

Administrative Council

Tennessee Technological University

Minutes

Administrative Council

February 28, 1996

Members Present

S. K. Ballal	Linda Maxwell
Jay Banasiak	Leo McGee
Ed Boucher	David Narrie
Evans Brown	Bill Pardue
Rodney Carlson	Terry Rector
Dennis George	Barbara Reynolds
Linda Giesbrecht-Bettoli	Paul Semmes
Janell Hawkins	James Monroe Stewart
John Hitchcock	George Swisher
Regina Lee	Angelo A. Volpe
Jeffrey Marquis	Dale Wilson
Alice Mason	

Members Absent

Karen Adams
Sue Bailey
Marc Burnett
Whewon Cho
Cathy Cunningham
S. Deivanayagam
Helen Hawk
Theo Hill
Paul Isbell
Homer Kemp
David Larimore
Mike Nivens
Judy Rohr
William Schrader

Others Present

Ginny Chaffin from SGA
Pat King, Resource Person
Ron Rami for Marc Burnett

Summary of Proceedings

1. The revised agenda was approved.

2. The minutes of January 24, 1996 were approved.
3. Dr. James Monroe Stewart was nominated as Chairperson for the Administrative Council for the 1996-97 academic year.
4. SGA Bill II "A Resolution Concerning Office Hours Expected of SGA Senators" was approved.
5. Submitted annual reports were approved.

Proceedings

James Monroe Stewart, Chairman, called the meeting to order at 3:00 p.m.

Approval of the Revised Agenda

Dr. Narrie and Dean Reynolds MOVED to approve the revised agenda with Mr. Hitchcock SECONDDING. MOTION CARRIED.

Approval of Minutes

Dean Reynolds MOVED to approve the minutes of January 24, 1996 as distributed with Dr. Narrie SECONDDING. MOTION CARRIED.

Report from Nominating Committee - Janell Hawkins

Ms. Hawkins said the Nominating Committee nominates Dr. James Monroe Stewart as Chairperson for the 1996-97 academic year. The Chairman then asked for nominations from the floor. Dr. Narrie MOVED that nominations cease and that Dr. Stewart be elected by acclamation. The motion was SECONDED and CARRIED unanimously.

SGA Bill II "A Resolution Concerning Office Hours Expected of SGA Senators" - Ginny Chaffin

Ms. Chaffin said the current policy requires that members of the SGA senate are required to work two hours each week assisting one of the executive officers, writing legislation, or assisting students. She said when there is no executive officer present, hours are wasted. Ms. Chaffin proposed that senators work five hours each semester in assisting one of the executive officers, for which they will sign up during the regular weekly meeting, assisting or in writing legislation. Dr. Narrie MOVED approval of the motion with Mr. Boucher SECONDDING. Mr. Pardue was concerned that the current two hours per week which totals approximately thirty hours per semester will be reduced to five hours

per semester. He felt this was a drastic reduction in hours. Ms. Chaffin said she didn't feel this change would make people work any less and that it is not to reduce the amount of work they are doing. Mr. Banasiak said there would be forty people working five hours each semester and that would be several person hours per semester. Dr. Ballal asked if any action is taken if a person does not do what he is supposed to do. Mr. Banasiak said if a person is not doing his or her job, he or she can be removed from office. It was requested that an editorial change be made in Section 2. B and D deleting the second word "for" in each of those paragraphs. The MOTION CARRIED with the editorial changes.

Approval of Submitted Annual Reports

Six annual reports were submitted for approval. The reports submitted were: Commission on the Status of Blacks, Faculty and Staff Traffic Appeals Committee, Military Affairs Advisory Committee, Sports Hall of Fame Committee, Student Affairs Committee, and the University Recreation and Fitness Center Advisory Committee. Dr. Narrie MOVED to accept the submitted annual reports with Ms. Lee SECONDDING. MOTION CARRIED.

Such Other Matters

Dr. Alice Mason was concerned with the privacy of grades now that every student has an e-mail account that includes the last four digits of the social security number. When grades are submitted at the end of each semester by social security number, any student who is interested in another student's grade, can get on the vax, get a student's e-mail address and find those last four numbers on the posted grade sheet. Dean Swisher said the new registration system is supposed to have dialing capability to get grades as soon as they are posted, so there might not be a need for a faculty member to post grades. The Chairman suggested this matter be forwarded to the Academic Council.

Dr. Volpe thanked Dr. Stewart for the excellent job he has done chairing the Administrative Council for the 1995-96 year and said he is looking forward to working with him again next year.

Dr. Geisbrecht-Bettoli asked why the rock-climbing wall project was deleted from previous agendas. Mr. Banasiak said the project was

removed from the Administrative Council agenda and referred to the University Recreation and Fitness Center Committee.

A Motion was MOVED and SECONDED to adjourn. The meeting adjourned at 3:20 p.m.

Patricia King, Resource Person