

*Outgoing Officers Reflection Worksheet*

**Name:**

**Position:**

**Organization:**

**What responsibilities did you have in this position?**

**What contacts did you make through this position?**

(advisors/mentors, fellow officers, campus partners, employers, etc. )

**What did you enjoy the most in this position?**

**What accomplishments or efforts are you most proud of?**

**What allowed you and your organization to be successful?**

**What challenges are associated with this role?**

**What do you wish you had known when starting in this role?**

**If given the chance, what would you do differently or improve upon?**

**What advice do you have for new officers?**

**How do you describe your leadership approach/style?**

**What skills and/or knowledge did you gain in this position?**

Tech’s 10 Competencies for Career Readiness are Career & Self Development, Communication, Critical Thinking, Equity & Inclusion, Financial Literacy, Leadership, Lifelong Wellbeing, Professionalism, and Teamwork. Learn more at www.tntech.edu/career/students.

Use the Career Readiness Competencies Examples Worksheet on the Officer Transitions section of the Student Organization Officers Guide to reflect on examples when you demonstrated these skills.

**How has this experience supported your career readiness?**

**What features of the officer experience will you highlight on your resume and in interviews?**(consider skills gained, including soft skills; consider unique experiences, accomplishments, etc.)

*For assistance and coaching, contact engagement@tntech.edu.*