

**Administrative Council**  
**April 15, 2009**  
**President's Conference Room**

**Members Present:**

Mohamed Abdelrahman	Mark Groundland	Nancy Mielke
Deborah Allen	Josh Hauser	Mike Nivens (sub. Doug Airhart)
S.K. Ballal	Bobby Hodum	Joseph Ojo
Bob Bell	David Horton	Randy Raper
Joe Biernacki	David Huddleston	Rita Reese
Jessica Brumett (sub. Sean Ochsenbein)	Glenn James	Claire Stinson
Marc Burnett (sub. Ed Boucher)	Regina Lee	Mark Wilson
Mike Cowan	Charlie Macke	Lisa Zagumny
Helen Dainty	Jack Matson	
Susan Elkins	Linda Maxwell	

**Members Absent:**

Suellen Alfred	Erin Chambers	Andrew Smith
Daniel Badoo	Cathy Cunningham	Matthew Smith
Jim Baier	Sheila Green	Mark Stephens
Daniel Brewington	Donna Long	Tom Timmerman
Chris Brown	Jeffrey Marquis	

**Others Present:**

Michael Best	Tony Marable	
Patricia Campion	Patricia McGee	
Frank Couch	Summer Olmstead	
Cody Gass	Barry Stein	
Josh Haskins	Phillip Tilford	
Rebecca Huddleston		

**Summary of Proceedings:**

Approved agenda

Approved minutes of January 21, 2009, as distributed

Approved annual reports for committees reporting to the Administrative Council

Approved Equestrian Drill Team Constitution pending editorial changes

Approved Association for Computing Machinery's Committee on Women in Computing Constitution

Approved One-in-Four Constitution

Approved Constitution of Swim Club

Approved Fishing Club Constitution

Approved Constitution of Lutheran Student Association

Approved proposed changes to Athletics Department Policies and Procedures for Intercollegiate Athletics Manual

Approved Athletics Gender Equity Annual Report and Athletics Minority Issues Annual Report for 2008-2009

Approved amended recommendation that Buildings and Grounds Committee develop a policy designating Tennessee Tech as a smoke-free and tobacco-free campus

Approved report from Nominating Committee for 2009-2010 Administrative Council Chairman

Discussed budget updates

**Proceedings:**

A motion to approve the agenda of April 15, 2009, as distributed was made by Mr. Wilson and seconded by Dr. Ballal. Motion APPROVED.

Mr. Wilson moved to approve the minutes of January 21, 2009. Dr. Groundland seconded. Motion APPROVED.

A motion to approve the Advisory Committee on Patents and Copyrights annual report was made by Professor Lee and seconded by Mr. Wilson. Motion APPROVED.

Dr. Groundland moved to approve the annual report for Athletics Committee. Mr. Macke seconded. Motion APPROVED.

A motion to approve the Campus Recreation Advisory Committee annual report was made by Mr. Wilson and seconded by Dr. Abdelrahman. Motion APPROVED.

A motion to approve the Chapter 606 Student Monies Allocations Committee annual report was made by Mr. Wilson and seconded by Mr. Macke. Motion APPROVED.

Mr. Wilson moved to approve the Commission on the Status of Blacks annual report. Dr. Groundland seconded. Motion APPROVED.

Dr. Abdelrahman moved to approve the annual report for Commission on the Status of Women. Professor Lee seconded. Motion APPROVED.

A motion to approve the Campus Space Utilization Committee annual report was made by Mr. Wilson and seconded by Mr. Macke. Motion APPROVED.

A motion to approve the Faculty and Staff Traffic Appeals Committee annual report was made by Professor Lee and seconded by Mr. Wilson. Motion APPROVED.

Professor Lee moved to approve the Institutional Committee for the Care and Use of Laboratory Animals in Experimentation annual report. Mr. Macke seconded. Motion APPROVED.

A motion to approve the annual report for Institutional Review Committee for the Protection of Human Subjects was made by Dr. Abdelrahman and seconded by Mr. Wilson. Motion APPROVED.

Mr. Wilson moved to approve the Military Affairs Advisory Committee annual report. Dr. Dainty seconded. Motion APPROVED.

A motion to approve the annual report for Public Media Committee was made by Mr. Wilson and seconded by Dr. Abdelrahman. Motion APPROVED.

A motion to approve the Sports Hall of Fame Committee annual report was made by Dr. Abdelrahman and seconded by Mr. Macke. Motion APPROVED.

Mr. Horton moved to approve the Student Affairs Committee annual report. Mr. Wilson seconded. Motion APPROVED.

