

MINUTES OF THE ACADEMIC COUNCIL  
TENNESSEE TECH UNIVERSITY

March 2, 2011

The Academic Council met at 3:30pm on Wednesday, March 2, 2011, in the Deans' Conference Room of Derryberry Hall with Susan Laningham, Chairperson, presiding.

The following members of the Council were present:

Dr. Paul Semmes	Dr. Steve Isbell
Dr. Susan Elkins	Dr. David Larimore
Dr. Bobby Hodum	Dr. Chris Wilson
Dr. Roy Loutzenheiser	Dr. Corinne Darvennes
Dr. Susan Laningham	Dr. Susan Gore
Dr. Jeff Roberts	Dr. Linda Null
Dr. Brian O'Connor	Dr. John Harris
Dr. Doug Bates	Dr. Linda McQuiston

Ms. Chelsey Mixer represented Mr. Daniel Bouch. The following members of the Council were absent:

Dr. Pat Bagley	Dr. Michael Best
Dr. Larry Peach	Dr. Mary Pashley
Dr. James Jordan-Wagner	Dr. Lebron Bell
Mr. Lee Gatts	Dr. Steve Canfield
Mr. Julian Lyons	Dr. Shannon Morgan
Mr Daniel Bouch	Dr. Jon Jonakin
Mr. Bo Murphy	Dr. Holly Anthony

#### SUMMARY OF PROCEEDINGS

Approved the agenda

Approved the minutes of the November 10, 2010 meeting

Approved the procedures for the University Research Advisory Committee

Received information regarding the calendar subcommittee

#### PROCEEDINGS

##### Approval of the Agenda

Dr. Harris MOVED approval of the agenda and Dr. Loutzenheiser SECONDED. Agenda APPROVED unanimously.

##### Approval of the Minutes of the November 10, 2010 Meeting

Dr. Gore MOVED approval of the minutes and Dr. Elkins SECONDED. Minutes APPROVED unanimously.

### Procedures for the University Research Advisory Committee

Dr. Otuonye stated that at the October Academic Council meeting Dr. Steve Canfield presented a request to recognize the Research Council as a standing committee. The Academic Council recommended the Research Council review their plan and amend their procedures, membership list, reporting structure, and name. (See attached revised procedures.) Dr. Larimore MOVED approval and Dr. Loutzenheiser SECONDED. The University Research Advisory Committee Procedures were APPROVED unanimously.

### Status of Calendar Committee

Dr. O'Connor stated that he was asked to chair a subcommittee to review the academic calendar. The members of this subcommittee include Brian O'Connor, Holly Anthony, Chris Wilson, Daniel Bouch, Helen Dainty, Dennis Tennant, Bobby Hodum, and others as needed. The Faculty Senate passed a motion to revisit the academic calendar due to recent changes in the schedule. Dr. Armistead suggested this subcommittee look at the two semesters of the academic year and the summer sessions, along with the RODP schedule, community college schedules, school schedules, common calendar requirements, financial impact, and any other issues that come up, and to recommend changes to the extent possible.

### Such Other Matters

Dr. Armistead stated that at the recent TBR Academic Affairs Subcouncil Meeting a new policy on letters of intent had been approved due to new guidelines from THEC. The new letter of intent is comparable to a full proposal, but must be submitted prior to the final proposal.

The meeting was adjourned at 3:45pm

APPROVED April 13, 2011

Carol Holley, Recorder

Documents on file with the minutes:

University Research Advisory Committee Procedures