

Administrative Council
February 20, 2019, 3:35 p.m.
President's Conference Room
Minutes

Voting Members Present		
Sandi Smith - Andrews	Emily Bass	Jeremy Blair
Andrew Callender	Ahmed Elsayy	Steven Frye
Stuart Gaetjens	Mark Groundland	Zach Brown (Proxy for Mason Hilliard)
Paula Hinton	Regina Lee	Charlie Macke
Holly Mills	Vahid Motevalli	Tony Nelson
Joseph Ojo	Sally Pardue	Jeff Roberts
Cara Sisk	Sharon Stevenson	Claire Stinson
Birgit Hoffman	Mark Wilson	Mike Gotcher
Jeanette Wolak	Ahmed Elsayy	Craig Zamer
Voting Members Absent		
Geri Alcorn	Deborah Ballou	Debra Bryant
Marc Burnett	Katelyn Cammack	Madison Cole
Harvill Eaton	Billye Foster	Melissa Geist
Kim Hanna	Shelia Hurley	Seth King
Sam Masters	Lachelle Norris	Steve Norris
Richard Rand	Mohan Rao	Nicole Williams
Resource Persons / Others Present		
Phillip Oldham	Yvette Clark	Leslie Crickenberger
Lee Wray	Dewayne Wright	Curtis Armstrong
Jerry Keeton	Katie Williams	Hunter Dyer
Liz Jaconetta	Shereese Flippin	Spencer Pack
Trip Adams	Lynn Mai	Donna Wallis
Judy Hull	Kae Carpenter	Karen Lykins
Sheikh Islam	Stephanie Warren	Lori Bruce

Summary:

Approval of agenda

Approval of minutes (January 23, 2019)

Approval of Constitution for Alpha Chi Phi Pi of Tennessee Tech (Jaconetta)

Approval of Constitution for Computer Science Graduate Club of Tennessee Tech (Islam)

Approval of Constitution for Disc Golf Club of Tennessee Tech (Adams)

Approval of Constitution for Game Development Club of Tennessee Tech (Hubert)

Approval of Constitution for International Club of Tennessee Tech – (Mai)

Approval of Constitution for Steel Bridge of Tennessee Tech (Dyer)

Approval of revised Use of Tennessee Tech Property by Affiliated Users and for Free Speech Activities Policy 121 (Williams)

Approval of new Rental of Tennessee Tech Property Policy 122 (Hull)

Approval of new “Little Hatch Act” Policy 173 (Carpenter)

Approval of new Extra Compensation, Dual Services, and Outside Employment Policy 638 (Crickenberger)

Approval of new University Social Media Policy 1103 (Wright)

Approval of revised University Publications Policy 1110 (Wright)

Approval of revised Faculty Tenure Policy 205 (Armstrong/Huo)

Recommendation of New Spring Break Period in AY2019-20. Information Only. (Huo)

Electronic Voting Recommendations (Stephens)

Other such matters.

Proceedings:

Chairman Sisk called the meeting to order at 3:35 p.m. in the President’s Conference Room. Mark Wilson made a motion to approve the agenda for February 20, 2019. Sandi Smith - Andrews seconded. Motion APPROVED.

Mark Wilson moved for the approval of the minutes from January 23, 2019. Charlie Macke seconded. Motion APPROVED.

Paula Hinton moved for the approval of the Constitution for Alphi Chi Phi Pi of Tennessee Tech. Mark Wilson seconded. Student representative Liz Jaconetta was present to speak on the organization’s behalf. Doug Hensley has agreed to be the faculty advisor. This organization was created to be a welcoming, inclusive environment for all students who want to be involved on campus but may not have

the time or funds to do so. This constitution was denied at the January meeting, and was redrafted since then to correct inconsistencies. Motion APPROVED.

Mark Wilson moved for the approval of the Constitution for Computer Science Graduate Club of Tennessee Tech. Holly Mills seconded. Student representative Sheikh Islam spoke on behalf of the organization, which was founded to host bi-weekly research seminars to support and facilitate research topics among Computer Science graduate students. The organization also hosts gatherings to promote fellowship among Computer Science Graduate Students. Motion APPROVED.

Mark Wilson moved for the approval of the Constitution for Disc Golf Club of Tennessee Tech. Holly Mills seconded. Student representative Trip Adams was present to speak on the organization's behalf. This organization was created to promote the play of disc golf among students, with hopes of competing against other collegiate clubs in the future. The faculty advisor is Alex Callis. Motion APPROVED.

