2.6 Transcoding Failures

1. During the transfer process, Pearson converts all the files you have provided. If there are any errors, you will receive an email informing you which files are causing errors. Errors may be caused due to corrupt files or an unrecognized file format.

> **edTPA has specific file type requirements for documents, audio, and video files**. Refer to the evidence charts at the end of the edTPA handbooks for a description of the requirements.

2. If your files and/or artifacts do not meet edTPA standards, you will receive the following message in Tk20:

testing2.tk20.com says: ×

One or more of the portfolio attachments do not meet the edTPA specifications. Please fix and try again.

Task 1: Planning for Instruction and Assessment, Part A: Context for Learning Information requires at least 1 files. Only 0 files were provided.
Task 1: Planning for Instruction and Assessment, Part B: Lesson Plans for Learning Segment requires at least 1 files. Only 0 files were provided.
Task 1: Planning for Instruction and Assessment, Part C: Instructional Materials requires at least 1 files. Only 0 files were provided.
Task 1: Planning for Instruction and Assessment, Part D: Assessments requires at least 1 files. Only 0 files were provided.
Task 1: Planning for Instruction and Assessment, Part E: Planning Commentary requires at least 1 files. Only 0 files were provided.
Task 2: Instructing and Engaging Students in Learning, Part A: Video Clip(s) requires at least 1 files. Only 0 files were provided.
Task 2: Instructing and Engaging Students in Learning, Part B: Instruction Commentary requires at least 1 files. Only 0 files were provided.
Task 3: Assessing Student Learning, Part A: Student Work Samples requires at least 3 files. Only 0 files were provided.
Task 3: Assessing Student Learning, Part C: Assessment Commentary requires at least 1 files. Only 0 files were provided.
Task 3: Assessing Student Learning, Part D: Evaluation Criteria requires at least 1 files. Only 0 files were provided.

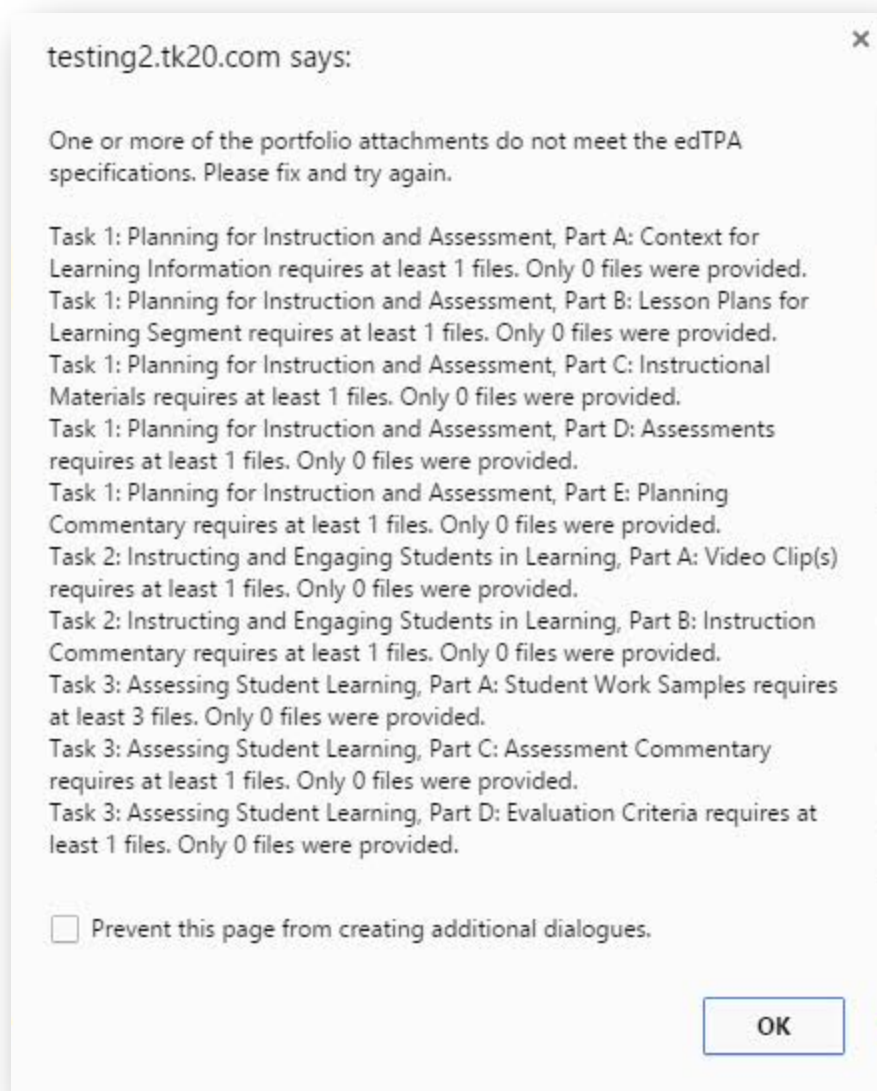☐ Prevent this page from creating additional dialogues.

OK

Figure 16

3. If you have a document file that cannot be transcoded properly or has an invalid file type, convert the file to a PDF and re-upload. If you have an audio or video file that will not transcode properly, reformat your file using a video transcoding or compression tool and re-upload. Refer to the Pearson edTPA site for additional Tips and Guides for Candidates.

To make the necessary edits defined by Pearson:
1. Access your edTPA portfolio from the Portfolios tab.
2. To re-open your portfolio for editing in Tk20 and make revisions, click "**Recall from Pearson**." Clicking this button does not automatically change the status or contents of your portfolio in the Pearson system.
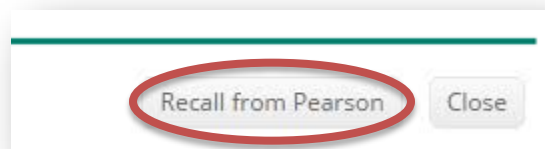
Figure 17

3. Revise your portfolio using the steps listed in section **2.5.2** of this guide.
4. Once all identified files causing errors have been revised and updated in the respective artifacts, you can click "**Transfer to Pearson**."
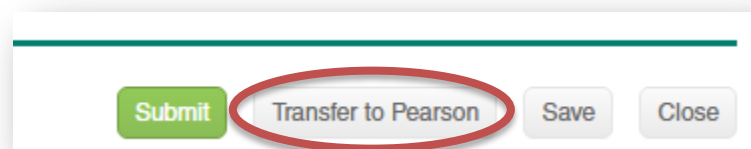

Figure 18

5. Upon successful transfer, Pearson will contact you via email to verify the contents of your edTPA portfolio and submit for official scoring in the Pearson system.
6. **You must log in to the Pearson ePortfolio System on edTPA.com or by clicking "Track My edTPA Transfer"** to review your transferred portfolio and label the uploaded files as instructed in order to submit the portfolio for official scoring.

> Log in to the **Pearson ePortfolio System** and follow the submission instructions in order to have your portfolio officially scored by Pearson.