



Changing an Assignment's Due Date -For a Class-

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		Courses > Cou	ursework > Assignments	
HOME	>			
REPORTS		ASSIGNME	NTS	
ADVISEMENT	>	Edit Due Date		
ARTIFACTS	>			
COURSES	~		Title \bigtriangledown	Type \bigtriangledown
COURSES	>		TEST Video Assignment	Video
COURSEWORK	~		TEST URL Assignment	Assignment
Assignments	~ <		TEST Video Assignment 2	Video
Folders		,		1000
Projects	>		Test Assignment 2	Assignment
Course Binders	>		Test Assignment 1	Assignment
Observations	>			

- 1. Click on Courses in the side menu.
- 2. Click Coursework.
- 3. Check the box next to the assignment.
- 4. Click the Edit Due Date button.



- 5. Enter a new Due Date and Time.
- 6. Click Update.

NOTES:

- The method modifies an assignment's due date for all students in a course.
- Use this method:
 - If you need to **grant an extension** for a class.
 - To **re-open the assignment** for submissions for all students.
- You may also enter the original date and time or only modify the time if needed.