



**Information Technology Committee**  
**November 9, 2017**  
**11:00 a.m.**  
**Clement Hall Room 119**

**Opening**

The meeting was called to order on November 9, 2017, at 11:07 am by Chairperson Allen.

**Attendees**

**Present**

Dr. Curtis Armstrong  
Dr. Doug Bates  
Ms. Ann Hellman (proxy Frank Starling)  
Mr. John W. Smith  
Mr. Jeff Young  
Dr. Mike Allen  
Dr. Mark Stephens  
Dr. Patrick Wilson  
Mr. Rick Cumby  
Mr. Will Hoffert  
Dr. Venkat Padmanabhan  
Ms. Yvette Clark

**Absent**

Dr. Ambareen Siraj  
Ms. Tammy Cobb  
Dr. Brian Huguenard  
Dr. Carl W. Owens  
Mr. David Willis  
Mr. Forest Allard  
Mr. Greg Holt  
Mr. Josh Edmonds  
Dr. Jerry Gannod  
Mr. Kevin Thompson

**Resource (non-voting)**

Mr. Dave Willis	Ms. Deb Zsigalov
Mr. Greg Holt	Mr. Dwight Hutson
Mr. Jerry Boyd	Dr. Claire Stinson

**Approval of Agenda**

A motion to approve the agenda as distributed was made by Mr. John Smith and seconded by Dr. Doug Bates. Motion approved.

**Approval of Minutes**

A motion to approve the minutes of the previous meeting was made by Dr. Doug Bates and seconded by Mr. John Smith. Motion approved.

## **Establishing Members & Chairpersons for Subcommittees**

Dr. Mike Allen discussed ITC Subcommittees.

The three committees are as follows:

- (1) Strategic Planning;
- (2) Innovated Committee and;
- (3) TAF

A motion from Dr. Doug Bates was made to approve the 3 subcommittees and Dr. Curtis Armstrong seconded motion. Motion Approved

Dr. Mike Allen will be sending out an email with description of duties for each committee and asking for volunteers for committee chair and members.

## **Review of Recent Cyber Security Breach**

Yvette Clark provided information regarding a recent Cyber Security Breach that occurred with the State of Tennessee.

## **Cyber Security Training**

Deb Zsigalov talked about campus wide Cyber Security Training. She asked for everyone's assistance in getting buy-in from Faculty & Staff.

## **Identification Badges for ITS Staff and Student Workers**

Yvette Clark talked about the need for more security. The ITS Department is working on implementation of identification badges. Fulltime staff members will wear their "Eagle Card" for identification and student workers will wear identification that includes an expiration date.

## **Adjournment**

The meeting was adjourned at 11:51 p.m.