

Meeting Minutes
Graduate Studies Executive Committee
Tuesday, March 4, 2025, at 3:00pm
Provost's Conference Room, Derryberry

Members Present

Dr. Julie C. Baker—Executive Officer
Dr. Alice Camuti—Ex-Officio
Dr. Michael Burdick—Chair
Dr. Dan Combs
Dr. William Eberle
Dr. Mike Gotcher
Dr. Rachel Hall
Dr. Samantha Hutson
Dr. Steve Isbell
Dr. Barbara Jared
Dr. Alfred Kalyanapu
Dr. Hayden Mattingly
Dr. Tony Michael
Dr. Allan Mills
Dr. Thomas Payne
Dr. Julie Pharr
Mr. Steve Smith
 for Dr. Michael Phillips
Dr. Darron Smith
Dr. Bedelia Russell (non-voting)
Dr. Jeremy Wendt
Dr. Lisa Zagumny
McKenna Stevens
Eli Anderson
 for Braxton Westbrook

Members Absent

Dr. Joseph Slater
Dr. John Zhu
Kelsey Rainey
Omar Abdelsalam

Other Attendees

Karen Warren
Lucinda Morabito
Stephanie Flores
Shelia Kendrick
Dr. Ashley Akenson
Dr. Dennis Tennent
Dr. Susmit Shannigrahi

1. Approval of the agenda.

Motion to approve the agenda: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by: None

2. Approval of the minutes from the January 28, 2025, meeting.

Motion to approve the minutes: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by: None

3. Student Item: Request for Exception to University Requirement [REDACTED]

Motion to approve the request: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: [REDACTED] After discussion by the board, the committee voted.

The Committee voted and the motion was: Approved by: None Denied by: All

4. Proposal by the College of Interdisciplinary Studies, School of Professional Studies to edit the following courses, effective Fall 2025:

- a. Update department from TNeCampus to Professional Studies: PRST 6040 Human Resources Management, PRST 6105 Project Planning, PRST 6200 Globalization & the Professional,
- b. Cross list: PRST/COMM 6110 Leadership and Communication, PRST/COMM 6998 Professional Project

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Tennent stated that the courses were originally TNeCampus courses but the department has been doing them for a couple of years. It was never updated in the catalog nor were the cross listed courses. Presenting it to GSEC so there is a record of the update. Dr. Payne asked if there were any name changes. Dr. Gotcher responded stating that there is no change to the course, just making sure it is on record.

The Committee voted and the motion was: Approved by: All Opposed by: None

5. Proposal by the College of Engineering, Department of Civil and Engineering for the following course deletions, edits, and additions, effective Fall 2025:

- a. Delete: CEE 5160 Experimental Stress Analysis, CEE 500 Engineer Construction Management, CEE 5620 Photogrammetry, CEE 5700 Masonry Design, CEE 5730 Masonry Design, CEE 6060 Electrochemical Power Sources, CEE 6100 Advanced Computer Applications in CEE, CEE 6310 Bituminous Materials, CEE 6330 Advance Pavement Design, CEE 6420 Fluvial Hydraulics, Cee 6430 Probabilistic Method/Hydro, CEE 6450 Geometric Design/Roadways, CEE 6460 Transportation Safety Engineering, CEE 6620 Applied Environmental Chemistry, CEE 6810 Advanced Structural Mechanics, CEE 6840 Environmental Apps-Remote Sensing, CEE 6950 Graduate Seminar, CEE 6960 Graduate Seminar, CEE 7100 Adv Computational Methods/Engr, CEE 7220 Finite Elem Analysis/ Flow Por Med, CEE 7520 Fluvial Hydraulics, CEE 7610 Finite Element Analysis I, CEE 7910 Study/Curr Lit-Engr Mech-Theor, CEE7911 Study/Curr Lit-Engr Mech-Appl

- b. Edit: CEE 6415 Applied Environmental Chemistry, CEE 7850 Advance Topics/ Concrete Durability, CEE 6850 Multi Analysis-Concrete, CEE 6970 Selected Topics, CEE7970 Advanced Selected Topics, CEE 6980 Directed Study, CEE 7980 Advanced Directed Study
- c. New: CEE 6830 Probability and Reliability, CEE 6860 Specialty Concrete Application

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Kalyanapu stated that the department is doing some review and cleaning up the department catalog. Most of these courses have not been taught if over 20 years. Dr. Payne complimented the new and interesting courses.