Mark Wilson moved for the approval of the Constitution for Game Development Club of Tennessee Tech. Charlie Macke seconded. Student representative Spencer Pack was present on behalf of the organization. The organization was created to encourage students to sharpen their game development skills, collaborate on game ideas, and discuss latest trends in the gaming industry. Motion APPROVED.

Mark Wilson moved for the approval of the Constitution for International Club of Tennessee Tech. Zach Brown seconded. Student representative Lynn Mai was present to speak on behalf of the organization. This organization was founded to unite students on campus from all over the world and allow an environment for students to teach and learn with each other about other cultures. The faculty advisor is Ashley Watson. Motion APPROVED.

Mark Wilson moved for the approval of the Constitution for Steel Bridge of Tennessee Tech. Zach Brown seconded. Hunter Dyer was present to speak on behalf of the organization. This organization was founded to support the steel bridge build team that competes every year with other teams across the nation. Safety concerns were brought up and fully addressed. Dr. Tim Huff is the faculty advisor. Motion APPROVED.

Mark Wilson moved for the approval of the revised Use of Tennessee Tech Property by Affiliated Users and for Free Speech Activities Policy 121. Holly Mills seconded. Katie Williams was present to speak on behalf on the policy changes. This policy governed the use of TTU property for affiliated users of Tennessee Tech as well as non-affiliated users who use TTU property for 1st Amendment free speech purposes. This policy was updated to move non-affiliated rental processes to another policy (Policy 122), add clarity of language, and update wording to be consistent with the Campus Free Speech Act. Motion APPROVED.

Mark Wilson moved for the approval of the Rental of Tennessee Tech Property Policy 122. Zach Brown seconded. Judy Hull was present to speak on behalf of the policy. This policy governs the use of TTU rental property by non-affiliates of TTU, which includes property available for rent and rental rates. Motion APPROVED.

Mark Wilson moved for the approval of the Little Hatch Act Policy 173. Charlie Macke seconded. Kae Carpenter was present to speak on behalf of the policy. This policy is a statement of the law related to restrictions on political activities by state employees and the use of state property when advocating for

a party or candidate. Questions were raised about specific clothing, in which Kae addressed fully. Motion APPROVED.

Mark Wilson moved for the approval of the Extra Compensation, Dual Services, and Outside Employment Policy 638. Zach Brown seconded. Leslie Crickenberger was present to speak on behalf of the policy. This policy was missed when transferring away from TBR and was established to support extra compensation, dual services, outside employment payroll. Motion APPROVED.

Mark Wilson moved for the approval of the University Social Media 1103. Regina Lee seconded. Dewayne Wright was present to speak on behalf of the policy. This policy was created to provide a clear and concise process for creating and managing official TTU social media accounts. Inventory will be taken on existing accounts to ensure those are in compliance with the new policy. Motion APPROVED.

Mark Wilson moved for the approval of the revised University Publications Policy 1110. Regina Lee Seconded. Dewayne Wright was present to speak on behalf of the policy changes. This policy was revised to update language to remove TBR references. Motion APPROVED.

Mark Wilson moved for the approval of the revised Faculty Tenure Policy 205. Holly Mills seconded. Curtis Armstrong and Sharon Huo were present to speak on behalf of the policy changes. Revisions were made to clarify the criteria for teaching and research areas to gain tenure, since departments may weight certain criteria differently. Curtis Armstrong fully addressed any questions and provided clarification. Motion APPROVED.

Sharon Huo presented the recommendation of the New Spring Break Period in Academic Year 2019/2020. The Academic Council recommended that TTU's Spring Break be changed from March 9-13, 2020 to March 16-20, 2020. This will align TTU and Putnam County's Spring Breaks. This was for informational purposes only, and no vote for approval was needed.

Mark Wilson moved for the approval of the Electronic Voting Recommendations. Sandi Smith – Andrews seconded. Lori Bruce presented the Electronic Voting Recommendation. A friendly amendment from the Academic Council was presented to adjust wording to reflect processes in electronic voting as opposed to paper ballot voting for faculty and administration. Motion APPROVED.

There were no other such matters. Mark Wilson moved for a motion to adjourn, and Regina Lee seconded. The meeting adjourned at 4:30 pm.

Recorder - Carson Cook