

GRADUATE BENCHMARKS FOR STUDENT TEACHING

Benchmark #1: Admission to TTUAdmission to TTU: <https://www.tntech.edu/graduatestudies/admissions.php>Program of Study Request: <https://webforms.tntech.edu/CoEd/OTE/TAnalysis/default.aspx>

- _____ 1. Complete admission application process /Obtain full admission status to the University.
- _____ 2. Complete a [Program of Study Request](#) online. A signed copy must be returned.

Teacher Education: <https://www.tntech.edu/education/teachered/post-baccalaureate->**Benchmark #2: Admission to Teacher Education Program****Post-bac students, start this process prior to and during your first attending semester.**

- _____ 1. Submit online: [Application](#) to TTU Teacher Education Program.
- _____ 2. Satisfactorily complete the [TTU Background Check Process](#) and submit the [VECHS Waiver Agreement Form](#) and the [Applicant Privacy Rights Form](#).
- _____ 3. Complete the online [Interview Request Form](#) and complete the [Teacher Education Interview Process](#).
- _____ 4. Submit [Disposition Self-Assessment](#) and list **two raters** (two instructors; one being an education content instructor)
- _____ 5. Meet established **undergraduate GPA of 2.75**.

Student Teaching: <https://www.tntech.edu/education/teachered/student-teaching.php>**Benchmark #3: Admission to Student Teaching****See DUE DATES in chart below for items 1-7.**

FALL Student Teaching		SPRING Student Teaching	
DUE DATE		DUE DATE	
January 31 st	Intent to Participate Form	May 31 st	Intent to Participate Form
March 31 st	Disposition	October 31 st	Disposition
June 30 th	CPR/AED/First Aid (In-person/hybrid allowed; fully online NOT allowed) Professional Liability Insurance Background Check	November 30 th	CPR/AED/First Aid (In-person/hybrid allowed; fully online NOT allowed) Professional Liability Insurance Background Check
Praxis II Exams: Candidate must have attempted ALL required Praxis II exams by the following dates: (Cannot enter Student Teaching without passing scores on file)		Praxis II Exams: Candidate must have attempted ALL required Praxis II exams by the following dates: (Cannot enter Student Teaching without passing scores on file)	
May 31 st	Praxis II exams: Constructed Response (see below) *	Oct 31 st	Praxis II exams: Constructed Response (see below) *
July 15 th	Praxis II exams: Selected Response	Nov 30 th	Praxis II exams: Selected Response

* Praxis II exams with constructed response: 5205, 5047, 5114, 5195, 5135

- _____ 1. Submit online: [Intent to Participate](#) for Student Teaching.
- _____ 2. Complete [Disposition Self-Assessment](#) and list **two raters** (one education content instructor and one practicum mentor).
- _____ 3. Submit documentation of [CPR/AED/First Aid](#) certification that remains valid through Student Teaching (**fully online certifications not accepted**).
- _____ 4. Submit evidence of **professional liability insurance**.
- _____ 5. Satisfactorily complete the [TTU Background Check Process](#) and submit the [VECHS Waiver Agreement Form](#) and the [Applicant Privacy Rights Form](#)
- _____ 6. Submit online: [Application for Graduation](#) (see advisor for this information).
- _____ 7. Praxis II exams: Candidates must pass **ALL** required Praxis II exams attempted by the dates above. Official scores need to be on file with the Office of Teacher Education **prior** to entering Student Teaching.
- _____ 8. Satisfactory completion of **ALL** courses listed on Program of Study. A minimum grade of "B" or higher must be earned in any designated courses **by the end of the semester prior to Student Teaching**.
- _____ 9. Maintain established Graduate Studies **GPA of 3.0 or higher**.

Benchmark #4: Completion of Program / Licensure**These requirements must be met by the end of the Student Teaching semester:**

- _____ 1. Successful completion of **approved program of study**.
- _____ 2. A minimum **grade of "B" or higher must be earned in Student Teaching** in order to graduate and receive a teaching license.
- _____ 3. Create a **TNCompass** account with the Office of Teacher Education licensure analyst.
- _____ 4. Submit a License Application.

All Praxis scores must be showing in TN Compass for license recommendation. Always put your full, correct social security number and date of birth on your ETS score report to ensure your score loads. If you take an exam out of state, select the state of Tennessee as a score recipient.