

University Safety & Environmental Committee

2/13/20 Meeting Minutes

Meeting convened and quorum perceived at 12:03 pm

Introduction of Committee

In Attendance:

Jason Beach – Associate Professor, Curriculum & Instruction
Brent Carter – Environmental Health & Safety Coordinator
Darrell Goodwin – Designee for Rusty Chilcutt
Mark Davis – Academic Support Associate 8, Civil & Environmental Engineering
Troy Dickens – Carpentry Supervisor, Facilities & Business Services
Ronald Mezime – Assistant Director of Residential Life, Designee for Josh Edmonds
Chester Goad – Director, Student Affairs Accessible Education
Kevin Goodwin – Engineer, Manufacturing & Engineering Technology
Cory Hawkins – Assistant Professor, Chemistry
Gina Padgett – Coordinator, Communications & Marketing, Designee for Karen Lykins
DeLayne Miller – Sustainability Manager, Facilities & Business Services
Gene Mullins – Coordinator, Chemistry
Tony Nelson – Director, University Police
Debra Ruzinsky – Director, Appalachian Center for Craft
Susan Henry – Administrative Associate, Designee for Katie Williams
Craig Short – AVP Facilities & Business Services, Committee Executive Officer
Dan Warren – Interim AVP Facilities & Business Services
Shana Eads – Committee Administrative Services

Not Attending:

Brittany Cole – Assistant Professor, Economics, Finance & Marketing
Leslie Crickenberger – AVP Human Resources
Tania Datta – Associate Professor, Civil & Environmental Engineering
Alexia Dorris – Student
Emma Kenner – Student
Mary Kidd – Associate Professor, Physics
Lenly Weathers – Associate Professor, Civil & Environmental Engineering

Motion to Approve Agenda made by Cory Hawkins and seconded by Mark Davis. Motion approved.

Motion to Approve 11/14/19 Minutes made by Gene Mullins and seconded by DeLayne Miller. Motion approved.

Old Business:

1. Combining of Committee – Per Craig Short, paperwork to combine committees has not been submitted at this time. To combine committees the Executive Officer will need to draft a motion to Dr. Stinson requesting the combination and give an explanation as to why this is being requested.
2. Cart Vehicle Policy – At the 11/14/19 committee meeting it was requested that edits be made to section V.A.2 of the policy and then be submitted to the Administrative Council. At this time the policy has been updated but has not been submitted to the Administrative Council through Policy Tech. Executive Officer and Committee Support Service will work on getting this policy into Policy Tech to be sent to the Administrative Council.
3. Pet Policy – DeLayne Miller asked if this policy had been published to campus community since it was passed by the Administrative Council. The committee agreed that they do not believe that campus community is made aware of new, or revised, policies that are put in place. It was recommended that DeLayne check with Deb Combs to see if this policy will be presented to campus community.

New Business:

1. Trauma Kits – Gene Mullins asked the committee what their thoughts were on the University getting trauma kits for all offices. Tony Nelson stated that THEC has made funding available which will allow for stop bleed kits. Once those are received, sometime in March, one will be placed with each AED we have on campus.
2. Coronavirus – Brent Carter asked the committee if they felt the Environmental Health & Safety department needed to put something out about the coronavirus. It was decided that University Health Services has already been putting information out so EHS would contact them to see how to proceed.

Other Such Matters:

NA

Motion to adjourn made by Gene Mullins.

Meeting adjourned at 12:14 pm