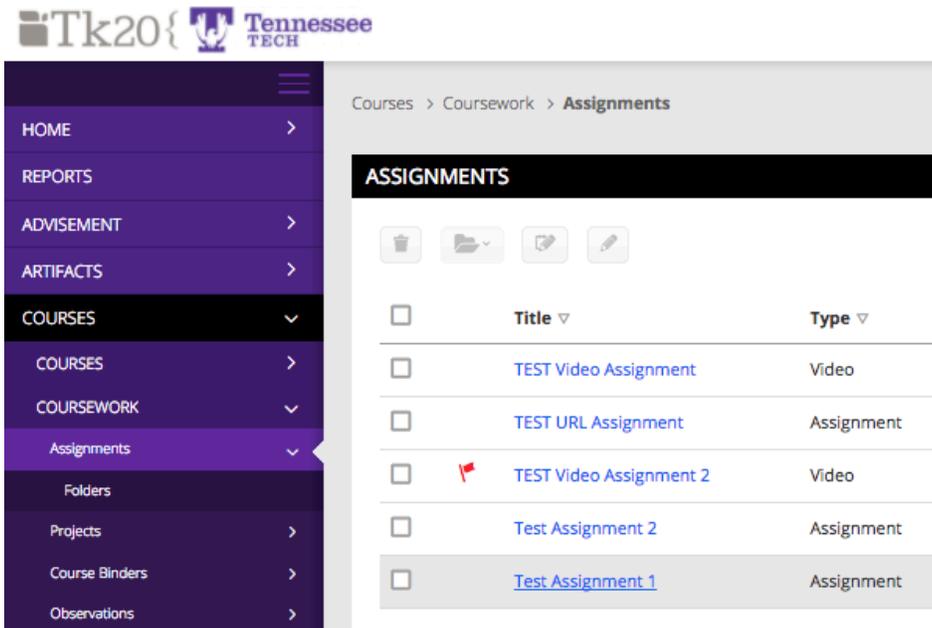


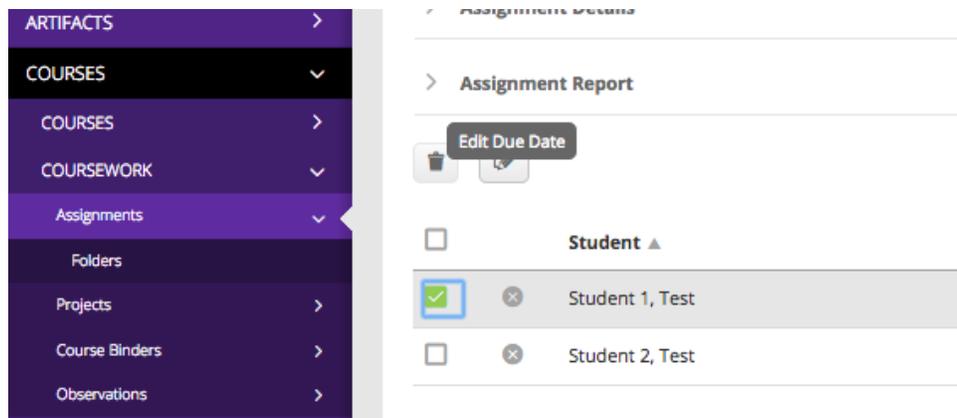
Changing an Assignment's Due Date -For Individual Students-



The screenshot shows the Tk20 interface. On the left is a purple sidebar menu with options: HOME, REPORTS, ADVISEMENT, ARTIFACTS, COURSES (expanded), COURSES, COURSEWORK (expanded), Assignments (selected), Folders, Projects, Course Binders, and Observations. The main content area is titled 'ASSIGNMENTS' and contains a table with the following data:

<input type="checkbox"/>	Title ▾	Type ▾
<input type="checkbox"/>	TEST Video Assignment	Video
<input type="checkbox"/>	TEST URL Assignment	Assignment
<input type="checkbox"/>	TEST Video Assignment 2	Video
<input type="checkbox"/>	Test Assignment 2	Assignment
<input type="checkbox"/>	Test Assignment 1	Assignment

1. Click on Courses in the side menu.
2. Click on Coursework.
3. Click on the assignment's link.



The screenshot shows the 'Assignment Report' page. The left sidebar menu is open, with 'COURSES' expanded and 'Assignments' selected. The main content area shows a table with the following data:

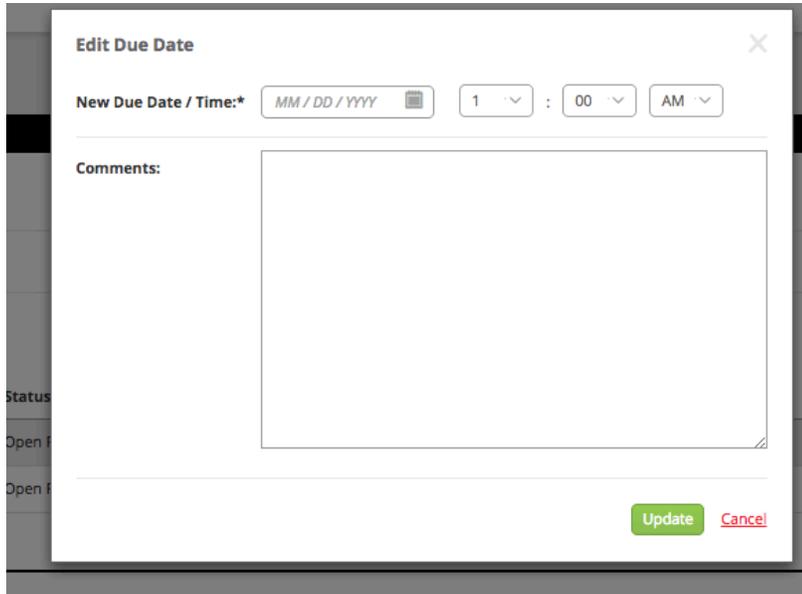
<input type="checkbox"/>	Student ▲	
<input checked="" type="checkbox"/>	Student 1, Test	
<input type="checkbox"/>	Student 2, Test	

4. Check the box next to the student(s).

For assistance, please contact the Learning Resource Center:

Phone: 931.372.3856 | Email: tk20support@tntech.edu

5. Click the Edit Due Date button.



6. Enter a new Due Date and Time.
7. Click Update.

NOTES:

- The method modifies an assignment's due date for any students you select.
- Use this method:
 - If you need to **grant an extension** for one or more students, but not the entire class.
 - To **re-open the assignment** for one or more students, but not the entire class.
- You may also enter the original date and time or only modify the time if needed.