

Building & Grounds Committee 3/21/23 Meeting Minutes

Members In Attendance:

<u>Aeric Gunnels</u>	<u>Instructor, Human Ecology</u>
<u>Leigh Ann Ray</u>	<u>Director, Health Services</u>
<u>Sam Masters</u>	<u>Director of Maintenance, Facilities & Business Services</u>
<u>Connard Murray</u>	<u>Proxy for Elisabeth Humphrey - Director, College of Engineering</u>
<u>Rob DeCheske</u>	<u>EHS Director, Facilities & Business Services</u>
<u>Scott McCrary</u>	<u>Landscaping & Grounds Manager, Facilities & Business Services</u>
<u>Steven Click</u>	<u>Associate Professor, Civil & Environmental Engineering</u>
<u>Leigh Waggoner</u>	<u>Instructor, Accounting - <i>Committee Chair</i></u>
<u>Mariam Abbas</u>	<u>SGA Representative</u>
<u>Eli Anderson</u>	<u>SGA Representative</u>
<u>Chuck Roberts</u>	<u>AVP of Facilities & Business Services</u> <u><i>Committee Executive Officer</i></u>
<u>Shana Rich</u>	<u>Lead Accounting & Procurement Specialist,</u> <u><i>Committee Administrative Services</i></u>

Absent Members:

<u>Leann Taylor</u>	<u>Lecturer, Curriculum & Instruction</u>
<u>Tammy Boles</u>	<u>Associate Professor, Environmental Sciences</u>
<u>Patrena Hicks</u>	<u>Financial Associate 5, Athletics</u>
<u>Tony Nelson</u>	<u>Director, University Police</u>
<u>Madison Jones</u>	<u>SGA Representative</u>
<u>Eli Anderson</u>	<u>SGA Representative</u>

1. Meeting was called to order and a quorum was perceived at 11:07 am by Committee Chair, Leigh Waggoner.
2. Committee Chair, Leigh Waggoner entertained a motion to approve the agenda. Motion was made by Rob DeCheske and seconded by Steven Click. Motion passed.
3. Committee Chair, Leigh Waggoner entertained a motion to approve the 1/12/23 minutes. Motion was made by Rob DeCheske and seconded by Leigh Ray. Motion passed.
4. Old Business
 - a. Committee Chair, Leigh Waggoner reminded the committee that this is the last meeting of the fiscal year and that annual report would be submitted this week.
5. New Business
 - a. Capstone Greenspace – Scott McCrary informed the committee that some students are requesting to meet with him about green space on campus. Chuck Roberts added that he has spoken with DeLayne Miller about this and these are students from a Capstone Program doing a senior project.
6. Status of Projects, Landscaping & Grounds – Scott McCrary

- a. Winter is still digging in. This is holding Facilities back on a few projects until the weather breaks.
 - b. Plants for Pennebaker Hall were purchased today however the project is still on hold due to freezing temperatures.
 - c. Facilities is beginning to see how many plants did not survive the Christmas freeze.
 - d. Mowing across campus has begun. The soil temperatures have warmed up and the fertilize has kicked in enough for the grass to grow.
 - e. The recent wind storm did significant damage to the trees around the backside of Dixie dorms as well as a large maple at Walton House.
 - f. We anticipate starting some new project this summer including the front of the RUC, replacing some trees around the Hoop and the long process of replacing the plants that did not survive the freeze.
7. Status of Projects, Facilities – Sam Masters / Chuck Roberts
- a. Per Sam Masters, work will be done on some damaged drains under Willow and at the Hoop.
 - b. Tornado siren pole at BFA was repaired recently.
 - c. Chuck Roberts informed the committee that Facilities would not be turning over to cooling for at least the next couple of weeks. The usual timeframe to switch is in April.
 - d. Foster Hall demolition, which is part of the Johnson Hall renovation project is still on schedule. Environmental samples were taken and abatement is scheduled in the July timeframe. Shortly after the abatement the tear down will begin.
 - e. Transportation network project is still ongoing. Orange fencing has been removed and replaced with a more staple fencing.
8. Committee Chair, Leigh Waggoner entertained a motion to adjourn. Motion was made by Rob DeCheske and seconded by Sam Masters. Motion passed. Meeting was adjourned at 11:23 am.