

## **Faculty Senate Business Meeting**

August 26, 2024 @ 3:35PM

via TEAMS

### **Members Present**

Not recorded

### **Members Absent**

Not recorded

### **Call to Order**

Not recorded

### **1. Approval of Agenda**

A motion was made (Smith-Andrews) and seconded (Allen) to approve the agenda. The motion carried.

### **2. Election of Secretary**

Ann Manginelli has volunteered. There was a motion to elect by acclamation (Smith-Andrews) and a second (Allen). The motion carried.

### **3. Agreement on Proposed Meeting Times**

- The 2024-2025 schedule for business meetings and meetings with the President have been set and posted to the Senate website.
- Senate President Rajabali proposed adding 4 meetings for the year. A motion to add these meetings was made (Smith-Andrews) and seconded (Atkinson). Dates for these meetings have been identified – one with the Provost and one with another administrator, possibly the CFO. These would be without President Oldham present. It was pointed out that calling additional meetings was within the purview of the Senate President. The motion was withdrawn (Smith-Andrews).

### **4. Any Other Scheduling Concerns**

- There is one less meeting scheduled with the President, due to his availability
- The 10/28 meeting may be cancelled.
- The scheduled Fall Break is on Thursday and Friday this year, not Monday and Tuesday. This was set by the calendar committee 2 years ago and is related to the days on which other holidays fall this semester.

### **5. Request/Deadline for Agenda Items and Questions for President Oldham**

Senators should please send questions for President Oldham no later than noon on Thursday the week before the meeting, to allow the President plenty of time to prepare answers.

Questions not submitted by the deadline can always be addressed during Such Other Matters.

## 6. Such Other Matters

- Senate President Rajabali met with TTU staff to ask about concerns. Three primary complaints/concerns were voiced: vent hoods not under compliance, inefficient tracking of inventory with an excel spreadsheet, and purchasing system that requires multiple signatures multiple times. Senators are encouraged to reach out to staff in their areas to inquire about concerns or issues. A suggestion was made to have a representative from the Staff Advisory Council visit a Senate meeting to discuss issues and concerns.
- Senators raised concerns about classrooms being scheduled for use but lacking needed technology. In some instances, technology has been removed (Wacom monitors), or the information about the technology setup is incorrect or missing. It was noted that the classrooms are not “owned” by departments, so equipment can be removed by ITS. Senators on the IT Committee agreed to raise the issue in the next meeting.
- There was a request for information on the progress to obtain an ombudsman for the university. Senate President Rajabali noted it was on the agenda for his next meeting with President Oldham.
- New senators were welcomed.
- Dr. Polk-Johnson did a wonderful job with Week of Welcome.
- Encourage departmental colleagues to submit questions, concerns, or kudos.

## Adjournment

A motion to adjourn was made (Atkinson) and seconded (Christen). The motion carried.

**Approved: 10/21/2024**