

**2022-2023 COVID-RELATED PROFESSIONAL JUDGMENT APPEAL (PJ)**

Student Name \_\_\_\_\_

Student T#: \_\_\_\_\_

By signing and submitting this form, you are requesting a Professional Judgment (PJ) for the 2022-2023 FAFSA due to a lay-off, loss of job, or loss of income that occurred due to COVID-19 for the student and/or a parent. This form requires the student's signature and the person affected by COVID-19 (if other than the student).

Please choose the person's income affected by COVID-19:

\_\_\_\_\_ **STUDENT**      \_\_\_\_\_ **SPOUSE** (*if applicable*)      \_\_\_\_\_ **PARENT(s)** of the dependent student

Please choose how COVID-19 affected the person checked above and the calendar year affected:

\_\_\_\_\_ Temporary Lay-off      \_\_\_\_\_ Permanent Lay-off      \_\_\_\_\_ Business closed

\_\_\_\_\_ Calendar Year 2021      \_\_\_\_\_ Calendar Year 2022

**1. A parent who had a loss of income (lay-off or business closed) in 2021 or 2022 due to COVID-19.**

- *If the parents' income on their 2021 Tax Return is **LESS** than in 2020, submit a SIGNED copy of parents' 2021 Tax Return with schedules and copies of all W2 forms, 1099s, etc, or a complete 2020 Tax Return Transcript from the IRS....OR...*
- If change was in 2022, proof of year-to-date income: ex. copy of last pay stub showing year-to-date earnings **AND** an explanation of any income expected to be received for the rest of 2021 along with a statement from parent indicating the date on which he/she became unemployed.
- **And** include a completed and signed 2022-2023 Dependent or Independent Verification Worksheet located on our website, based on the student's dependency status on the FAFSA with either reason listed.

**2. A student or spouse had a loss of income (lay-off or business closed) in 2021 or 2022 due to COVID-19.**

- *If the student's (spouse's) income on their 2021 Tax Return is **LESS** than in 2020, submit a SIGNED copy of their' 2021 Tax Return with schedules and copies of all W2 forms, 1099s, etc. or a complete 2020 Tax Return Transcript from the IRS ...OR...*
- If change was in 2022, proof of year-to-date income: ex. copy of last pay stub showing year-to-date earnings **AND** an explanation of any income expected to be received for the rest of 2022 along with a statement from student indicating the date on which he/she became unemployed.
- **And** include a completed and signed 2022-2023 Dependent or Independent Verification Worksheet located on our website, based on the student's dependency status on the FAFSA with either reason listed.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent (or Student's Spouse) signature

*Documents may be scanned and emailed to [financialaid@tntech.edu](mailto:financialaid@tntech.edu), , faxed to 931-372-6309  
OR Mailed to: Tennessee Tech Financial Aid Office, Campus Box 5076, Cookeville, TN 38505*