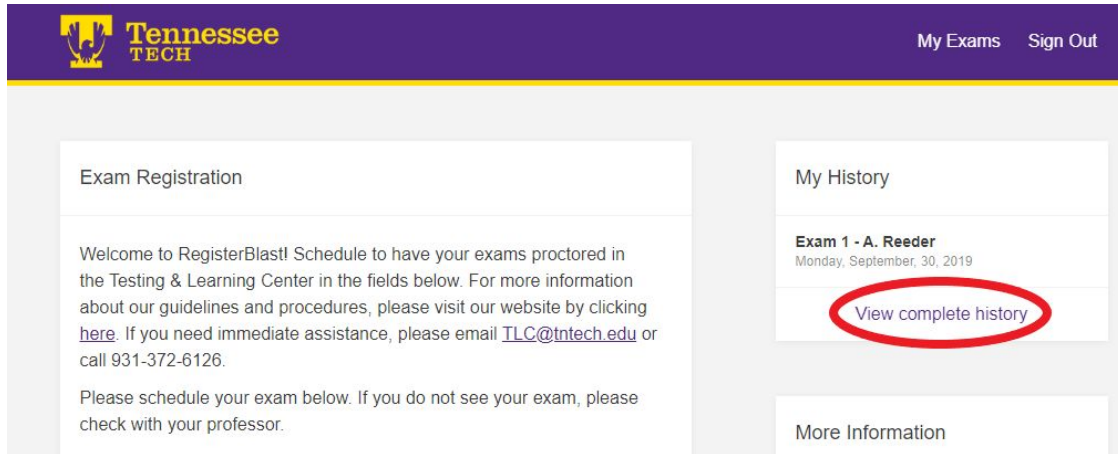


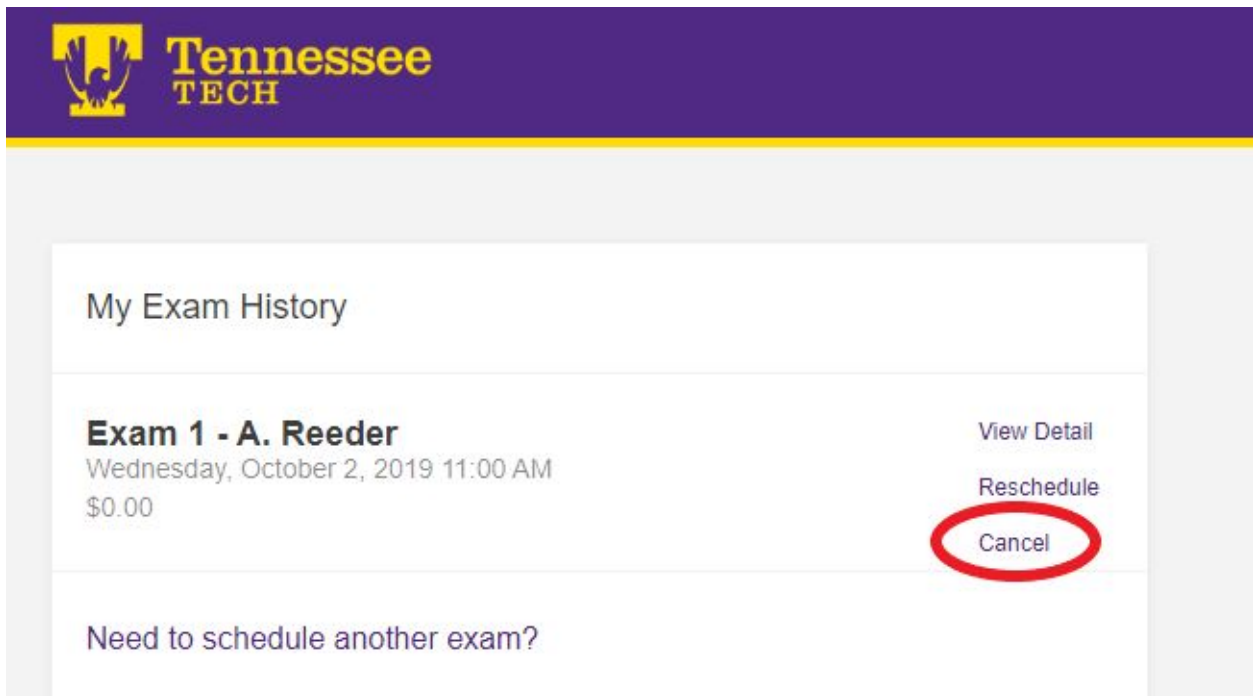
Cancelling an Exam-TNTECH Students

1. Login to RegisterBlast using your TNTECH login credentials by following this link: [TNTECH RegisterBlast](#)
2. Once you've logged in, click on "View Complete History" under the My History box on the right side of the page:



The screenshot shows the RegisterBlast interface. At the top, there is a purple header with the Tennessee TECH logo on the left and "My Exams" and "Sign Out" on the right. Below the header, there are two main sections. The left section is titled "Exam Registration" and contains a welcome message and instructions. The right section is titled "My History" and contains a table with one row for "Exam 1 - A. Reeder" on "Monday, September 30, 2019". A red circle highlights the "View complete history" link in this row. Below the "My History" section is a "More Information" section.

3. Click on "Cancel."



The screenshot shows the RegisterBlast interface. At the top, there is a purple header with the Tennessee TECH logo on the left and "Tennessee TECH" on the right. Below the header, there is a "My Exam History" section. This section contains a table with one row for "Exam 1 - A. Reeder" on "Wednesday, October 2, 2019 11:00 AM" for "\$0.00". To the right of this row are three buttons: "View Detail", "Reschedule", and "Cancel". A red circle highlights the "Cancel" button. Below the table is a question: "Need to schedule another exam?"

4. If you are sure that you want to cancel your registration, click “Yes, cancel my registration.”

The screenshot shows the Tennessee Tech logo at the top left. The main heading is "Cancel Exam 1 - A. Reeder". Below this, a question asks: "Are you sure you would like to cancel your registration for Exam 1 - A. Reeder at 10/2/2019 11:00:00 AM?". A warning message states: "This action CAN NOT be undone. You will need to re-register if you change your mind." At the bottom, there are two buttons: a green button labeled "Yes, cancel my registration" and a grey button labeled "Keep current registration". A red arrow points to the green button.

5. You will see the on-screen confirmation, and a confirmation email will be sent to you.

The screenshot shows the Tennessee Tech logo at the top left. A green banner across the top contains the text: "Your exam has been rescheduled." Below this is an "Exam History" table with the following data:

ID	Date	Campus	Exam	Order	
10072270	Wednesday, October 2 2019 11:00 AM	Tennessee Tech	Exam 1 - A. Reeder	9692930	View Detail Reschedule Cancel

On the right side of the screen, there is a sidebar with "My F" and "Exam Wedne" visible.