

Administrative Council
February 27, 2013
President's Conference Room

Members Present

Julia Baker	David Hajdik	Joseph Rencis
S.K. Ballal	Bobby Hodum	Bedelia Russell
Marc Burnett (sub. Ed Boucher)	Michael Hooper	Deborah Setliff
Jack Butler	Sharon Huo	Samantha Sherrell
Helen Dainty	Mark Hutchins	Claire Stinson
Paul Darkangelo	Regina Lee	Tom Timmerman
Kent Dollar	Jeffrey Marquis	Debbie Walker
Ismail Fidan	Nancy Mielke	Mark Wilson
Sherrie Foster	Joseph Ojo	Jeff Young
Libby Gays	Philip Oldham	

Members Absent

Jim Baier	Charlie Macke
Judy Duvall	Jack Matson
Don Frazier	Elizabeth Propes
Lee Gatts	Donna Russell
Laura Graves	Holly Stretz
Glenn James	

Summary of Proceedings:

Approved agenda

Approved minutes of November 14, 2012

Approved the Constitution of the Future Alumni Support Team (FAST) at TTU

Approved the Constitution of the Secular Student Alliance of Tennessee Tech (SSATTU)

Report Re: Student Complaint Policy and Procedures (provided by Dean of Students Ed Boucher)

Proceedings:

A motion to approve the agenda of February 27, 2013, as distributed, was made by Mr. Wilson and seconded by Dr. Ballal. Motion APPROVED.

A motion to approve the minutes of November 14, 2012, was made by Mr. Wilson and seconded by Professor Lee. Motion APPROVED.

Mr. Wilson moved to approve the Constitution of the Future Alumni Support Team (FAST) at TTU. Dr. Ballal seconded the motion. The organization’s purpose is to educate and engage students on the importance of alumni and private support through annual giving efforts and engagement with the university. After a brief preview from the club president, the motion was unanimously APPROVED.

Motion by Mr. Wilson and seconded by Professor Lee to approve the Constitution of the Secular Student Alliance of Tennessee Tech (SSATTU). The organization aims to represent and promote secular views. After a preview from the club rep, the following amendments to the Constitution were suggested: Article III, Section 2. addition of “and TBR” to correct an unfinished sentence; removal of Article III Section 5.4. The Constitution with suggested amendments was APPROVED by unanimous vote.

Dean of Students Ed Boucher presented a report regarding the written student complaint policy and procedures. The new procedures comply with a federal requirement to provide a convenient and accessible method for students to lodge written complaints, and also meets a SACSCOC accreditation requirement as stipulated in the fifth-year review process.

Other Such Matters:

Chairman Fidan announced the appointment of Mr. Wilson and Dr. Ballal to an Ad Hoc Nominating Committee for the 2013-2014 Council Chairman. Also, Chairman Fidan announced the appointment of Drs. Baker, Setliff, and Smith to an Ad Hoc Committee for review of Council Membership Procedures. Both committees will report at the April 10 Council meeting.

Dr. Ballal moved to adjourn. Mr. Wilson seconded the motion. The meeting ADJOURNED at 4:12 p.m.

Terri Taylor, Recorder

Documents on file with minutes:

- Constitution of the Future Alumni Support Team
- Secular Student Alliance Constitution
- Student Complaint Policy and Procedures