

## **Administrative Council**

### **Tennessee Technological University**

#### **Minutes Administrative Council October 10, 2001**

##### **Members Present:**

Bailey, Ballal, Bledsoe, Boles, Burdick, Burnett, Davis, Fesler, Hays, G. Johnson, M. Johnson, Jonakin, Kemp, Marable, Matson, McGee, Mills, Musacchio, Muse, Nivens, Pogue, Tilley, Waugh, Whitney, Wilds, Wilson

##### **Members Absent:**

Allison, Case, Cho, Click, Dickson, Duvier, Lee, Marquis, Maxwell, Rector, Terneus, Zagumny

##### **Others Present:**

Boucher, Beard, Butts, Cody, Coe, Ford, Gibson, Prince, Torian, Williams

##### **Summary of Proceedings:**

Approved revised agenda.

Approved minutes of September 5, 2001, as submitted.

Approved policies and procedures of scholarship coordination as presented.

Approved change of committee name—Fitness Center Advisory Committee to Campus Recreation Advisory Committee

Approved Constitution for Alpha Kappa Alpha Sorority at Tennessee Tech University.

Approved Constitution for Phi Beta Sigma Fraternity at Tennessee Tech University.

Approved Constitution for Habitat for Humanity Chapter at Tennessee Tech University.

Other such matters.

Chairman Mancil Johnson called the meeting to order at 3 p.m. He requested that the addendum to the agenda, Approval of the Constitution for Habitat for Humanity Chapter at TTU, be moved to No. 7 on the agenda and that Other such matters be moved to No. 8. Dr. Kemp moved to approve the agenda as amended, seconded by Dr. Burduck. MOTION CARRIED.

Dr. Musacchio moved to approve the minutes of September 5, 2001, as submitted. Dr. Burduck seconded. MOTION PASSED.

Dr. Kemp moved to approve the policies and procedures for scholarship coordination as submitted, with Dr. Burduck seconding. MOTION PASSED.

Dr. Wilson moved to approve the committee name change—Fitness Center Advisory Committee to Campus Recreation Advisory Committee, as requested. Dr. Jonakin seconded. MOTION APPROVED.

Dr. McGee moved to approve the Constitution for Alpha Kappa Alpha Sorority at TTU. Dr. Burduck seconded. It was stated that the Constitution presented is newly formulated. MOTION PASSED UNANIMOUSLY.

Mr. Marable moved to approve the Constitution for Phi Beta Sigma Fraternity at TTU. Dr. McGee seconded. MOTION APPROVED.

Dr. Bell moved to approve the Constitution for the Habitat for Humanity Chapter at TTU, with Dr. Burduck seconding. MOTION PASSED.

In other matters, Dr. Wilson inquired about the lack of availability of the employment search process forms on the University's web site for downloading. Ms. Pogue reported that the forms are work in process and are forthcoming on the University's web site.

Dr. Ballal questioned the use of the Freshman Progress Reports and inquired if reviews were being made of these reports. A number of council members reported that they systematically use these reports for advisement purposes. Relative to this matter, Mr. Wilds expressed a student concern about test scores not being returned prior to the last "W" drop date.

The SGA will meet on Thursday, October 18 at 11 a.m. This time schedule was arranged to allow interested faculty and administrators to attend the meeting.

Chairman Johnson reported that there are three vacant positions in the University Police Department at present. These vacancies contribute to the minimal number of parking tickets being issued.

Motion by Dr. Kemp, seconded by Dr. Burduck, to adjourn. The meeting adjourned at 3:15 p.m.