

University Library Committee

March 3, 2011

Present: Chris Brown, Tammy Howard, Sharon Huo, Deanna Nipp-Kientz, Deborah Setliff, Debbie Thurman,

Absent: Deborah Ballou, Elizabeth Boucher, Cynthia Bryant Jennifer Golz, Jonathan Hagar, Judy Hull, Alexandra Reagan, Jed Young.

Chairperson Chris Brown called the meeting to order; but there was not a quorum.
Business will be transacted via email.

Approval of the Minutes

The minutes from the previous meeting, March 4, 2010 were distributed via email. Tammy Howard made a motion to accept the minutes, Debbie Thurman seconded the motion. **The members need to response with a vote.**

Report from the Dean of the Library

Dr. Doug Bates, the new Dean of the Volpe Library and Learning Assistance gave a report on the library.

The latest floor plan for the Information Commons on the 2nd floor (main) of the library was shown, and Dr. Bates guided the committee members through the layout and told them of the services that would be included.

The entire print collection (books, journals, government documents, reference, and popular reading collections) is currently on the 3rd floor. Only a small collection of Government Documents, Reference, and the popular reading/current periodicals will return to A-Wing of the 2nd floor.

The Learning Commons will centralize tutoring incorporating the more established tutoring services on campus, such as Math and the Reading Writing Lab, and others.

All of the group study rooms will be equipped with monitors and three of the rooms will be equipped as presentation rooms for the students.

The center back section will house the services of the IT help desk, copying, printing, media stations, and Technology Institute consultation.

The contractor's deadline is July 23rd, and the commons is planning to open for Fall Semester, 2011.

Dr. Bates responded to questions on the removal of materials from the collection. The library identified overlaps in our journal collection of bound titles and online access. The library removed the bound copies of journals for which we had reliable coverage electronically.

The book collection was reviewed in regards to space and the age of the collection. A lot of our materials were very old, and our checkout statistics were very low for a school of our size partially because of the age of the collection. The library identified approximately 70,000 volumes for discard.

In the library's current budget, in addition to the allocations to the colleges for materials, the library has set aside money with the intention of purchasing materials for filling in the gaps in our collection left by the weeding project.

The library is investigating purchasing e-books; but there are several challenges associated with that. There are many more general interest (fiction/popular) titles, and not as many academic titles available. It is difficult to negotiate the rights management, and you have to purchase access for multi-users as opposed to a single-user.

Tammy Howard expressed the School of Nursing's appreciation to the library for weeding the nursing collection, as the number of older materials reflected poorly in their reaccreditation review.

The 3rd floor of the library is still a work in progress. When 2nd floor is complete, we will have to shift the book collection once again since the shelves are 90 percent full.

Other changes will include:

Interlibrary Loan will move to the glass room on 3rd floor.

The maps and microforms collection currently on the 1st floor will move to the 3rd floor. That area in the media center will become a group viewing room.

We expect 2nd floor to be noisy, and acoustical panels are being added to the entire floor. However, the electrical and data port access will be greatly improved.

The commons will have approximately 80 laptops available for checkout, in addition to 60 desktops, plus there will be 6 – 8 printers available.

The library is working on Strategic Planning. Goals set by the entire staff include:

- a) Integration of the Learning Commons within the Library
- b) Technology
- c) Collections and new formats
- d) Maintaining Relevancy of the library

Other matters:

The departments represented asked that allocations to the colleges be distributed earlier in the year. They liked the fact that the allocations were distributed to the library liaisons as well as the Deans.

Election of chairperson for 2011-12:

Deanna nominated Chris Brown, and Tammy seconded the motion. **Please send your vote via email.**

Minutes by: Sharon Buckner

Approved 11/3/11