

Non-Instructional Faculty Assignment Committee

November 1, 2019 Minutes

The Non-Instructional Faculty Assignment Committee met on Friday, November 1, 2019 at 11:00 a.m. in the Deans' Conference Room, Derryberry 200.

Members Present:

Holly Anthony, Committee Chair, Brad Bull, Dan Fesler, Mark Groundland, Perry Johnson, Robby Sanders, Edward Lisic, Rufaro Chitiyo

Members Absent:

Shelia Hurley

Summary of Proceedings:

1. Approval of agenda
2. Approval of minutes, October 19, 2018
3. Election of 2019 – 2020 committee chairperson
4. Approval of timeline for 2019 – 2020 awards process
5. Other such matters

Proceedings:

A quorum being present, Dr. Anthony brought the meeting to order at 11:02.

1. Approval of agenda.

Motion to approve. Mark Groundland

2nd. Dan Fesler

Vote. Approved

2. Approval of minutes, October 19, 2018.

Motion to approve. Mark Groundland

2nd. Holly Anthony

Vote. Approved

3. Review of NIFA Guidelines and Procedures

Discussion: Members reviewed the procedures and determined it is more of a policy than a procedure. All members agreed to change the name of the "Non-Instructional Faculty Assignment Committee Procedures" to "Non-Instructional Faculty Assignment Committee Policy" as well as change all wording that says "procedures" to "policy" in the documents as a "Friendly Amendment."

Motion to approve. Edward Lisic

2nd. Robby Sanders

Vote. Approved

4. Election of 2019 – 2020 committee chairperson.

Nominations- Dr. Fesler nominated Dr. Anthony to continue to serve as the Chairperson. Dr. Lisic seconded the nomination. With no other nominations forthcoming-

Motion to close nominations. Dan Fesler

2nd. Edward Lisic

Vote to appoint Chair. Approved.

5. Approval of timeline for 2019 – 2020 awards process.

Motion. Dan Fesler

2nd. Perry Johnson

Vote. Approved

6. Other such matters.

Dr. Huo confirmed there would be funds for two awards this year.

Dr. Anthony brought forward that the creation of the rubric for evaluation has been a success. After some discussion, all agreed that it would be beneficial to continue to the rubrics as it creates the need for discussions and easier rankings.

Dr. Lisic discussed whether or not the Provost Office will consider adding additional funds to NIFA to be able to nominate more than two faculty. Dr. Huo explained due to the budget cuts the funding is decreased to just two faculty members, but additional funding is possible as the proposed budget is determined in the future. For this year, the committee will give the Provost the top five recipients with two alternates for final approval of the award. All members agreed and asked to keep pushing for more funding for faculty to apply for the NIFA award.

Motion. Holly Anthony

2nd. Dan Fesler

Vote. Approved.

No other such matters being presented for discussion, Dr. Anthony moved to adjourn, and Dr. Lisic seconded. The meeting was adjourned at 11:38 a.m.