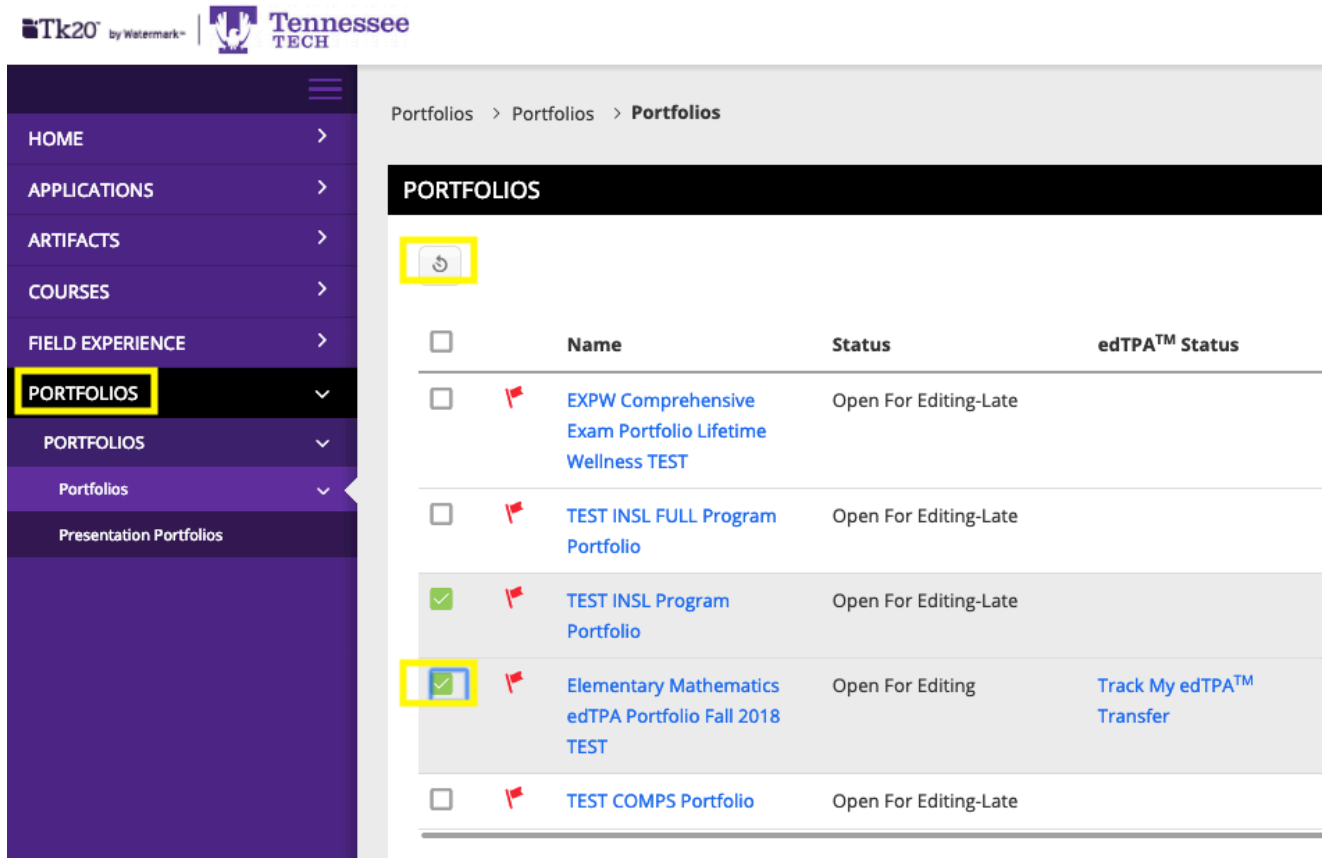


Recalling a Submitted Portfolio

Tennessee Tech does not use the “Submit” button on edTPA portfolios. The following guide demonstrates how to open the portfolio if you accidentally click this button.



Portfolios > Portfolios > **Portfolios**

PORTFOLIOS

<input type="checkbox"/>	Name	Status	edTPA™ Status
<input type="checkbox"/>	EXPW Comprehensive Exam Portfolio Lifetime Wellness TEST	Open For Editing-Late	
<input type="checkbox"/>	TEST INSL FULL Program Portfolio	Open For Editing-Late	
<input checked="" type="checkbox"/>	TEST INSL Program Portfolio	Open For Editing-Late	
<input checked="" type="checkbox"/>	Elementary Mathematics edTPA Portfolio Fall 2018 TEST	Open For Editing	Track My edTPA™ Transfer
<input type="checkbox"/>	TEST COMPS Portfolio	Open For Editing-Late	

- Click the Portfolios section.
- Check the box next to the edTPA portfolio link.
- Click the gray Recall button at the top of the list.

The webpage should refresh itself and the link. The red flag will appear next to link and its status will change to “Open for Editing” again. The portfolio can now be edited again. If this does not work, email tk20support@tntech.edu.