## TTU PROPERTY LOAN REQUEST

REQUESTOR'S NAME:	DATE:
The above named individual requests permise to pursue job-related activities:	sion to remove from campus the following equipment
Description:	
TTU Tag Number:	
Manufacturer:	
Model Number:	
Serial Number:	
Value:	
The purpose of property use off campus:	
Date property will be removed:	
Date property is expected to be returned:	
Address property will be located when in use	off campus:
	r job-related activities only, and that I am liable attributable to my negligence while it is in my
	nust not be removed from the campus before it has ag (if applicable), or before written authorization ative officer has been received.
Requestor's Signature:	
APPROVALS:	
Chairperson	Dean or Administrative Officer
Item(s) above have been returned to	on
Ca	ollege/Department/Area Date
Signature of person returning item:	
Chairperson	Dean or Administrative Officer
	Dean or Administrative Officer