



**Greek Life**  
**TENNESSEE TECH**

## Security Checklist

**Organization:** \_\_\_\_\_

**Event Name:** \_\_\_\_\_

This checklist should be completed and signed by a security officer at an event with alcohol that has been registered with the Tennessee Tech Office of Greek Life. If it is tampered with in any way, then the hosting chapter(s) is/are subject to disciplinary action.

By checking each box and signing below, I acknowledge that I have read and understand the Tennessee Tech Office of Greek Life policies listed:

- Only a security officer can give a wristband to a guest who is 21 or older. A guest who is under 21 should be marked with black marker on their hands.
- There should be only one entrance and exit. A guest should not leave the event with alcohol in their possession. Once a guest leaves the premises, they should not be readmitted.
- There should be one sober monitor per 25 guests. Sober monitors should be initiated members of the hosting chapter(s). They must be sober upon arrival, and they must remain sober until the end of the event.
- There should be only one location for beer check-in at a BYOB event, and it should be managed by sober monitors.
- BYOB is limited to one six-pack of 12-ounce beers or one four-pack of wine coolers per guest of the legal drinking age. Liquor is not permitted.
- The purchase or use of a common source or a bulk quantity of an alcoholic beverage (e.g., a keg, cases of beer) is prohibited. Tumblers and other similar containers are not permitted.
- Glass containers are not permitted unless the event is held at a third-party vendor location.
- Food and non-alcoholic beverages must be provided.
- Guests should remain in common areas only. They are not permitted in private rooms.

\_\_\_\_\_  
**Signature of Security Officer**

\_\_\_\_\_  
**Date**