

Campus Space Utilization and Allocation Committee

November 17, 2017 Minutes

The Campus Space Utilization and Allocation Committee met on **Friday, November 17** at **3:07** in the Deans' Conference Room, DBRY 200.

Members Present:

Jack Butler	Sandi Smith	Beth Howard	Vahid Motevalli
Tracy Black	Ada Haynes	Jim Cobb	Tracey Duncan
Yvette Clark	Kurt Eisen	Mark Stephens	

Members Absent:

Katie Williams	Melissa Bilbrey	Matthew Dexter	Diane Smith	Rachel Hall
Steve Frye	Brandi Hill	David Huddleston	Megan Atkinson	Janice Branson

Guest(s): Jeff Keen

Summary of Proceedings

1. Information Item- Tucker Stadium West, Physics
2. Reutilization Request- Jere Whitson 142, Backdoor Playhouse
3. Election of a New Committee Chairperson

Proceedings

1. Information item- Tucker Stadium West, Physics Dept.

- The Physics Department requests the use of room 105A or 105 in Tucker Stadium West to house Ion Source Testing Facility beam-line equipment from Oakridge National Laboratory. This equipment is for undergraduate and graduate student research in multiple disciplines.
- Currently, the room is used to store band equipment cases, which can be stored in other parts of Tucker Stadium.
- Due to the time-sensitive nature of the request, Dr. Stephens, acting as interim Provost, made the determination to approve the request.
- See attached documents for further details of renovations required, etc.

2. Jere Whitson Room 142, English Dept. Backdoor Playhouse

- Jeff Keen requests the re-utilization of a storage room, JW 142, as an office space for the purposes of running a phone line and a computer line.
- Of the three offices spaces requested for the Backdoor Playhouse, one is the box office, which has three separate entrances as well as the box office window. This does not provide a confidential environment for meeting with students.
- Room is designated for storage and is fire-code rated for such. Mr. Keen advised that 2/3 of the room is still being used as storage for lighting equipment.

Motion. *Re-identify the use of JW room 142 as office space for the purposes of running phone and computer lines for Mr. Jeff Keen.* Tracy Duncan

2nd. Sandi Smith

Vote. One dissenting vote. Motion Carried.

3. Election of New Committee Chairperson

- Dr. Kurt Eisen will continue as chair until the last meeting of the 2017-2018 fiscal year at which point he would like to step down and a new committee chairperson should be elected.

No other such matters being presented, Jim Cobb made a motion to adjourn, seconded by Ada Haynes. The meeting was adjourned at 3:42 p.m.