

College of Education  
Executive Leadership Council  
April 4, 2024  
9.30am -11am

Minutes

9.30am Time Certain

Dr. Liu – VP for Research & Economic Development

- Serves as a focal point for matters relating to research and similar scholarly activities.
- Helps faculty identify funding opportunities and develop research proposals by providing information on support sources and background information.
- Staff also reviews and approves proposals before submission to funding agencies, prepare and negotiate contracts, and executes awarded contracts.
- Work in conjunction with Grant Accounting, then ensures that awards and contracts are compliant with federal, state, sponsor, and Tennessee Tech regulations, terms and conditions.
- To further help faculty reach their research goals, the staff also conduct seminars and workshops on proposal writing and funding sources and assist with intellectual property matters such as patents and copyrights.

Updates

Summer

- Summer info is due to Carol tomorrow.
- Keep a close eye on class offerings so they benefit the students
- SAC & CAEP → Making progress, working on narratives
- Monday is the first day of registration
- Third floor renovations are in full swing
- Grad Celebration is May 4 in the MemGyn
- Launchpad mixer event for rising sophomores is April 26
- 138 students are signed up for SOAR – 200 ahead from last year
- Eclipse glasses are available in the STEM center

Annual Evaluations

- C&I is complete
- EXSC is finishing up
- CP is next up