

MINUTES
Graduate Studies Executive Committee
Tuesday, April 5, 2022 at 3:00 p.m.
Provost’s Conference Room, Derryberry Hall, Room 200
and virtually through Teams
REDACTED FOR CONFIDENTIALITY

Members Present

Dr. Burduck – Chair	Dr. Steve Isbell	Dr. Michael Phillips
Ms. Taylor Anderson	Dr. Barbara Jared	Dr. Darron Smith
Dr. Alice Camuti	Dr. Hayden Mattingly	Dr. Jeremy Wendt
Dr. Dan Combs	Dr. Allan Mills	Ms. Hannah Willis
Dr. William Eberle	Ms. Kate Nicewicz	Dr. Lisa Zagumny
Dr. Kimberly Hanna	Dr. Joseph Ojo	Dr. John Zhu
Dr. Sharon Holderman (non-voting)	Dr. Thomas Payne	Dr. Mark Stephens – Executive Officer
Dr. Samantha Hutson	Dr. Julie Pharr	

Members Absent

Ms. Ciera Farris	Ms. Madison Harris	Dr. Bedelia Russell (non-voting)
Dr. Mike Gotcher	Dr. Tony Michael	

Other Attendees

Dr. Ashley Akenson	Dr. Bruce Greene	Ms. Mary McCaskey
--------------------	------------------	-------------------

1. Approval of the agenda.

Motion to approve the agenda: Dr. Isbell

Seconded by: Ms. Nicewicz

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

2. Approval of the minutes from the March 1, 2022 meeting.

Motion to approve the minutes: Dr. Isbell

Seconded by: Ms. Nicewicz

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

3. Request from the Department of Curriculum and Instruction for catalog changes to the Ph.D. program.

Motion to approve: Ms. Nicewicz

Seconded by: Dr. Eberle

Comments/Amendments: Dr. Ashley Akenson stated the College of Education already offers an en-route M.A. degree and wants to offer an en-route Ed.S. degree. Offering an en-route Ed.S. degree will help recruit high quality candidates. The Ed.S. en-route is 30 credit hours and the M.A. en-route is 33 credit hours. Both the Ed.S. and M.A. en-route are for the Curriculum concentration.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

4. Request from the Department of English to add a course – ENGL 4470(5470).

Motion to approve: Ms. Nicewicz

Seconded by: Dr. Combs

Comments/Amendments: Dr. Burdick stated ENGL 4470(5470) is a new course that incorporates creative and historical research.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

5. Request from the Department of Biology to add a course – BIOL 4070(5070)

Motion to approve: Dr. Combs

Seconded by: Dr. Isbell

Comments/Amendments: Dr. Combs stated there is a professor with a specialty in vertebrate. It will be taught at the 4000/5000 level so that undergraduates can take it.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

6. Request from the School of Human Ecology to change admission requirements for Community Health and Nutrition Graduate program.

Motion to approve: Dr. Combs

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Hutson stated some changes need to be made to the admission requirements. At least one reference needs to be from a former professor/instructor. Deadlines need to be clarified to include a December 15 deadline for a fall start date and if the cohort does not fill then an April 15 deadline for a fall start date. The work/volunteer experience needs to be changed from within two years to four years so that it includes undergraduate work. The prerequisite coursework needs to be modified to include “a B or better in each of the nutrition courses and a grade of C or better in the science courses.” If students don’t have a DPD Verification Statement, then the students will submit an Intent to Complete form or letter from DPD Director stating courses yet to be completed.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

7. Request from the School of Agriculture to delete AGBE 4210(5210) and add AGBE 4200(5200).

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Greene stated this is course cleanup to delete AGBE 4210(5210) – Agriculture and Biological Statistics and add a new statistics course AGBE 4200(5200) – Agribusiness Statistics.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

8. Request from the Whitson-Hester School of Nursing for catalog changes to the Progression Policy.

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Jared stated changes need to be made to the Progression Policy for the MSN program. Students that make a C or less in the core courses have difficulty completing the concentration courses. “This is true for students who make a C

or less in one of the three “P” courses: Advanced Health Assessment, Advanced Pathophysiology, and Advanced Pharmacology.” Students who make a C or less will be required to repeat the course. Dr. Eberle asked why 3.0 was needed if students can only make a grade of A, B, or S. Dr. Jared stated some students may have C grades that they must repeat.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

9. Request from the Department of Computer Science to add a course – CSC 6570.

Motion to approve: Ms. Nicewicz

Secoded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated Cloud Security Fundamentals and Practice was piloted as a special topics course. CSC 6570 will help modernize the curriculum.

