

Expectations for Faculty Scholar Advocates

- **Usher at least one qualified student through the application process.**
- **\$750 stipend per applicant up to the established goal**
Truman=3. Goldwater=4. Fulbright=1. Up to 2 TOTAL (combined) between *Marshall, Udall, Rhodes, Rotary, & CLS-Critical Language Scholarship*.
- **Faculty Scholar Advocates can expect a bonus of \$500 per applicant who makes it to the finalist stage up to the number in the respective goals listed above.**
- **One-year term of ~two academic semesters in alignment with award timeline.**
- **Commit at least 20 hours of effort toward preparing applicants** as described below.

At least 20 hours per student applicant mentored, logged in areas below:

- Participating in specific award training (e.g. Truman). Required for new advocates. *Up to 3 hrs.
- Recruiting students (info sessions, targeted outreach to promising students) *Up to 2 hrs.
- Consulting with students to assess award fit and readiness
- Mentoring students through the application process (e.g., how to ask for good letters of recommendation, developing milestones, and setting internal deadlines)
- Editing application materials; coaching students to improve (draft review, feedback, meetings)
- Writing recommendation letters
- Communicate the value of the application process itself (winning aside) to students and others
- Contacting alumni or students who are past winners/finalists to share their experiences with the process and outcomes so potential applicants can learn what to expect and the value of applying
- Coordinating with other units (Honors, Global Experiences- Study Abroad, etc.)
- Preparing students for interviews and organizing mock interviews (if applicable)
- Communicating with national award offices
- Faculty awareness efforts (brief presentations, targeted emails)* Up to 1 hr.

At least 12 hours should be **tied directly to named student applicants**.

Answers to anticipated questions:

- **Never heard of these awards? No problem.**
We will connect you with training or host a workshop on the award eligibility requirements, timeline, process, purpose, benefits, and mentorship tips where you can meet other Faculty Scholar Advocates. You can also learn basic eligibility and benefits of other awards.
- **What is the time commitment?**
Advocates commit to a **minimum of 20 documented hours** during a **one-year term** aligned with the academic year or award cycle per applicant mentored.
- **Are outcomes required (e.g., a student winning an award)?**
No. The stipend recognizes **faculty time and mentorship**, not award outcomes. Students are not guaranteed selection, and payment is not contingent on results.

- **What if a student decides not to apply or withdraws?**

Faculty may continue logging time spent advising the student up to that point and may support another student during the same term if appropriate.

- **What documentation is required?**

 - A simple time log (date, activity, hours)

 - A brief end-of-semester summary listing:

 - Students supported
 - Types of activities completed

- **How and when is the \$750 stipend paid?**

Half of the stipend is paid during the first semester of the Faculty Scholar Advocate one-year term and half is paid during final semester of the term. Successful submission of the documents above is required by the conclusion of each semester. (If mentoring multiple applicants up to the established goal listed, additional stipend(s) apply in second semester.)

- **Can I support more than one student?**

Depending on award, advocates **may support multiple students** and will receive \$750 stipend for each successful applicant up to the goal listed for the specific award (**see back**).

- **Can recruiting count toward the hours?**

Yes, **within limits**. Targeted recruitment and awareness-building may count for up to four hours, but these activities should not exceed a reasonable portion of the total hours and must support identifiable student engagement.

- **How will campus know I am a Faculty Scholar Advocate for this award?**

We ask that you **advertise in your department and to targeted student populations**. We will also share your name on our website and with Honors students so they can contact you if interested in learning more about the award you represent. If they are not a good fit for that award, consider other competitive awards; direct to appropriate Faculty Scholar Advocates.

- **What will be expected of me beyond the items listed above?**

We ask that you briefly present the award you represent at the **nationally competitive awards session** on campus in September. This event allows students to learn about the various opportunities and determine which one(s) fit best.

- **How can I pursue this opportunity?**

Submit the **Faculty Scholar Advocate application**. If selected, we will contact you with more information about your role and next steps.

- **Can I serve again in future years?**

Yes. Faculty Scholar Advocates may **reapply annually**, subject to funding availability.

- **Who should I contact with questions?**

Contact Honors Program Director, **Lindsey Roberts**, at LRRoberts@tnstate.edu.