10. Committee Chair, Lee Hildebrand asked for a motion to adjourn. Motion was made by Liz, seconded by Rob DeCheske.