The Committee voted and the motion was: Approved by: All; Opposed by: None

10. Request from the Department of Computer Science to add a course – CSC 7570.

Motion to approve: Ms. Nicewicz

Secoded by: Dr. Payne

Comments/Amendments: Dr. Eberle stated Artificial Intelligence Assisted Cyber Security was piloted as a special topics course.

The Committee voted and the motion was: Approved by: All; Opposed by: None

11. Request from the Department of Civil Engineering to delete, change, and add CEE courses.

Motion to approve: Dr. Combs

Secoded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated CEE 4160(5160) has not been taught in a long time and needs to be deleted. Course descriptions need to be updated for CEE 7720 (ME 7670). CEE 4170(5170): Introduction to Mechanics of Composites is a new course and it is pending undergraduate approval. Dr. Payne asked if some of the changes have to do with rearranging construction management. Dr. Eberle stated several programs are adding management.

The Committee voted and the motion was: Approved by: All; Opposed by: None

12. Request from the Department of Mechanical Engineering to add a course – ME 5710.

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated the new course, ME 5710: Propulsion, is needed due to changes in the industry.

The Committee voted and the motion was: Approved by: All; Opposed by: None

13. Request from the Department of Chemical Engineering to add a course – CHE 6552.

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated CHE 6552 is a new course that focuses on energy and the environment. Dr. Camuti asked if it was dual listed and Dr. Eberle stated no.

The Committee voted and the motion was: Approved by: All; Opposed by: None

14. Request from the School of Agriculture and College of Business Graduate Programs for a certificate in Agribusiness.

Motion to approve: Dr. Combs

Seconded by: Ms. Anderson

Comments/Amendments: Ms. Nicewicz stated the College of Business worked with the School of Agriculture to design the Agribusiness certificate. The certificate can be stacked onto the MBA. The goal of the Agribusiness certificate is to provide agriculture students a way to pursue their MBA with a focus area on Agribusiness. The focus areas for the Agribusiness certificate are Finance and Risk Management or General Agribusiness. Dr. Greene stated a new course was created, AGBE 5400: Agriculture Finance. Dr. Payne thanked the School of Agriculture.

The Committee voted and the motion was: Approved by: All; Opposed by: None

15. Request from the Department of Computer Science to add a course – CSC 7560.

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated Advanced Networking and Next Generation Internet Protocols was piloted as a special topics course in fall 2019.

The Committee voted and the motion was: Approved by: All; Opposed by: None

16. Request from the Department of Electrical and Computer Engineering to delete, change, and add ECE courses.

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Anderson

Comments/Amendments: Dr. Eberle stated the changes need to be made to keep the undergraduate and graduate level courses the same. Courses need to be updated and ECE 5110 needs to be deleted because it is no longer offered.

The Committee voted and the motion was: Approved by: All; Opposed by: None

17. Request from Dr. Michael Burduck for an election of committee chair for 2022 – 2023.

Motion to approve: Ms. Nicewicz

Seconded by: Dr. Combs

Comments/Amendments: Ms. Nicewicz nominated Dr. Burduck.

The Committee voted and the motion was: Approved by: All; Opposed by: None

18. Informational Items: None.

19. Other Matters: None.

20. Adjourn

Motion to approve: Ms. Nicewicz

Seconded by: Ms. Taylor

Comments/Amendments: None.

The Committee voted and the motion was: Approved by: All; Opposed by: None.

Submitted by:

College of Graduate Studies