

## Campus Space Utilization an Allocation Committee

November 2, 2020

### Members Present:

Yvette Clark	Brian Leckie
Jim Cobb, Chair	Sandi Smith-Andrews
Rachel Hall	Brandon Boyd
Megan Atkinson	Mark Stephens, Executive Officer
Ada Haynes	Katherine Williams
Daniel Warren	Beth Howard
Vahid Motevalli	Cheryl Montgomery
Tracy Black	Matthew Dexter
Julie Baker	

### Members Absent:

Brandi Hil  
Diane Smith  
Charles Van Neste  
David Gallop  
David Holzmann, Student

### Outline of Proceedings:

- Approval of Agenda
- Approval of September 27, 2019 Minutes
- Election for the 2020-2021 Chair of the Committee
- Review of Committee Procedures
- Request from the College of Engineering
- Request from TECTA (Informational Item)
- Request from the Child Development Lab (CDL) (Informational Item)

A quorum being present, Mr. Jim Cobb called the meeting to order at 11:00 a.m.

### Approval of Agenda

**Motion.** Sandi Smith-Andrews

**Second.** Julie Baker

**Vote.** Approved

### Approval of Minutes- September 27, 2019

**Motion.** Vahid Motevalli

**Second.** Jim Cobb

**Vote.** Approved

### Election of 2020-2021 Chair

The space committee had a discussion on who should be the next chair and unanimously selected Jim Cobb to be the chair again this academic year.

**Motion.** Sandi Smith-Andrews

**Second.** Julie Baker

**Vote.** Approved

#### **Review of Procedures**

No changes have been made.

**Motion.** Julie Baker

**Second.** Sandi Smith-Andrews

**Vote.** Approved

#### **Request from the College of Engineering**

Room 175 and 176 are currently used by the TTU Model Train Club (MTC- advisor, Dr. Jeff Boles). They are providing the needed space and storage for the MTC in the FH gym. Dr. Boles and the MTC are in agreement. The new location for the MTC will provide them with more visibility and engage more students. Room 175-176 will be used by Dr. Alouani, ECE Dept. for an automotive project (golf cart electrification) which needs ground level access.

**Motion.** Vahid Motevalli

**Second.** Sandi Smith-Andrews

**Vote.** Approved

#### **Request from the TECTA (Informational Item)**

Foundation Hall is being used for surge space for displaced departments being impacted by Capital Project efforts. This is of course why permanently assigning space is not encouraged. With that being the case, if they are desperate for office space. It was recommended that TECTA be given the 2 offices that are currently available in front of the 2 offices we just permanently assigned to the Art Department.

**No voting.**

#### **Request from the Child Development Lab (CDL) (Informational Item)**

Due to the ever increasing amount of children the CDL has on their waiting list (over 100), we are changing the storage/meeting space into a classroom. They only renovations would be adding a hand washing sink. The area is already plumbed for the addition of the sink.

**No voting.**

**Meeting Adjourned.**