

## Building & Grounds Committee 10/31/23 Meeting Minutes

### **Members In Attendance:**

Aeric Gunnels - Lecturer, Human Ecology, *Committee Chair*

Leigh Ann Ray - Director, Health Services

Steve Norris - Interim Director of Maintenance, Facilities & Business Services

Chris Mills - Proxy for Elisabeth Humphrey, Director, College of Engineering

Bobbi Severt - Assistant Professor, Exercise Science

Tammy Boles - Associate Professor, Environmental Sciences

Torri Cheney - Facilities - Custodial Services

Tony Nelson - Director, University Police

Erik Callahan - Proxy for Rob DeCheske, EHS Director, Facilities & Business Services

Scott McCrary - Landscaping & Grounds Manager, Facilities & Business Services

Steven Click - Associate Professor, Civil & Environmental Engineering

Leigh Waggoner - Instructor, Accounting

Josh Edmonds - Director, Residential Life

Samantha Bugter - SGA Representative

Dan Warren - Interim AVP of Facilities & Business Services

*Committee Executive Officer*

Shana Rich - Lead Accounting & Procurement Specialist,

*Committee Administrative Services*

### **Absent Members:**

Sam Masters - Director of Maintenance, Facilities & Business Services

Retired as of 11/1/23

Ian Anderson - SGA Representative

Eli Anderson - SGA Representative

1. Meeting was called to order and a quorum was perceived at 11:03 am by Committee Chair, Aeric Gunnels.
2. Committee Chair, Aeric Gunnels entertained a motion to approve the agenda. Motion was made by Leigh Waggoner and seconded by Steven Click. With no objections, motion passed.
3. Committee Chair, Aeric Gunnels entertained a motion to approve the 9/21/23 minutes. Motion was made by Leigh Waggoner and seconded by Bobbi Severt. With no objections, motion passed.
4. Old Business
  - a. Warning Pavers Installation – This item will be pushed to the next meeting due to information not being received by Dan Warren from Samantha Bugter.

5. New Business
  - a. No new business was presented.
6. Status of Landscape Projects – Scott McCrary
  - a. Landscape department has been collecting leaves campus wide and report it will be ongoing for another six (6) weeks.
  - b. Homecoming preparation
  - c. Tonight's freeze is anticipated to kill all our mums which was planted for Homecoming. Transition to pansies for winter will begin.
  - d. Grass seed being put out campus wide.
  - e. Foundation Hall lot clearing project has been completed. Trees and underbrush were removed, and we will now hopefully have all grass.
7. Status of Facilities Projects – Dan Warren
  - a. Road Construction Project is ongoing. 10<sup>th</sup> Street and Peachtree now open to pedestrian traffic.
  - b. Pathway created in front of the library that's going to allow students to continue to access the front of the building because the sidewalk that's directly in front of the library will be removed. This is part of a larger project that will end with the bell tower at that location.
  - c. Engineering Building looking more complete but still a lot of work to be done on the interior.
8. Committee Chair, Aeric Gunnels entertained a motion to adjourn. Motion was made by Leigh Waggoner and seconded by Dan Warren. Without objection, motion passed. Meeting was adjourned at 11:15 am.