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GRADUATE BENCHMARKS FOR STUDENT TEACHING

Benchmark #1: Admission to TTU

https://www.tntech.edu/graduatestudies/admissions.php

_____1. Complete admission application process / Obtain full admission status to the university.
_____2. Complete a Program of Study Request online. A signed copy must be returned.

Benchmark #2: Admission to Teacher Education Program

https://www.tntech.edu/education/teachered/post-baccalaureate-admission.php

Start this process prior to and during your first semester.

_____1. Submit online: Application to TTU Teacher Education Program.
_____2. Complete the TTU Background Check Process and submit the VECHS Waiver Agreement Form and the Applicant Privacy Rights Form.
_____3. Complete the online Interview Request Form and complete the **Teacher Education Interview Process**.
_____4. Complete the Disposition Self-Assessment and **list two raters** (both must be instructors you have had at the graduate level).
_____5. Meet established **undergraduate GPA of 2.75**.
_____6. Create a TNCompass account.

Benchmark #3: Admission to Student Teaching

https://www.tntech.edu/education/teachered/student-teaching.php

See DUE DATES in chart below for items 1-8

Candidates cannot enter Student Teaching without passing scores on file. **Candidate must have attempted ALL required exams by the dates in the table below:**

FALL STUDENT TEACHING

DUE DATE	Requirement
January 31	Intent to Participate
March 31	Dispositions
June 30	•CPR/AED/First Aid (In person/hybrid allowed; fully online **NOT** allowed) •Professional Liability Insurance •Background Check
May 31	Required exams: Constructed Response (see below)*
July 15	Required exams: Selected Response

SPRING STUDENT TEACHING

DUE DATE	Requirement
May 31	Intent to Participate
October 31	Dispositions
November 30	•CPR/AED/First Aid (In person/hybrid allowed; fully online **NOT** allowed) •Professional Liability Insurance •Background Check
October 31	Required exams: Constructed Response (see below)*
November 30	Required exams: Selected Response

*Praxis II exams with constructed response: 5205, 5195
*NES Exams with constructed response: 401, 890

Licensure Exam Options: Praxis: https://praxis.ets.org/state-requirements/tennessee-tests.html NES: https://www.nestest.com/state/tn

_____1. Complete the Intent to Participate Form for student teaching.
_____2. Complete the Disposition Self-Assessment and list two raters (one education content instructor and one practicum mentor).
_____3. Submit documentation of **CPR/AED/First Aid** certification that remains valid through the end of Student Teaching **(fully online certifications not accepted).**
_____4. Submit evidence of **professional liability insurance**.
_____5. Complete the TTU Background Check Process and submit the VECHS Waiver Agreement Form and the Applicant Privacy Rights Form.
_____6. Submit online: **Application for Graduation (see advisor for this information).**
_____7. Licensure exams: Candidates must pass **ALL** required exams attempted by the dates above. Official scores need to be on file with the Office of Teacher Education prior to entering Student Teaching.
_____8. Satisfactory completion of **ALL courses listed on Program of Study**. A minimum grade of "B" or higher must be earned in any designated courses **by the end of the semester prior to Student Teaching**.
_____9. Maintain established Graduate Studies GPA of 3.0 or higher.

Benchmark #4: Completion of Program / Licensure

The following requirements must be met by the end of Student Teaching:

_____1. Successful completion of approved program of study.
_____2. A minimum grade of "B" or higher must be earned in Student Teaching to graduate and receive a teaching license.
_____3. Submit a License Application

** All exam scores must be showing in TNCompass for license recommendation. Always put your full, correct social security number and date of birth on your score report to ensure your score loads. If you take an exam out of state, select the state of Tennessee as a score recipient.