The Committee voted and the motion was: Approved by: All Opposed by: None

- 6. Proposal by the College of Agriculture and Human Ecology, School of Human Ecology to edit the admission process for the Community Health and Nutrition, Experiential Track, Effective Fall 2025.

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Hutson presented the catalog edit for the admission process for the experiential track only of the Community Health and Nutrition degree. Our accrediting body requires that the DICAS system be used for applicants. This will incur an additional cost to the applicants.

The Committee voted and the motion was: Approved by: All Opposed by: None

- 7. Proposal by the College of Education and Human Services, Department of Counseling and Psychology to add a new course, PSY 5120 Sensation; Inactivate a course, PSY 5300 Adult Psychology; and edit a course, PSY 5600 Data Analytics in Psy, prerequisite update, Effective Fall 2025.

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Michael presented the proposal, needed changes and updates. Dr. Pharr asked about the difference between inactive and delete. Inactive sits in the system and can be reactivated.

The Committee voted and the motion was: Approved by: All Opposed by: None

- 8. Proposal by Nursing to remove letters from Post Graduate Certificates, to include: Family Nurse Practitioner, Adult Geriatric Acute Care Nurse Practitioner, Pediatric Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, Women's Health Care Nurse Practitioner, and Nursing Education, effective Fall 2025.

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Hall stated that the recommendation letters have been changed to references in all the other program, post graduate certificates are the last.

The Committee voted and the motion was: Approved by: All Opposed by: None

9. Proposal by the College of Engineering, Department of Computer Science to correct the prerequisites for course CSC 5220 Data Mining/ Machine Learning, Effective Fall 2025.

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Thesis course is also used by math department, it needs to be relative to programs. Prerequisite has already been changed for the cross listed 4000 level.

The Committee voted and the motion was: Approved by: All Opposed by: None

10. Proposal by the College of Engineering, Department of Computer Science to decrease the number of credit hours in all options of the Master's degree program to 30 credit hours, replace the 1 credit hour Graduate Seminar with a self-paced module, and correct catalog wording. Effective Fall 2025 *AC

Motion to approve the proposal: Dr. Lisa Zagumny

Seconded by: Dr. Darron Smith

Comments/Amendments: Dr. Shannigrahi stated that the change to the credit hours for the Master's program will unify all option and makes it more competitive with other universities. The graduate seminar will be replaced with a required iLearn module. It will be a non-course requirement in Banner. The department will monitor the completion of the module which should be completed not later than after 2 semesters. If the student has not completed the module, the registration PIN will not be given to the student.

The Committee voted and the motion was: Approved by: All Opposed by: None

11. Informational Items

- a. The information regarding the option to repeat a Directed Studies, Selected Topics, or Special Topics course was missing from the catalog and has been updated for the following courses: CEE5350, CEE5360, CEE7710, CHE7980, ME6980, ME7980.

Dr. Camuti stated that the registrar's office had asked for clarification. Thank you to all the departments who have updated the courses.

12. Other Matters

Dr. Baker shared: On this day in 2023 we had 403 apps, in 2024 we had 614 apps, this year we have 821 apps. On this day in 2023 we had 105 admitted, in 2024 we had 136 admitted, and this year we have 265 admitted. Thank you for everyone's efforts.

Dr. Eberle stated that we have to upload the signed memo and approve the proposal in Coursedog. Why? We are essentially approving it twice. Dr. Camuti stated that initially it was to help with the transition. Do we want to change it? Dr. Wendt stated that UG does not sign memos. Dr. Eberle asked for a motion to not have signed memo. All members present approved.

13. Adjourn

Motion to approve the agenda: All

Seconded by:

Comments/Amendments: None

The Committee voted and the motion was: Approved by: All Opposed by: None

Minutes prepared by Stephanie Flores, Reviewed by Dr. Alice Camuti, and Approved by GSEC 4/1/2025