

Administrative Council
October 13, 2010
President's Conference Room

Members Present

Suellen Alfred
Deborah Allen
Robert Bell
Shabir Bhigani
Glenn Binkley
Mike Cowan
Helen Dainty
Sherrie Foster
Sheila Green (sub. S. Gaines)
Mark Groundland
David Hajdik

Bobby Hodum
Kristin Holder (sub. J. Steel)
David Huddleston (sub. S. Deivy)
Glenn James
Regina Lee
Charlie Macke
Jeffery Marquis
Nancy Mielke
Sean Ochsenbein (sub. J. Lyons)
Joseph Ojo
Sally Pardue

Rita Reese
Samantha Sherrell
Andrew Smith
Matthew Smith
Mark Stephens
Claire Stinson
Debbie Walker (sub. E. Boucher)
Mark Wilson
Jeff Young

Members Absent

Jim Baier
S.K. Ballal
Marc Burnett
Cathy Cunningham

Susan Elkins
Pat Jordan
H.W. Mannle
Jack Matson

Randy Raper
Tom Timmerman
John Zhu

Others Present

Jack Armistead
Jordan Iwanyszyn
Heath Kirby

Jacob Layne
Casey McCormick

Britney Pirtle
Jillian Storey

Summary of Proceedings:

Approved agenda

Approved minutes of September 8, 2010, as distributed

Approved revised policy for promotion of a tenured instructor

Approved Constitution of Tau Epsilon Chapter of Alpha Phi Omega at TTU

Approved Constitution for Cookeville Lions Club of TTU

Approved Constitution of the *Eagle Science* Web Journal Publication Association of TTU

Approved TTU Flute Organization Constitution

Deferred action on revised Constitution for National Society of Black Engineers at TTU

Proceedings:

A motion to approve the agenda of October 13, 2010, as distributed was made by Professor Lee and seconded by Mr. Macke. Motion APPROVED.

A motion to approve the minutes of September 8, 2010, was made by Dr. Bell and seconded by Mr. Macke. Motion APPROVED.

With consensus of the Council, item 8 on the agenda was moved to number 3 on the agenda. Dr. Armistead presented the revised policy for promotion of a tenured instructor to tenured assistant professor. The revised policy proposal includes changes in wording of the policy approved by the Administrative Council on September 8, 2010, with no meaning change of the policy. A motion to approve the revised policy was made by Professor A. Smith and seconded by Professor Lee. Motion APPROVED.

Jacob Layne and Britney Pirtle spoke on behalf of the Tau Epsilon Chapter of Alpha Phi Omega at TTU. Mr. Wilson made a motion to approve the Constitution of the Chapter. Mr. Macke seconded. Motion APPROVED.

Heath Kirby presented the Constitution of the Cookeville Lions Club of TTU. The Council requested that the date, 1876, in Article IX be changed to the most current date. With this parliamentary amendment noted, a motion to approve the Constitution for the Cookeville Lions Club of TTU was made by Professor A. Smith, and seconded by Mr. Wilson. The Motion was APPROVED.

Casey McCormick spoke on behalf of the *Eagle Science* Web Journal Publication Association Constitution of TTU. The committee noted an editorial change to Article IV section 4 and suggested a change of name to brand the journal with TTU. Given these editorial changes, a motion to approve the Constitution of *Eagle Science* was made by Mr. Wilson, and seconded by Dr. Groundland. Motion APPROVED.

Jillian Storey presented the TTU Flute Organization Constitution. Mr. Wilson moved approval of the Constitution, and Professor A. Smith seconded. Motion APPROVED.

The committee briefly reviewed the revised Constitution for the National Society of Black Engineers at TTU. The group had no representative at the meeting and questions were raised concerning

membership. A motion to defer action was made by Dr. Huddleston and seconded by Mr. Wilson.
Motion APPROVED.

Chairman Alfred directed the membership to the policy and procedures of the Administrative Council and stressed the importance of attending meetings.

Dr. Huddleston moved to adjourn. Professor Lee seconded. The meeting ADJOURNED at 4:05 p.m.

Terri Taylor, Recorder

Documents on file with minutes:

- Revised Promotion Policy for a Tenured Instructor
- Constitution of Tau Epsilon Chapter of Alpha Phi Omega at TTU
- Constitution for Cookeville Lions Club of TTU
- Constitution of the *Eagle Science* Web Journal Publication Association of TTU
- Constitution of TTU Flute Organization