

Honors Experiential Learning Proposal for Fall 2025

Deadline: April 16, 2025

Honors Experiential Learning counts toward the 15-credit-hour block. It may count, by special exception, as one of the three areas normally fulfilled by three disciplines in that 15-hr. block.

The proposed project must be supervised by a Tech faculty member. *See your department's Honors Faculty Liaison or Mrs. Roberts for help finding an appropriate professor. This will take time, so please ask for help right away if needed.

Please complete this form by typing or writing in pen. The attached proposal describing the work (see II A) must be typed.

Name _____ T# _____ Email _____ @tntech.edu

Major _____ Name of supervising professor _____ Dept. _____

I. I am proposing Honors lower-division credit for hands-on, honors-level experience in (check all that apply):

Internship Faculty-mentored research Career related Civic engagement project Study abroad

Service leadership related to field of study REU Self-designed project Teaching experience

Clinical/shadowing experience Intensive language study Other (describe concisely): _____

II. Checklist: As you, the student, work on the proposal, check off each item below *after* you've finished the individual item to verify that you have completed it. **The proposal must include items A through E:**

A. A typed description (150-300 words) that includes the name(s) of any organization connected to the project, a clear explanation of what you will be doing, and other details that show (don't tell) that this activity is honors-level work.

B. For supervising faculty: How will you evaluate and grade the experience? (benchmarks, any reports, documentation, communication requirements) **Please include specific grading criteria with the project description.**

C. Documentation of acceptance to/pending application to a program, affiliation with an organization, terms of an internship, or other formal evidence of the experiential learning activity in which you plan to participate. If you're waiting to hear, then include the approximate notification date so you can get your proposal in motion in time!

D. If a Tech course already exists for non-Honors sections of this activity (e.g., Internship, Research Experience) and you would normally enroll for that course, please give the course number and name, as well as faculty member of record. Center for Career Dev. requests that the first co-op semester not be taken for Honors Experiential Learning credit. Subsequent semesters are eligible. Don't delay if you are not sure; we can help you with this after proposal submission.

E. After obtaining faculty and chair approval (below), send the final form to Mrs. Roberts at lroberts@tntech.edu

III. Complete the section relevant to your proposal, please provide descriptions in an attached document:

Internships/Related Field Work (Other than the areas listed below): Duration: _____

Eligibility: Competitive programs requiring advanced levels of judgment and skills related to your career goals, not including those with mainly clerical components. If responsibilities are unspecified due to confidentiality agreements, your department must verify the level of complexity and have supervising capability to assess the student's work.

The internship is highly competitive and is awarded based on outstanding qualifications; see documentation.

The internship requires an advanced level of judgment and skill related to my career; see proposal description.

Research: Duration _____

Eligibility: REU, NIH, ORNL, or other competitive summer research programs; faculty-mentored research such as CISE/URECA in which the student's responsibilities are challenging. See also community-engaged research below.

I have been accepted by a competitive research program. Provide the official name of the funding agency, institution sponsoring the research, name of research project, unit/department conducting the research, name and email for the PI.

I am involved in a sustained major-related research project supervised by a Tech faculty mentor.

Other: In your project description, include rationale indicating why your work warrants honors-level credit.

Civic Engagement/Service Leadership: Duration _____

Eligibility: Innovative leadership in service requiring substantial judgment and professional standards, can be a formal position or a need-based, proactive project design. Sustainability and evidence of stakeholder engagement preferred.

I am initiating an effort to meet a documented unmet need in the community.

I am taking a major leadership role in a civic engagement project.

Research is a significant part of my project. (Specify parameters and appropriate academic research methodology)

I am working as part of a team. (Your project description should detail your individual role on the team.)

Study Abroad: Name of univ. and location: _____ Duration of study: _____

Eligibility: Semester- or year-long programs; selective summer intensive programs may be considered with documentation of honors-level academic requirements. Service abroad must meet requirements for Service Leadership

I will be taking at least one course at a university abroad in an advanced topic in my major.

I will be conducting research in my major.

I will be participating in the State Department's Critical Languages Program.

I will be participating in a program requiring full immersion in a language other than English or my native language.

IV. Student confirmation of proposal: I verify that my proposal accurately represents the experiential learning activity that I intend to undertake. Changes in the proposed plan must be approved by the signatories below. By signing my full name below, I agree to fulfill the proposal according to the terms and grading criteria in the attached description.

Student Signature: _____ **Date** _____

V. Faculty supervisor's confirmation: By signing my full name and title below, I agree to supervise the work detailed in this Honors Experiential Learning proposal. I have specified criteria for grading in the project description and will communicate any proposed changes in the plan. At the end of the semester, I will send comments on the student's work to the Honors office for the student's portfolio.

Faculty Member's Signature: _____ **Date** _____

Department Chair's Signature: _____ **Date** _____

For Honors Office use only: Honors Director's Signature _____ Date _____

Course number _____ Title _____ Cr. _____