

Center for Innovation in Teaching and Learning

## Adding Student Accommodations in Classlist

Add and manage student accommodations in Classlist to ensure an inclusive and accessible learning environment.

- 1. Click **Course Tools** in the purple navigation bar, then click **Classlist**.
- 2. Click the drop-down arrow for the student you want to have additional time.



Figure: Click the down arrow beside the student's name.

- 3. Select Edit Accommodations
- 4. Click the Modify Time Limit field.



Figure: Under Edit Accommodations, choose Modify Time Limit

- 5. Click either the **Multiplier of original quiz time** or **Extra Time** field.
- 6. Change the number of the additional time or add a set number of minutes.
- 7. Click Save

8. You will see this icon in the classlist that shows they have a modification.



Figure: A cog wheel beside a student's name in the classlist denotes they have set accommodations.