A motion to approve the annual report for University Art Committee was made by Mr. Wilson and seconded by Dr. Abdelrahman. Motion APPROVED.

Dr. Abdelrahman moved to approve the University Committee on Buildings and Grounds annual report. Mr. Wilson seconded. Motion APPROVED.

A motion to approve the University Committee on Student Financial Aid annual report was made by Dr. Ballal and seconded by Mr. Wilson. Motion APPROVED.

A motion to approve the annual report for University Judicial Council was made by Mr. Wilson and seconded by Dr. Ballal. Motion APPROVED.

Professor Mielke moved to approve the University Safety and Environmental Committee annual report. Mr. Wilson seconded. Motion APPROVED.

Dr. Groundland moved to approve the University Strategic Planning and Assessment Committee annual report. Mr. Wilson seconded. Motion APPROVED.

A motion to approve the Equestrian Drill Team Constitution was made by Mr. Horton and seconded by Mr. Wilson. Motion APPROVED pending editorial changes.

A motion to approve the Constitution for Association for Computing Machinery's Committee on Women in Computing (ACM-W) was made by Ms. Allen and seconded by Dr. Abdelrahman. Motion APPROVED.

Mr. Macke moved to approve the One-in-Four Constitution. Mr. Wilson seconded. Motion APPROVED.

Mr. Wilson moved to approve the Swim Club Constitution. Dr. Ballal seconded. Motion APPROVED.

Mr. Wilson moved to establish that reference to Roberts Rules of Order be to current edition (Roberts Rules of Order “Newly Revised” 10<sup>th</sup> edition). The Council was in consensus on this matter.

A motion to approve the Fishing Club Constitution was made by Dr. Abdelrahman and seconded by Professor Mielke. Motion APPROVED.

A motion to approve the Constitution for Lutheran Student Association was made by Mr. Wilson and seconded by Mr. Macke. Motion APPROVED.

Mr. Horton moved to approve the proposed changes to Athletics Department Policies and Procedures for Intercollegiate Athletics Manual. Dr. Groundland seconded. Motion APPROVED.

Mr. Macke moved to approve the Athletics Gender Equity Annual Report and Minority Issues Annual Report for 2008-2009. Dr. Ballal seconded. Motion APPROVED.

A motion to approve the proposed recommendation from Buildings and Grounds Committee to designate TTU as a smoke-free campus was made by Mr. Wilson and seconded by Professor Mielke. After discussion, Mr. Wilson moved to amend the motion

to designate that the Buildings and Grounds Committee develop and define a policy to designate TTU as a smoke-free and tobacco-free campus. Dr. Ballal seconded. Motion APPROVED with one nay vote.

Dr. Ballal moved to approve the report from Nominating Committee to approve by acclamation the nomination of Dr. Abdelrahman as the 2009-2010 Administrative Council Chairman. Dr. Groundland seconded. Motion APPROVED.

Dr. Bell discussed the budget update in saying effective July 1, \$12.1 million in state permanent funding will be cut from the university budget. The university will receive stimulus funds relative to the amount cut with restrictions for use. The state anticipates the reduction in funds will be compensated with modest tuition increases. Dr. Stinson added Tech is working on proposals for various campus projects to increase stimulus funding.

A motion to adjourn was made by Dr. Ballal and seconded by Mr. Wilson. The meeting ADJOURNED at 4:15 p.m.

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Terri Taylor, Recorder

**Documents on file with minutes:**

2008-2009 Committee Annual Reports:

Advisory Committee on Patents and Copyrights	Military Affairs Advisory Committee
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Athletics Committee	Public Media Committee
Campus Recreation Committee	Sports Hall of Fame Committee
Chapter 606 Student Monies Allocations Committee	Student Affairs Committee
Commission on the Status of Blacks	University Art Committee
Commission on the Status of Women	University Committee on Buildings & Grounds
Committee on Campus Space Utilization and Allocation	University Committee on Student Financial Aid
Faculty and Staff Traffic Appeals Committee	University Judicial Council
Institutional Committee for the Care & Use of Laboratory Animals in Experimentation	University Safety & Environmental Committee
Institutional Review Committee for the Protection of Human Subjects	University Strategic Planning & Assessment Committee

Other materials:

Equestrian Drill Team Constitution
Association for Computing Machinery's Committee on Women in Computing Constitution
One-in-Four Constitution
Swim Club Constitution
Fishing Club Constitution
Lutheran Student Association Constitution
Athletics Department Policies and Procedures for Intercollegiate Athletics Manual
Athletics Gender Equity Annual Report
Athletics Minority Issues Annual Report